

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, May 2, 2017, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilwoman Fawley, Councilwoman Harris, and Councilman Robenolt. Councilman Ludwig had an excused absence as he was out of town for work. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilman Beach, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Robenolt second by Councilwoman Harris, the first public portion was closed.

Engineer

Greg Evans from KEI Engineers reported we have a voucher and change order for Curb Con as they are substantially complete a large portion of Commerce Drive. He then reviewed the monthly engineer's report and reported on the following:

- ◆We are reviewing the current sign ordinance and will report our findings;
- ◆Base plans are complete for renovations to police department offices;
- ◆NJDOT Municipal Aid grants will be reported by the end of June;
- ◆Railroad traffic signal—timing changes were approved by NJDOT and changes will be made by contractor shortly. Signal will now go all red. Conrail will put in gates and replace crossing this year.
- ◆Playground improvements—congratulations on receiving \$300,000 grant. Should hear about Open Space soon;
- ◆Copley Road—requested a price from Commerce Drive contractor for painting of lines--Mike ordered the crosswalk signs;
- ◆\$300,000 left in USDA funding—will be used for slip-lining the sanitary sewer lines along the Turnpike. We are working on plans and specs and then go out to bid after USDA approves.
- ◆Beaver Brook drainage study—request for USDA funds was not approved. We met with director of government assistance and she will connect us with NJEIT program. Possible 30-year loan/grant program at half the market rate of interest. We will provide information to governing body for consideration. Erosion that is occurring right at Shreve Avenue will cost about \$500,000.

Mayor Klaus asked Greg if there is any way we can have the County fix the dips at the cross streets on Third Avenue. Clerk Shannon said we received the County highway master plan today which was forwarded to the engineer for comment. Greg said he will review and will compile a list to be submitted to the County of streets we want to see addressed. Seeing no further questions for Greg, he left the meeting.

Administration

Clerk Shannon reported on the following items:

- ◆Proposal from Bellmawr for Shreve Ave parking lot was received today. Cost will be \$93,000 for remainder of parking lot. Council President Popiolek said at the budget meetings we discussed purchasing our own equipment so we can do the work. This will be passed on to Councilman Ludwig to pursue.
- ◆Resolution to purchase Ford F250 pickup—Mike Ciocco had this purchase in his capital program. Purchase is through Winner Ford and is under State Contract. Truck with requested options and emergency equipment will be \$40,808. Resolution to purchase will be on the agenda.

◆Use of collection agency for court debt—Catherine Lawson, the court administrator, is recommending we consider. Guidelines established by AOC are attached. We would need to do an RFP. Councilwoman Fawley said there is no cost to the borough—individual who is delinquent pays the fee. Governing Body authorized resolution for RFP to be on the agenda.

◆Rabies clinic—has been set for May 13. License renewals have been extended accordingly. A resolution extending the due date will be on the agenda.

◆Hours for playgrounds—current ordinance has dusk to dawn. Hours should be specified and posted. Ordinance for Chapter 89, Parks & Playgrounds, will need to be amended. Councilwoman Harris said our curfew is 10:30 but the kids have to leave the parks by 8pm. She wants the hours extended. After some discussion, it was decided we will change the hours for use of playgrounds to dawn to 9:30pm. Resolution will be on the agenda.

◆Financial Disclosure—deadline to file was extended to May 30. I previously sent Local Finance Notice 2017-7 which spells out all the guidelines as before. Your email and password should still work. Let me know if you have any problems.

◆Hate Has No Home Here Signs—as indicated in my previous email, these signs have proven to be somewhat controversial. We sold-out of the first 50 and I wanted to get a sense from all members of council as to if you want to continue to sell them before I place an order. It was decided we will purchase another 50 signs.

◆Girl's Softball ABC Social Affairs Permit—they applied for Fun Day on June 3. Need to approve by resolution as our ordinance prohibits alcohol. They are supposed to come in tomorrow with raffle application.

◆Update on Tax Appeals—last year we had 55 tax appeals, the year before was 62 and the year before that was 74. This year we had 10. This is proof that the reassessment worked. Brian would like a parade!

Council Agenda Review:

Ordinances for public hearing and adoption:

Ord. 1072, 2017 Salary Ordinance

Ord. 1073, Amending Chapter 95, Registration of Mortgage Defaulted Properties

We will also have public hearing on 2017 Municipal Budget.

Ordinances for introduction on first reading:

Ord. 1074, Authorizing Financial Agreements with Barrington Restaurant Urban Renewal, LLC, for Wild Wing Café

Ord. 1075, PBA Salary Ordinance

Solicitor Higgins explained if you look at the back page of the financial agreement, it shows the payments to the Borough for the PILOT. Some of the language still needs to be finalized.

Resolutions & Proclamations:

Authorizing Purchase of Ford F250 Pickup Truck under State Contract

Authorizing 2017 Budget to be Read by Title at Public Hearing

Extending Due Date for Pet Licenses

Approving Application for Tax Exemption Submitted by Barrington Redev Urban Renewal

Renewing Shared Service Agreement for Borough of Tavistock

Chapter 159 to Amend the Budget for the CDBG Supplemental Funding Received

Resolution to allow alcohol at Shreve Ave Complex (5/20) and Girls Softball Complex (6/3)

May bill list

Authorizing RFP for court collections
Changing the hours for use of playgrounds
Waiving concrete permit fees for May
Adoption of the 2017 Municipal Budget

Finance

CFO Moules reviewed the standard monthly reports for April, 2017. Some expenditures are in the red because of the temporary budget but they will be cleared when the adopted budget is posted. Also attached is the police overtime and revenue reports. The budget will be read by title only. We are under state review and all information has been sent to them. If we don't get approval, we will hold adoption until next month but will still hold the public hearing. The shared service agreement with Tavistock is for use of office services. The auditor has completed the audit. We will be setting up a meeting next week to review the audit report.

