

BOROUGH OF BARRINGTON
CAUCUS MEETING MINUTES, Tuesday, September 6, 2016

Council President Popiolek called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present:

Council President Popiolek, Councilwoman Bergeron, Councilwoman Nicholson and Councilman Robenolt. Absent were Mayor Klaus and Councilman Rink. Also seated at the table were Solicitor Tim Higgins, Secretary Eileen Holcombe, CFO Denise Moules and Clerk Terry Shannon.

First Public Portion—on a motion by Councilwoman Nicholson, second by Councilwoman Bergeron, the public portion of the meeting was opened. Seeing no public present, on a motion by Councilwoman Bergeron, second by Councilwoman Nicholson, the public portion was closed.

Engineer Report

Engineer Greg Evans reported the following action item for the council agenda:

Resolution supporting the Safe Routes to School Program. This was provided by Cross County Connections. They have also requested the borough consider a complete streets program and would like to attend our next caucus meeting to discuss.

Greg then reviewed the monthly Engineer's report. Highlights included the following:

We will be scheduling a meeting to discuss sewer system;

We did not receive Open Space funding this year—letter of protest will be sent;

Wild Wing Café received site plan approval. They have to make some revisions before construction permits are approved;

Met with Village of Haddonfield management regarding drainage. They are completely investigating. We are hopeful they will reconnect roof drains;

Request from planning board to reduce fees for grading ordinance--the engineer made it clear they do not recommend making any changes to the grading ordinance. We will make recommendations to make the paperwork package clearer but we do not recommend changing the fees.

Councilman Ludwig arrived to the meeting at 6:17pm. Engineer Greg Evans left the meeting.

Administration

Clerk Shannon reported on the following items:

Tree liability—was discussed last month. There are two trees that need to be addresses—408 and 412 Austin Avenues. Park strip is too small to support the trees. Will ask Mike Ciocco to put them on the removal list.

Office of Emergency Management—need to identify which department director will oversee OEM. It was determined it will fall under Public Safety—Rick Rettinger will be appointed as additional deputies for OEM.

Membership in Camden County Joint Insurance Fund needs to be renewed and resolution will be on the agenda.

Bellmawr invited us to participate in a public auction on October 22. Department heads have been asked to submit list of any vehicles or equipment available for sale.

Apartment inspection program—ordinance to revise language will be on for introduction.

Clerk Shannon then reviewed the items for the council agenda.

Finance

CFO Moules reported on the following items:

Review of standard financial reports including budget status, cash balances and overtime. Everything is in the black except for the salary lines for tax collector and CFO but that is just timing as we are waiting for the payments for the shared service. Court revenue is tracking substantially less than last year. We may need to cancel expenditures to cover the revenue shortfall. All other revenues are tracking well.

COUNCIL REPORTS

Councilman Robenolt reported we will appoint Chief Uron Tuesday night. We are planning to bring on two additional SLEO's which should help with traffic control and court revenue. PBA would like to start contract negotiations—the Public Safety committee will start the process. Chief Uron has put together a plan to improve the police department offices and bring them up to the AG requirements including an interview room and they are looking to take over the senior center annex. Will be all interior renovations. Will pass plans on to the governing body, the engineer and Mike Ciocco.

Councilman Ludwig reported things are going well with DPW. Fall seasonal help is in the process of being hired.

Councilwoman Nicholson reported we are working on establishing a board for the new senior center at the VFW. She received a resume from a grant writer that will be forwarded to Wayne to consider to help write a grant for the renovations. Regarding the Harvest Fest, hopefully those plans will be finalized after council when we get the update on the Clements Bridge Road project from the County. Councilwoman Nicholson then asked for an exception to be made for Barrington Little League and allow them to hold a second coin toss in October. Their spring coin toss was during the snowstorm and they have asked for October 29. The governing body approved. Also Girls Softball will be holding fall ball for the first time this year.

Council President Popiolek reported that he is excited that Wild Wing Café is coming to town. They are a southern chain that is moving up north. They are in the permitting process and are correcting some deficiencies. They hope to have a fall ground breaking.

On a motion by Councilwoman Nicholson, second by Councilman Ludwig, the second public portion was opened. Dr. Elizabeth Kennedy from the BBA reported their next business meeting will be September 22. She asked if they could be notified anytime a new business comes to town. Clerk Shannon said she will forward the business registration forms when they are received. We need to update our list anyhow and will request a copy of all businesses registered in Barrington from the Fire Marshal.

Seeing no further public comment, on a motion by Councilman Ludwig, second by Councilman Robenolt, the public portion was closed.

On a motion by Councilwoman Nicholson, second by Councilwoman Bergeron, the meeting was adjourned to Closed Session at 7:03pm..

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC