

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Wednesday, August 1, 2017, 6:00pm

Council President called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilwoman Fawley, Councilwoman Harris and Councilman Robenolt. Councilman Ludwig was absent as was Mayor Klaus. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilwoman Fawley, the first public portion of the meeting was opened. Seeing public comment, on a motion by Councilwoman Harris, second by Councilman Robenolt, the first public portion was closed.

Engineer

Greg Evans from KEI Engineers reported the only action items is submission of NJDOT Municipal Aid applications for 2018. They recommended we submit the same as 2017, Commerce Drive, Austin Avenue, Bikeway and the Copley Road bump-outs. The governing body agreed. Greg then reviewed the monthly engineer's report and provided the following updates.

- ◆Conrail grade crossing—preconstruction meeting is the 10th. Commencement date is anticipated to be the 28th.
- ◆Capital Improvement Program—we issued a report after we met with Mike Ciocco, Bob Harris and Councilman Ludwig. It outlines the projects we are recommending.
- ◆Copley Road speed study—we issued report based on latest study and it appears the improvements that have been made have made little change.
- ◆PSE&G—Gloucester Pike should be milled and paved before school starts.

Council President Popiolek asked if anyone has a question for Greg. Terry asked if we are ready to introduce the fire lanes ordinance and Greg said no. He still needs to meet with Steve and present to P-Z-C committee so hold the ordinance for now. Seeing no further questions for the engineer, Greg left the meeting.

Administration

Clerk Shannon reported on the following items:

- ◆Update on Centennial events—town picnic scheduled for September 9-rain date September 10. Inflatables and Game Truck provided by Civic Association so there will be no charge for kids' activities. Sharon Beach and Valerie Beach are heading-up games for kids. We will offer tee shirts as prizes. Hours will be noon – 5pm.
- ◆Rat problem—eight homes currently being treated. Service will be provided for three months to start. I sent copies of the invoices received thus far to PSE&G to open claim.
- ◆VFW rentals and TULIP program for insurance—still need to determine how we will handle insurance requirements. Councilwoman Harris authorized preparing the ordinance to require the insurance. We will lower the rental fee to \$350, eliminate the security deposit and include the insurance requirement.
- ◆Tax bills went out—there has been some strong reaction for those whose taxes increased. Brian and Rich had a few residents in last Thursday who were not happy and more are expected this week. Staff has been listening to complaints as well. It is especially anyone who previously had received an appeal. Their taxes went up more than the average because they already had their bite at the apple.

◆Playground update—we will take delivery of the equipment at the end of December. Demolition of the existing playground scheduled for December-January. Installation of new equipment scheduled for February-March with grand opening in April.

◆Discussion about Property Maintenance Officer position—we will be changing title to Field Representative Housing Inspector.

Council Agenda Review:

Ordinances for public hearing and adoption:

Ord. 1078, Amending Chapter 22, Planning Board (amends membership for alternates)

Ordinance for introduction on first reading:

Ordinance 1074, Authorizing Financial Agreements between the Borough of Barrington and Barrington Restaurant Urban Renewal, will be ready for advertising and public hearing for the September meeting.

Resolutions:

Accepting the application submitted by Comcast for the franchise renewal
Authorizing renewal of the Shared Services Agreement for the Regional Fire Alliance
Property maintenance liens on 107 Reading, 200 Edwards, 221 Willmont and 101 Lawrence
Authorizing purchase of holiday decorations (snowflakes) from Display Sales
Adopting the 3-Year Cooperation Agreement with Camden County for CDBG Programs
Change Order #1-Final, Streetscape Improvements-Phase IV
August bill list

Finance

CFO Moules reviewed the standard monthly reports for July 2017 including police overtime and revenue status. We will fall short on revenues and will have to do cancellations at the end of the year. Regarding recreation grants, I will be meeting with softball in the next couple of weeks and will provide information at the September meeting. We will also have a resolution on the agenda for a Chapter 159 for a grant received. Regarding the PILOT, we met on Monday with the folks from Delco to review the language. The land will be calculated based on the assessment. It will not be part of the PILOT. The improvement will be under the PILOT. It will be 20-40-60-80-90 for 35 years with five year review options. It will not be based on their profitability. They will retain the right to appeal their assessment.

Council Reports

Councilwoman Harris—baseball wrapped-up and fall soccer is starting. Parents have been asking about the construction of the apartments and how it will affect kids walking to school. We assured them Ken Jackson will be on the lookout for their safety.

Councilman Robenolt—police received new firearms. Also have list of candidates for SLEO 2 spots and interviews will be starting shortly. Barb Willson is in talks to extend ambulance coverage—more information to come.

Councilwoman Fawley—not much to report. Thanked Denise for going with her to the Oaklyn court meeting. Information on changes to the agreement will be coming shortly.

Councilman Beach—planning board was concerned with the setbacks on the new apartments. Spoke with Chris Mecca and it seems they are in compliance with what was approved by the planning board.

ACTION ITEM—approval of the special meeting minutes from May 25, 2017. Council President Popiolek asked for a motion to approve the minutes as submitted. On a motion by Councilwoman Harris, second by Councilman Beach, the minutes were approved with all in favor except Councilman Robenolt who abstained as he was not at that meeting.

On a motion by Councilman Beach, second by Councilwoman Harris, the second public portion of the meeting was opened. Diane Schreyer of Nassau Drive asked if she can have a copy of the engineer's report. She was told she certainly can and can get it from the Clerk. Dr. Kennedy, president of the BBA said she was happy to report her taxes went down. She wanted to share that since we have been getting so many complaints. Also there is a comic book place coming to town similar to the poster shop. Donut Revolution hopes to be open by the end of August. Barrington Barbershop moved to a new location.

Seeing no further public comment, on a motion by Councilwoman Harris, second by Councilman Beach, the public portion was closed.

Councilwoman Harris added that there will be a job fair here at borough hall on August 19 from 10am-2pm.

Seeing no other business to be transacted, on a motion by Councilwoman Harris, second by Councilwoman Fawley, the meeting was adjourned at 7:12pm.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC