

## **BOROUGH OF BARRINGTON**

### **CAUCUS MEETING MINUTES, Tuesday, February 7, 2017, 6:00pm**

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilman Rink, Councilwoman Nicholson, Councilman Ludwig and Councilman Robenolt. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules.

**First Public Portion**—on a motion by Council President Popiolek, second by Councilman Rink, the first public portion of the meeting was opened. Elizabeth Kennedy from the Barrington Business Association reported they now have a webpage and they would like to link it to the borough site. She also reported new member Cress Pharmacy offers services for seniors that may be of value. She will drop off information so it can be shared with the seniors. She also reported that at Clements Bridge and Third Avenue the bricks need to be replaced. Greg Evans will report it to the county contractor.

Seeing no further public comment, on a motion by Councilman Robenolt, second by Council President Popiolek, the first public portion was closed.

#### **Engineer**

Greg Evans from KEI Engineers reported governing body needs to determine if they want to enter into the NJDOT Complete Streets Program. If so, they will develop the resolution. The governing body agreed and authorized Greg to prepare the resolution. Greg said it helps with the ranking when DOT reviews grant applications.

Greg then reviewed the monthly engineer's report—NJDOT applications have been submitted; DOT will be releasing memorandum of record so Clements Bridge Road signal can be changed to all red when a train is approaching; will be meeting with Mike and Shawn to review this year's capital program; we will be getting a quote from Bellmawr for Little League parking lot; Copley Road signage has been installed and other speed reduction construction will be done in the spring including bump-outs followed by crosswalks; PSE&G fixed hole on Gloucester Pike and they will be replacing the services in the spring and will then mill and resurface the whole lane.

#### **Administration**

Clerk Shannon reported on the following items:

Update on Centennial Celebration—clock has been ordered; forms for banners, pavers and sponsorships are done and orders are being taken. Barrington on Track will be Centennial edition.

East Atlantic Avenue Municipal Alliance Agreement—towns along East Atlantic are working with Camden County to develop the proposed "Spine" of the Camden County Trail Initiative. They would like us to participate and do a resolution authorizing agreement. Governing Body said they would like to see revised agreement as some of the articles seem to be missing. Terry will request revised agreement and will forward. Also need to know if there are any costs attached.

Comcast franchise renewal—public hearing will be at March 14 meeting. Councilman Beach suggested we try to get cameras for Star Park so we will set-up a meeting with Comcast to discuss.

Playground project—Michael Wiley is breaking out cost for playground equipment. As soon as CDBG releases the funding period for supplemental funds, we can apply to purchase equipment.

Proclamation for Eagle Scout project—Dawn Mutchler's nephew, Andrew Simmons, wants to build shelters for the TNR program as his Eagle Scout project. We need to endorse project so proclamation endorsing will be on the agenda.

National Joint Powers Alliance—Mike Ciocco wants to join as we can buy Public Works equipment at discounted prices. Resolution to participate will be on the agenda.

Willows Redevelopment Study—Planning Board authorized Bach but we thought KEI would be doing. We are going to request proposals from both before we make a decision. Tim will discuss with owners regarding paying for the study.

Clerk Shannon then reviewed the items for the council agenda.

CFO Moules reviewed the standard monthly reports for January, 2017. There are some negative balances but that is because the actual budget is not in place yet. Total controls are in the black. Police overtime is just for January. The budget packets will be distributed to department heads this week. We will set-up meetings to review when we are ready. The financial statement for 2016 is complete and our surplus is up due to stringent spending, funds from the PILOTS and from the sale of land. Surplus for sewer remained the same. Tax collections were up and appeals were down. Overall it was a good year. I had a conference call with Standard and Poors and they increased our rating from A+Stable to AA-Stable which was very good news. The reasons are included in the report.

Problem involving court payroll—we received a request for a special session for DWI cases. However, they set their own payroll rates for this. Oaklyn does not have a mechanism in place to pay for these special sessions. The funds come from our DDEF account so the payroll amounts need to be approved by us as we are paying for them. Also the payments must go through payroll. This needs to be discussed when the officials meet to discuss renewing the shared service agreement. As this session is this Friday, we will do a resolution authorizing the payroll for this one but future sessions must be improved in advance and included in the salary ordinance adopted by Oaklyn.

## **Council Reports**

Council President Popiolek had to leave the meeting.

Councilwoman Nicholson-- reported we charge less for VFW rentals in the afternoon than at night but the amount of work is the same for John. It has been suggested we charge the same for afternoon as evening. We would like to introduce ordinance raising afternoon rental fee to \$400. The governing body agreed.

Shane Camardo is a retired Marine and Barrington resident who started a security business that employs retired military and law enforcement. The legislature and county are recognizing him with a proclamation and I would like to do one from Barrington as well.

July 4 is on a Tuesday this year. Suggested we have the parade on Friday night, June 30, including the fireworks. Councilman Ludwig suggested Sunday night. She will reach out to other organizations to get their thoughts and report back.

Barrington Day is May 20. Memorial Day is May 29—need a guest speaker. Waiting for information on baseball and softball opening days. Earth Day is April 22.

Councilman Robenolt reported are continuing to work on PBA contract. OEM got some of their shelter supplies in. In December we discussed a notice from Attorney General's office regarding deficiencies in police department. KEI gave us a proposal of \$6300 to begin working on plans for the offices. Need approval to authorize them to proceed. I suggested to BBA that we have a master list of events on a website so organizations don't conflict with each other. Dr. Kennedy said the BBA website will include a calendar that will be cohesive for the town. There was a small amount of damage to a wall in the firehouse that has asbestos behind it but can be encapsulated as it is not airborne.

Councilman Beach said he is exploring getting lights for the softball fields. I think I can get the poles, and labor for free. The lights are about \$18,000 so hopefully softball can get a loan for the lights. Councilman Ludwig said to please make sure we know where the electric lines are running underground for safety purposes. Mike said he will draw up the plans and will work with PSE&G.

Councilman Ludwig reported he and Bob Harris visited some properties where neighbors are not being as friendly as possible so we are working to get the problems resolved. At Village of Haddonfield the dumpsters were open so Waste Management was contacted to fix the lids which they did promptly. There was a car with PA tags that had been there for a while and the police are having it towed. There is an area behind one of the dumpsters that abuts a house and the area needs to be cleaned out from overgrowth. It is an easement so he would like to have Public Works clear the area.

Action item—Resolution 2-2017-26, Authorizing a Closed Session. On a motion by Nicholson and Rink, the resolution was approved with the following poll vote: Beach-yes; Rink-yes; Nicholson-yes; Ludwig-yes, Robenolt-yes.

On a motion by Rink and Robenolt, the meeting was adjourned to closed session at 7:27pm.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC