

**RESOLUTION 1-2014-1**

**ADOPTING THE 2014 TEMPORARY BUDGET FOR THE BOROUGH OF BARRINGTON,  
COUNTY OF CAMDEN, NEW JERSEY**

WHEREAS, the Revised Statutes 40A:4-19 provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2014 Budget) temporary budget appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, this resolution is within the first thirty days of January, 2014; and

WHEREAS, twenty six and one fourth percent (26.25%) of the total appropriations in the 2013 Budget exclusive of any appropriations for Capital Improvement Fund and Debt Service in the said 2013 Current Fund Budget is the sum of \$1,570,572.30 and the Sewer Utility 2013 Budget in the amount of \$152,882.46.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Barrington that the 2014 temporary budgets prepared by the Finance Officer in the amount of \$2,446,125.46 including \$875,553.16 for 2014 Debt Service and Capital Improvement Fund for the Current Fund and \$465,265.383 for the Sewer Utility Fund including \$145,114.57 for 2014 Debt Service are hereby approved.

**BOROUGH OF BARRINGTON  
January 5, 2014**

By: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-2**

**RESOLUTION AUTHORIZING AGREEMENTS FOR PROFESSIONAL SERVICES FOR THE BOROUGH OF BARRINGTON - 2014**

**WHEREAS**, there is a need to appoint various professionals to serve the needs of the Borough and its residents; and

**WHEREAS**, funds are available for this purpose in the 2014 Temporary Budget and will be provided for in the 2014 Permanent Budget; and

**WHEREAS**, Local Public Contracts Law (N.J.S.A. 40A11-1 et. seq.) allows for the award of contracts for "Professional Services" without competitive bids and such award must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington, County of Camden, State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute agreements with the following professionals as indicated for the 2014 year commencing January 1, 2014, and ending December 31, 2014:

Borough Solicitor—Timothy J. Higgins  
Borough Consulting Engineer—Greg Fusco, KEI Associates  
Economic Development Consultant—Phil Rowan, Economic Dev. Assoc.  
Municipal Auditor—Joe Hoffmann, Bowman and Co.  
Bond Counsel—Phil Norcross, Parker McCay  
Insurance Broker/Risk Mgr.—Mike Avalone/Conner Strong  
Planning Board Attorney—Mike Albano, Ragonese, Albano & Viola  
Planning Board Engineer—Bach Associates

2. These professional service contracts are being awarded pursuant to a "Fair and Open" process under the New Jersey Local Unit Pay-to-Play Act, N.J.S.A. 19:44A-20.4 et seq., and the criteria adopted by the Borough of Barrington thereunder.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

By: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2014-3**

**AWARDING THE 2014 ANIMAL CONTROL SERVICES CONTRACT TO AVAILABLE ANIMAL CONTROL AND AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE THE NECESSARY CONTRACTUAL DOCUMENTS**

**WHEREAS**, in the interest of public health, safety and welfare, it is necessary to appoint an animal control service; and

**WHEREAS**, it has been determined that this contract may be awarded without the requirement of public bidding as the contract amount does not exceed \$17,500; and

**WHEREAS**, the Director of Health and Welfare has recommended to the Borough Council of the Borough of Barrington, that a contract be entered into with AVAILABLE ANIMAL CONTROL for the Animal Control Services for 2014; and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Barrington, that the furnishing of Animal Control Services for the year 2014 be awarded to AVAILABLE ANIMAL CONTROL.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute the necessary contractual documents to effectuate this contract.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

By: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-4**

**AUTHORIZING THE APPOINTMENT OF THE ALTERNATE COMMISSIONER TO THE  
CAMDEN COUNTY JOINT INSURANCE FUND**

WHEREAS, the Borough of Barrington participates in the Camden County Joint Insurance Fund (The "Fund") which was created for the purpose of self-insuring property and casualty insurance; and

WHEREAS, the Bylaws of the "Fund" calls for the appointment of a commissioner and alternate commissioner to the "Fund" from each participating municipality; and

WHEREAS, the appointment of the Alternate Commissioner expired December 31, 2013, and the Governing Body wishes to appoint such Alternate commissioners to said "Fund".

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Barrington, County of Camden, State of New Jersey Councilwoman Maureen Bergeron is hereby appointed as Alternate Commissioner on January 1, 2014, for a one-year term that will expire December 31, 2014.

**BOROUGH OF BARRINGTON  
January 5, 2014**

BY: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

RESOLUTION NO. 1-2014-5

**AUTHORIZING THE APPOINTMENT OF ALTERNATE COMMISSIONER TO THE  
SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

WHEREAS, the Borough of Barrington participates in the Southern New Jersey Regional Employee Benefits Fund (The "Fund") which was created for the purpose of self-insuring health benefits; and

WHEREAS, the appointment of the Alternate Commissioner expired December 31, 2013, and the Governing Body wishes to appoint an alternate commissioner to said "Fund".

NOW, THEREFORE, BE IT RESOLVED by the Borough of Barrington, County of Camden, State of New Jersey, that Councilwoman Maureen Bergeron, is appointed Alternate Commissioner on January 1, 2014, for a one-year term that will expire December 31, 2014.

**BOROUGH OF BARRINGTON**  
January 5, 2014

BY: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-6**

**AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE  
CAMDEN COUNTY COMMUNITY DEVELOPMENT BOARD OF DIRECTORS**

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative and alternate to the Camden County Community Development Board of Directors; and

WHEREAS, the Borough of Barrington wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement,

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Barrington that Councilwoman Maureen Bergeron is hereby appointed to serve as the representative from the Borough of Barrington to the Camden County Community Development Board of Directors; and

BE IT FURTHER RESOLVED that Councilwoman Patti Nicholson, is hereby appointed to serve as the alternate member.

BE IT FURTHER RESOLVED that a certified copy of this Resolution is to be presented to the County Division of Community Development upon its enactment.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

BY: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-7**

**DESIGNATING 2014 MEETING NIGHTS FOR THE BOROUGH COUNCIL OF THE  
BOROUGH OF BARRINGTON, COUNTY OF CAMDEN, NEW JERSEY**

BE IT RESOLVED, by the Governing Body of the Borough of Barrington, County of Camden, New Jersey that the following dates are hereby scheduled as meetings for the Governing Body of the Borough of Barrington for calendar year 2014:

<u>MONTH</u>	<u>CAUCUS MEETING MAYOR'S OFFICE 6:00 P.M.</u>	<u>COUNCIL MEETING COUNCIL CHAMBERS 6:00 P.M.</u>
January	7	14
February	4	11
March	4	11
April	1	8
May	6	13
June	2 (Monday)	10
July	1	8
August	5	12
September	2	9
October	7	14
November	3 (Monday)	11
December	9	16

BE IT FURTHER RESOLVED, that the Caucus meetings will begin at 6:00pm and will be held in the Mayor's Office in the Municipal Building at 229 Trenton Avenue, Barrington, New Jersey, and the Council Meetings will begin at 6:00pm and be held in the Council Chambers in the Municipal Building at 229 Trenton Avenue, Barrington New Jersey.

**BOROUGH OF BARRINGTON  
January 5, 2014**

Approved:

Attest:

\_\_\_\_\_  
Robert Klaus, Mayor

\_\_\_\_\_  
Terry Shannon, Clerk/RMC

**RESOLUTION NO. 1-2014-8**

**AUTHORIZING THE BOROUGH CLERK'S OFFICE TO MAINTAIN A REVOLVING PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office in the Borough of Barrington; and

**WHEREAS**, said Petty Cash fund was established by resolution by the Mayor and Borough Council and has received approval from the Director of Local Government Services; and

**WHEREAS**, it is the desire of the Council that said fund be continued under the direction of the Borough Clerk.

**NOW, THEREFORE, BE IT RESOLVED** on this 5th day of January, 2014, by the Borough Council of the Borough of Barrington, as follows:

1. During the year 2014, TERRY SHANNON, BOROUGH CLERK, be and is hereby authorized and permitted to establish a revolving Petty Cash Fund in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. TERRY SHANNON, BOROUGH CLERK, having custody of the Funds be bonded in an amount not less that \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

**BY:** \_\_\_\_\_  
**Robert Klaus, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Clerk**

**RESOLUTION NO. 1-2014-9**

**DESIGNATING LEGAL NEWSPAPERS FOR 2014**

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Barrington, that the Retrospect Newspaper and the Courier Post Newspaper be and are hereby designated as the Legal Newspapers of the Borough of Barrington for the year 2014.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

By: \_\_\_\_\_  
**Robert Klaus, Mayor**

Attest: \_\_\_\_\_  
**Terry Shannon, Clerk**

**RESOLUTION NO. 1-2014-10**

**DESIGNATING OFFICIAL NEWSPAPERS FOR 2014 IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, P.L. 1975**

WHEREAS, Section 3D of the Open Public Meetings Act, Chapter 231 P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the Official Newspaper; and