Council Reports

Councilwoman Harris—May 20 is Barrington Day; Wild Wing will be doing giveaways. Will be talking to them about supporting town organizations. Dunk tank is back and we need volunteers. Will have inflatables, characters and touch-a truck. Woodland School baseball and softball are doing well. Softball will be upgrading their fryers for compliance. Kirk is checking to see if someone from Wawa can come to Barrington Day. Shop Rite is giving out water. Boy Scouts canceled their camping trip so they can participate. Memorial Day is May 29, July 3-Independence Day. Tomorrow night Smart 9-1-1 will be presented to seniors at the VFW. This is a database that provides information needed in the event of an emergency. You sign-up online and provide the information for the database. In the event you need emergency services, they will have the information they need to treat you properly. She thanked everyone on the playground committee for their help with the planning. We will try to salvage any of the equipment that can be used at other parks. We are overwhelmed to have received the grant that will allow us to build the playground this year.

Councilman Robenolt—meeting with Steve DePierri to finalize a few things and then meet with the other towns as the shared service agreement is expiring. The state has put out some new guidelines and our fee schedule needs to be revised. We also need to revise the pay scale for the inspectors. The only other thing he has to discuss is in closed session. Kirk said he has a friend who owns a property in Oaklyn who spoke very highly of Steve and the assistance he provided regarding problems with one his tenants.

Clerk Shannon reported a situation to the governing body in lieu of Councilman Ludwig's absence. There is a property at 210 White Horse Pike that had a garage in the rear. Many years ago, they apparently put offices in the garage and a bathroom. We have never billed them for the second unit for sewer. CCMUA has been billing them but Barrington has not. We should back charge them for the sewer billing. Mayor Klaus said we should also inspect the connection. The governing body asked us to see if we can find out from CCMUA when they started billing them for the second unit and then report back.

Councilwoman Fawley—still waiting for a meeting with Oaklyn to review shared service agreement. She asked for a copy of the current agreement so she can review. We need to address the special court sessions.

Council President Popiolek—thanked everyone for their well wishes when he had his tonsils removed. He feels much better and is sleeping better. Wild Wing Café hopefully will be opening later this month. Tomorrow is Wawa Wednesday on Channel 10 News. From 5am-9am they will be at the Barrington Wawa and will be doing interviews. Try to stop by and say hello to Sydney Long. We will be providing them with some factoids regarding the Centennial. The youth athletic leagues reached out to Councilman Ludwig and asked for help with their operating costs. We used to provide small grants to the youth organizations but pulled them with the budget problems over the years. I would like to

support them again. We need to know where all of their funding is presently going. We will meet with them to develop a plan, find out what their needs are and determine how we can help them.

On a motion by Councilwoman Harris, second by Council President Popiolek, the second public portion was opened. Seeing no public comment, on a motion by Councilwoman Harris, second by Councilwoman Fawley, the public portion was closed.

Council President added that at the most recent BBA meeting, a question arose regarding who will be the liaison from the governing body. As I am a member in addition to Councilman Robenolt, it is not necessary to designate a separate liaison. Everyone agreed.

On a motion by Councilwoman Harris, second by Councilman Robenolt, Resolution 5-2017-56, Authorizing a Closed Session to Discuss Contract Negotiations, was approved with the following poll vote: Popiolek-yes, Beach-yes; Fawley-yes, Harris-yes, Robenolt-yes.

On a motion by Harris and Robenolt, the meeting was adjourned to Closed Session at 7:39pm with all in favor.

CLOSED SESSION, Began at 7:45pm

Councilman Robenolt reported we have a tentative agreement with the police for the PBA contract. Highlights include elimination of the uniform allowance and rolling into base pay and rolling comp time into base pay. We will no longer pay for uniform cleaning. Buy back will also go away. We are offering them the option to retire after 20 years and will pay their Chapter 78 contribution for the first five years based on the amount they were paying when they retired. After five years, it will drop to their pension amount. We will save on salary and benefits. Councilwoman Harris expressed concern regarding allowing them to retire at 20 and retain health benefits. She thought there were pension restrictions regarding this. Wayne responded we will look into it to confirm but we believe it is allowed as they take a 15% reduction on their pension. We are also going to cover the \$4500 co-pay for the high deductible plan. As soon as it is not a loss to the officer, they will move into the high deductible plan. Tim is working on that language. Kirk asked what the percentage pay increases are. Wayne said they are looking at flat dollar increases. Denise said including the uniform allowance and buy back, it works out to be about 6% for the first year but health care costs will be substantially lower. After more discussion, it was determined we will introduce the salary ordinance but will hold approval of the contract until the language is finalized.

On a motion by Council President Popiolek, second by Councilman Robenolt, the meeting returned to open session at 8:02pm.

Councilman Fawley said she has been asked about the fundraising for the clock. Residents are under that fundraising was to go towards centennial events. Clerk Shannon explained that each event is supposed to pay for itself. The pavers, banners and clock sponsorships are supposed to pay for the clock. If any of the events make a profit, it will also go towards the cost of the clock. In order to cover the cost of the clock, we would have to sell the 100 clock sponsorships which is unlikely. We had to pay a lot of up-front costs such as purchase of the shirts, purchase of the banners and purchase of the clock itself. The cost of the clock itself is \$40,000. It was made clear on all the advertising that the fundraising is for the cost of the clock.

Seeing no other business to be transacted, on a motion by Council President Popiolek, second by Councilman Robenolt, the meeting was adjourned at 8:08pm.

Approved: Terry Shannon
Terry Shannon, Clerk/RMC