

BOROUGH OF BARRINGTON
CAUCUS MEETING MINUTES, Tuesday, March 7, 2017, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilwoman Nicholson, Councilman Ludwig and Councilman Robenolt. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules. Councilwoman Nicholson stated she has now changed her name to Harris and would like to be called Harris going forward.

Action Items—Clerk Shannon read two resolutions for approval:

- 3-2017-34 Appointing Candice Fawley to an Unexpired Council Term
- 3-2017-35 Authorizing a Closed Session to Discuss Litigation/Personnel/Contract Matter

On a motion by Councilman Harris, second by Council President Popiolek, the resolutions were approved with the following poll vote: Popiolek-yes; Beach-yes; Harris-yes; Ludwig-yes; Robenolt-yes. Mayor Klaus administered the Oath of Office to Candice Fawley. Councilwoman Fawley took her seat at the table.

First Public Portion—on a motion by Council President Popiolek, second by Councilman Ludwig, the first public portion of the meeting was opened. Elizabeth Kennedy from the Barrington Business Association reported their new website is BBAofNJ.org and she encouraged everyone to take a look at it. She also thanked whoever was responsible for filling in the missing bricks on Clements Bridge Road. Seeing no further public comment, on a motion by Councilman Beach second by Councilman Ludwig, the first public portion was closed.

Engineer

Greg Evans from KEI Engineers reported there are two action items for the agenda. First is the resolution authorizing application for CDBG funds and also one for Camden County Open Space application. Clerk Shannon added we will approve the resolution for CDBG supplemental funding so we are ready when they release the request for proposals. Greg then pointed out the plans for Wish Upon a Star that were hanging in the room. We reviewed the plans with the committee and some additional changes will be made.

Greg then reviewed the monthly engineer's report—we adjusted the timing on the signal at the railroad. We are waiting for DOT approval to change to all red when a train is approaching. Conrail is working to get gates installed. Commerce Drive improvements will resume in the next two to three weeks. Detours have been approved by the Police Chief and Fed Ex and the Barrington Business Center have been informed. Truck traffic will be re-routed.

Administration

Clerk Shannon reported on the following items:

Update on Centennial Celebration—time capsule will be unearthed next Tuesday at 5pm. Contents will be displayed in council room and at social. Will get suggestions from the community as to what should be included when we re-enter the capsule. Clock unveiling is planned for Memorial Day.

Cat ordinance model from Camden County—we really did not have an ordinance to define the TNR program. The sample language from the Camden is attached. If you agree, we will introduce next week. The governing body agreed.

Comcast franchise renewal—they filed their application to renew the franchise agreement. Need to hold a public hearing which will be at next week's meeting. We met with them and asked for a grant for cameras at the playground. They actually spread the cost of the grant over the number of customers in the town and the life of the agreement. It really is not a grant. It is an interest free loan. We will continue to discuss with them. We need to get actual cost estimate for cameras at the playground so we don't ask for more than we need.

Playground project—Noah Popiolek is now on the committee and asked great questions and had great ideas. We are adding some equipment to the plans based on his suggestions. He also suggested that the plantings after the playground is built would be a great project for the Boy Scouts.

Community Champions—this is the vacant property registration program. Their information is attached to your agenda. They advise that we amend our ordinance because our fees are too high. The P-Z-C committee should take a look at this. Bob Harris said they have changed their viewpoint on this and allow for escalation. Tim said we just need to amend to include the program. We can introduce at next week's meeting.

Verizon Right-of-Way Agreement—Tim said he will have the resolution ready for Tuesday night.

April as Child Abuse Prevention month—Kiwanis had requested we do a proclamation for this. A representative from Kiwanis will be at the meeting to accept the proclamation.

Willows Redevelopment Study—we received two proposals, one from KEI and one from Bach but they are vastly different. This needs to be reviewed by the economic development committee.

Fireworks—have we decided when we want to do this? Councilwoman Harris said the decision will be made tonight.

Clerk Shannon then reviewed the items for the council agenda.

CFO Moules reviewed the standard monthly reports for February, 2017. Some expenditures are in the red because of the temporary budget but the overall are in the black. We would like to renew the shared service agreements with Merchantville and those resolutions will be on the agenda. We will also be introducing the COLA ordinance to accompany the budget. Everyone has submitted their budget requests and I am currently crunching the numbers. We expect to have budget meetings the week of the 20th. I will email the schedule of meetings.

Council Reports

Councilwoman Harris said she did a survey regarding the dates for the July 4 celebration. July 3 will be fine for fireworks but the rain date would be better on Friday, July 7. Everyone agreed. Councilwoman Robenolt suggested we also have the rain date for the parade. Councilwoman Harris agreed and said she will talk to all the vendors. May 20 will be Barrington Day with a rain date of the 21st. Please reply to Little League about opening day. Softball will be April 8. They want to have a small parade and will be discussing with the Chief. Memorial Day is May 29 and we need a guest speaker. We also need a Grand Marshal for the July 4 parade. Perhaps someone is 100 years old. Wayne said he has someone but has to talk to them. The playground committee met to review the plans—families with disabilities are well represented on this committee. VFW rentals are filling-up quickly. We got a nice call a few weeks ago about Jen and how she helped them get set-up for a funeral repast.

Councilman Ludwig--reported we are planning to hire a guy from Bellmawr who is a concrete guy to do concrete repairs part-time on Saturdays and to train our guys. This would be on an as-needed basis. The plan is to help residents whose sidewalks have been lifted by park strip trees. We will replace the damaged squares but the resident can pay if they want more replaced.

At this point, on a motion by Councilman Beach, second by Councilwoman Harris, the meeting was adjourned to closed session. Before adjournment, Jen Stuart, who was in attendance, said they are moving out of town and she wanted to thank the borough for all they have done for them. The TNR program is awesome. We got the bumps on Shreve. It has been a great place to live but they are moving. She just wanted to thank everyone for all they have done. Mayor Klaus thanked Jen for all she has done for the town as well. We are sorry to see them go.

The meeting then went into closed session at 7:08pm.

Closed Session--Clerk Shannon reported we have two personnel matters that will require the appointment of special counsel and a hearing officer. Tim recommends Dave Capozzi as special counsel and George Piperno as hearing officer. We want to get them appointed as soon as possible so the hearings can be scheduled. The resolution for the appointments will be approved in open session.

Seeing nothing further for closed session, on a motion by Councilman Ludwig, second by Councilwoman Harris, the meeting went back into open session at 7:15pm. Councilman Ludwig had to leave the meeting.

Councilman Robenolt reported the PD is looking for a SLEO II. Fire Alliance will be scheduling a meeting with the other towns to look at the fee structure. We need additional help with processing the paperwork and need to raise fees to cover the administrative costs. OEM has gotten our plan approved by the County and the State. Their shelter supplies came in and are in the senior center.

Councilwoman Fawley thanked everyone for the appointment. She is sure she will have a lot of questions.

Councilman Beach said the senior programs have been shut down while Eileen was out. He reached out to the owner of Cress Pharmacy about the issues around his sign. He will offer delivery and refill services to seniors. He would also like to give seminars to our seniors about different medications. He filed zoning applications with George Jones and I think we will be able to get his signs approved.

Council President Popiolek said the big thing right now is budget time. Department heads have submitted their wish lists to Denise. We will be meeting with them individually to review their requests. There are no blatant issues that we can see at this point. We hope to be ready to introduce in April and adopt in May. Wild Wings Café is moving along with construction. They hope to be open by mid-spring.

Action item—Resolution -2017-6, Appointing Special Counsel and a Hearing Officer to Handle Personnel Matters. On a motion by Harris and Popiolek, the resolution was approved with the following poll vote: Popiolek-yes; Beach-yes; Fawley-yes; Harris-yes; Robenolt-yes.

On a motion by Councilman Robenolt, second by Council President Popiolek, the second public portion was opened. Seeing no public comment, on a motion by Council President Popiolek, second by Councilwoman Harris, the public portion was closed.

On a motion by Councilwoman Harris, second by Councilman Robenolt, the meeting was adjourned at 7:25pm.

Approved: Terry Shannon
Terry Shannon, Clerk/RMC

RESOLUTION 3-2017-34

APPOINTING CANDICE FAWLEY TO AN UNEXPIRED COUNCIL TERM

WHEREAS, due to the resignation of Ernie Rink as of March 1, 2017, there is a vacant seat on Borough Council; and

WHEREAS, the Barrington Democrat County Committee submitted the names of three individuals to be considered for appointment to the vacant seat as follows:

Candice Fawley, George W. Jones, Tom Quackenbush; and

WHEREAS, the Governing Body has selected Candice Fawley to fill the vacant council seat;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Barrington, that Candice Fawley is hereby appointed to fill the vacant council seat for the unexpired term ending December 31, 2017.

BOROUGH OF BARRINGTON
March 7, 2017

By: _____
Robert Klaus, Mayor

Attest: _____
Terry Shannon, Municipal Clerk

RESOLUTION NO. 3-2017-35

**AUTHORIZING A CLOSED SESSION FOR THE PURPOSE OF DISCUSSING
CONTRACTUAL AND LITIGATION MATTERS**

WHEREAS, the Governing Body of the Borough of Barrington needs to discuss contractual and litigation matters in closed session; and

WHEREAS, N.J.S.A. 10:4-12(b) provides for the exclusion of the public from such discussions;

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Barrington as follows:

1. The Governing Body shall hold a closed session for the purpose of discussion of the aforementioned subjects at the end of the March 7, 2017, caucus meeting.
2. The Governing Body shall disclose to the public the results of such discussion at such times as formal action, if any, is taken on said subject matters.

**BOROUGH OF BARRINGTON
MARCH 7, 2017**

By: _____
Robert Klaus, Mayor

Attest: _____
Terry Shannon, Municipal Clerk