WHEREAS, these newspapers designated by this body must be the ones which have the greatest likelihood of informing the Public within the jurisdictional boundaries of this body of such meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Barrington, County of Camden, State of New Jersey, as follows:

1. The Retrospect Newspaper of 732 Haddon Avenue, Collingswood, New Jersey, and the Courier Post Newspaper located at Cuthbert Boulevard and Hampton Road, Cherry Hill, New Jersey, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this body that the Retrospect Newspaper and the Courier Post have the greatest likelihood of informing the public within the jurisdictional area of this body of such meeting.
3. This resolution shall take effect immediately.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

BY: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-11**

**DESIGNATING DEPOSITORIES FOR THE BOROUGH OF BARRINGTON FOR THE YEAR 2014**

**WHEREAS**, R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Barrington that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depositories for the following accounts:

- |                               |                                |
|-------------------------------|--------------------------------|
| 1. Current Fund               |                                |
| 2. Sewer Operating Fund       | 7. Construction Trust Fund     |
| 3. Current Capital Fund       | 8. Other Trust Fund            |
| 4. Sewer Utility Capital Fund | 9. Developer Escrow Trust Fund |
| 5. Animal Control Trust Fund  | 10. Flexible Spending Account  |
| 6. Payroll Account            | 11. Medical co-pay accounts    |

**BE IT FURTHER RESOLVED**, that the Finance Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Mayor and Finance Officer. In the absence of the Mayor, Council President shall sign in his place. In the absence of the Finance Officer, the Deputy Finance Officer, shall sign in her place; and

**BE IT FURTHER RESOLVED**, that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depositories for the Payroll Fund of the Borough of Barrington and the custodian shall be the Municipal Clerk. All disbursements shall be made by checks signed by the Municipal Clerk or in her absence, by the Tax Collector.

**BE IT FURTHER RESOLVED**, that for the Flexible Spending Account and the Medical Co-pay Accounts, the authorized signatories shall be the Finance Officer and the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depository for the Municipal Court Regular Account and the Municipal Court Bail Account and the custodian shall be the Court Administrator. All disbursements for the Regular account shall be made by checks signed by the Court Administrator and by the Judge. In the absence of the Court Administrator, the Deputy Court Administrator shall sign in her place. All disbursements for the Bail Account shall be made by checks signed by the Court Administrator and the Deputy Court Administrator. In the absence of the Court Administrator or Deputy Court Administrator, the Judge shall sign.

**BE IT FURTHER RESOLVED**, that the Mayor (Robert Klaus), and the Municipal Clerk (Terry Shannon), may sign using facsimile signatures as evidenced below. The use of a facsimile signature by the Municipal Clerk shall be for the Payroll account only.

Facsimile Signatures: \_\_\_\_\_

January 5, 2014

BOROUGH OF BARRINGTON

BY: \_\_\_\_\_  
Robert Klaus, Mayor

ATTEST: \_\_\_\_\_  
Terry Shannon, Clerk/RMC

**RESOLUTION NO. 1-2014-12**

**SETTING INTEREST RATE CHARGES FOR DELINQUENT TAXES IN THE BOROUGH OF BARRINGTON FOR 2014**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Barrington that the interest rate to be charged for Delinquent Taxes, Sewer Rents and Assessments for the Year 2014 shall be charged at the rate of eight (8) percent per annum; and

**BE IT FURTHER RESOLVED**, that a grace period of ten (10) days shall be allowed before interest shall be collected as provided by Chapter 105, P.L. 1965 (Amending R.S. 54:4-67); and

**BE IT FURTHER RESOLVED**, that the interest rate to be charged on any Delinquent Tax, Sewer Rent or Assessment in excess of \$1,500.00 shall be charged at the rate of eighteen (18) percent per annum.

**BE IT FURTHER RESOLVED**, that an additional penalty of 6% shall be levied on the amount of the delinquencies in excess of \$10,000.00.

**BE IT FURTHER RESOLVED**, that on all Tax Title Liens, an additional redemption penalty shall be charged as follows: 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

**BY:** \_\_\_\_\_  
**Robert Klaus, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Clerk**

**RESOLUTION NO. 1-2014-13**

**AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS BY THE FINANCE OFFICER**

WHEREAS, it is desirable that idle funds of the Borough of Barrington be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Barrington, County of Camden, New Jersey, that it does hereby authorize the Finance Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution.

BE IT FURTHER RESOLVED, that the Finance Officer is also authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To and from Borough checking or savings accounts to other Borough accounts.
2. To or from Borough checking or savings accounts to or from accounts specified by Banks of the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Barrington.
3. From Borough checking or savings accounts to other Banks as specified by debtors solely for the purpose of debt payments.

**BOROUGH OF BARRINGTON**  
January 5, 2014

By: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**RESOLUTION NO. 1-2014-14**

**ESTABLISHING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF BARRINGTON**

**WHEREAS**, N.J.S.A. 40A:5-14 requires all municipalities in the State of New Jersey to adopt a cash management plan that is subject to the annual audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that the following requirements shall be adhered to:

The Borough Council shall annually, at its reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Borough Council deems necessary. Such resolution shall be deemed a part of the cash management plan.

The Borough Council shall annually establish by resolution adopted at its annual reorganization meeting the required signatories to all municipal bank accounts.

All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest bearing account in the name of the Borough of Barrington, or shall be turned over to the treasurer within 48 hours of receipt.

All revenues received by the treasurer, tax collector and utility collector shall be deposited to interest bearing accounts in the legal depositories.

The following funds shall not be required to be maintained in interest bearing accounts: change funds, petty cash funds, payroll funds, trust funds (to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of the funds), checking accounts established for the express purpose of paying bills approved by the Governing Body (such accounts will be maintained at the minimum amount required for orderly operation of the account), and compensating balances maintained for the purpose of obtaining specific services from financial institutions (such accounts shall be established only under terms of written agreements approved by the Borough Council).

No municipal funds shall be disbursed by the treasurer prior to approval of the Borough Council except for debt service payments, investments, payroll turnovers to agencies and discount vouchers. Debt service payments and discount vouchers must be ratified after payments.

It shall be the responsibility of the treasurer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings banks, savings and loans, etc., the treasurer shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The treasurer shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the Governing Body.

The treasurer shall report monthly all investment transactions as required by N.J.S.A. 40A:5-15.2 to the Borough Council.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

**BY:** \_\_\_\_\_  
**Robert Klaus, Mayor**

**ATTEST:** \_\_\_\_\_  
**Terry Shannon, Clerk/RMC**

RESOLUTION NO. 1-2014-15

**DESIGNATING HEALTHCARE COMPANIES FOR 2014**

WHEREAS, there is a need to designate companies as healthcare benefits providers for 2014 in order to provide health benefits for employees and to meet contractual obligations; and

WHEREAS, funds are available for this purpose in the 2014 Temporary Budget and will be provided for in the 2014 Permanent Budget for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington, County of Camden, State of New Jersey, that the following company is hereby designated as healthcare benefits provider for 2014:

Southern New Jersey Regional Employee Benefits Fund

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

By: \_\_\_\_\_  
Robert Klaus, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk/RMC

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2014-16**

**SETTING THE BUSINESS HOURS FOR BOROUGH OFFICES**

**BE IT HEREBY RESOLVED** that effective January 6, 2014, the following shall be the regular business hours for Borough offices including the Tax Office, Administration and the Court Office:

8:30am-4:30pm, Monday through Friday

**BE IT FURTHER RESOLVED** that on Tuesday nights, the Tax Office shall be open until 6:30pm so the public can transact business after normal business hours.

**BE IT FURTHER RESOLVED** that the Tax Assessor's office shall be open on Thursday evenings from 4:45pm-5:45pm and the public can meet with the Tax Assessor in person during that time.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

**BY:** \_\_\_\_\_  
**Robert Klaus, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Clerk**

**RESOLUTION 1-2014-17**

**APPOINTING JOSE ROSADO, JR., TO THE POSITION OF POLICE PATROLMAN FOR A SIX MONTH PROBATIONARY PERIOD BEGINNING JANUARY 6, 2014**

WHEREAS, there is a need to appoint a Patrolman to the Barrington Police Department; and

WHEREAS, Chief Roberts has recommended to the Public Safety Director the appointment of JOSE ROSADO, JR., to this position; and

WHEREAS, the Public Safety Committee concurs with this recommendation, and has submitted this appointment to the Governing Body for consideration, in accordance with Borough Code Chapter 29; and

WHEREAS, the Governing Body wishes to accept this recommendation and appoint JOSE ROSADO, JR. as a Patrolman for a six (6) month probationary period to begin January 6, 2014;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Barrington, Camden County, New Jersey, that JOSE ROSADO, JR. is hereby appointed as a Patrolman to the Barrington Police Department for a six (6) month probationary period beginning January 6, 2014.

**BOROUGH OF BARRINGTON**  
**January 5, 2014**

Approved:

Attest:

\_\_\_\_\_  
Robert Klaus

\_\_\_\_\_  
Terry Shannon, Borough Clerk