

## **BOROUGH OF BARRINGTON**

### **CAUCUS MEETING MINUTES, Tuesday, April 4, 2017, 6:00pm**

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilwoman Fawley, Councilwoman Harris, Councilman Ludwig and Councilman Robenolt. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

**First Public Portion**—on a motion by Council President Popiolek, second by Councilman Ludwig, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Robenolt second by Council President Popiolek, the first public portion was closed.

#### **Engineer**

Greg Evans from KEI Engineers was absent due to illness. Clerk Shannon reported there are no action items for this month and they did file the Camden County Open Space application for the playground.

#### **Administration**

Clerk Shannon reported on the following items:

Update on playground project—plans have been finalized and were presented to Kiwanis this past Friday. Camden County Open Space grant application was submitted. We are waiting for CDBG to release supplemental funding application request. We will also be applying for funding through a Kiwanis contest. Council President added that it is through social media that residents can support our contest entry so we will publicize through our social media.

Proclamation for Better Hearing Month—Dr. Kennedy requested we do a proclamation for May as Better Hearing Month. Proclamation will be on the agenda.

Repairs to wall at firehouse—Shade Environmental has made the repairs to the damaged wall at the firehouse. The damaged area has been repaired and any asbestos inside the wall has been encapsulated. Total repairs were \$5835 but JIF is covering—we will pay \$2500 deductible.

PEOSHA inspections of ambulance facilities—PEOSHA is targeting ambulance buildings this year with emphasis on oxygen cascade systems. Barb Willson learned that Mount Laurel was recently inspected and the things they were cited for. I will be discussing with the JIF to see if we can get help with PEOSHA on this. The standards for compliance need to be compiled and distributed so everyone can be in compliance.

Rabies clinic—has been set for May 13. License renewals have been extended accordingly.

Solicitors from Verizon—a couple of solicitors will be issued permits in the next week or two so they will be in town going door-to-door.

Situation involving Barrington Cleaners—Councilman Robenolt explained that we pay them a quarter in advance for uniform cleaning. We had heard he may be closing and were not sure if it was a good idea to continue paying in advance. After some discussion, it was decided we will continue to pay him as in the past.

Financial Disclosure—deadline to file is April 30. I previously sent Local Finance Notice 2017-7 which spells out all the guidelines as before. Your email and password should still work. For Candice and Mike, I have added you to the roster and will send you the instructions to access for the first time.

We need to make corrections regarding planning board appointments. We have three alternates right now so Diane Schreyer should move up to being a regular member.

Clerk Shannon then reviewed the items for the council agenda as follows--

Ordinances for public hearing and adoption:

- Ord. 1068, Amending Chapter 58, Fees (police traffic control fees)
- Ord. 1069, Adding Article IX to Chapter 48, Community Cats
- Ord. 1070, Adding Article IV, Registration of defaulted mortgage properties
- Ord. 1071, Amending Chapter 128, Zoning, Signs (removes color restriction)

Ordinance for introduction: 2017 Salary Ordinance

Resolutions & Proclamations:

- Proclamation designating May as Better Hearing Month
- Introduction of the 2017 Municipal Budget
- Authorizing Advance for Women's League for Easter Egg Hunt
- Property maintenance lien for 25 W. Gloucester Pike
- April bill list

CFO Moules reviewed the standard monthly reports for March, 2017. Some expenditures are in the red because of the temporary budget but the overall budget is in the black. Moules then discussed the 2017 Budget. Based on the average assessment, there is a slight reduction in taxes compared to last year. But because of the reval, some will go up and some will go down. 2017 revenues were anticipated at the same level as last year. We are in compliance and can introduce the budget as it has been presented to you. We are down in debt service because of the refunding we did last year. Insurance is down because of the contributions and the additional lower cost plan options. Councilwoman Fawley asked when the new assessments will take effect and Clerk Shannon answered when the new tax bills go out. Moules explained we have to wait for the County to strike the tax rate before we know what the full tax impact will be. The governing body approved introduction of the budget as is.

### **Council Reports**

Councilwoman Harris—Saturday is opening day for softball and they are having a small parade. Easter Egg Hunt is Sunday at 12pm. May 20 is Barrington Day. May 29 is Memorial Day. July 3 we will enter the time capsule. She then read a letter from Grace Bible stating that they have no intention of opening a halfway house despite recent rumors. They purchased a home that will be used for staff housing or a second parsonage. The property was adjacent to our campus and they assured everyone that no one will be living there that will be a concern to the neighbors.

Councilman Ludwig—budget process went well. Department heads did a good job and they presented reasonable budget requests. It was the first time for Chief Uron and he did a really nice job.

Councilman Robenolt—KEI is looking at the building to repurpose space for departments. Hope to be able to bring police department to attorney general guidelines. Chief Uron did a lot of work and we are going to start moving to leasing police cars so we are not paying capital for 20 years. We are still working with the PBA on the contract. Fire Company has been encouraging inactive members to become more member and there has been a positive response. Police are getting ready to implement body cameras. May be a new roof leak in ambulance roof and he will have Mike check it out.

Councilman Ludwig added we need to have a plan for the repairs at the firehouse so we can get that building improved for the volunteers.

Councilwoman Fawley—is there a cheat sheet of all the communities that she can have. Clerk Shannon responded it is on the resolution we did. Fawley then asked Kirk if there is any coverage he will need while he is out. He responded that if she can sign his purchase orders, that would be great. Clerk Shannon added that we need to get a meeting scheduled with Oaklyn to review their court budget. They again have a substantial increase and there is supposed to be an annual meeting to review. Denise will attend with Councilman Fawley.

Councilman Beach—May 3 will be the Smart 9-1-1 meeting for the seniors.

Council President Popiolek--thanked everyone who was involved with the Centennial Social. Far exceeded his expectations. Regarding the budget, it is an arduous process. We meet with all the department heads to review their budgets and balance their needs with the needs of the taxpayers. We only have a 1.91% increase over last year which speaks to the caliber of our department heads. No one asked for anything outrageous. There were no major obstacles. Going to leasing of the police cars is a great idea and he complimented Chief Uron on the work he did on that. Redevelopment has also helped with our surplus. Wild Wing Café is moving along nicely. Hoping for a mid-spring opening. Clerk Shannon added that we did receive their application for a license transfer and the police are doing the background investigations. Popiolek added that he will not be at the meeting next week as he is having his tonsils removed.

Mayor Klaus congratulated the budget committee and department heads on the budget. He also welcomed back Eileen and thanked the Centennial Committee for the dinner. It was terrific and he was extremely proud. Everyone spoke about what a great night it was. All events throughout the year will have the Centennial theme. There were two letters in the time capsule that were addressed to the church and he passed them on to Father Byerly. We are asking for submissions for the new capsule.

On a motion by Council President Popiolek, second by Councilman Ludwig, the second public portion was opened. Seeing no public comment, on a motion by Councilwoman Harris, second by Councilman Ludwig, the public portion was closed.

On a motion by Councilman Ludwig, second by Council President Popiolek, the meeting was adjourned at 7:10pm.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC