

## **BOROUGH OF BARRINGTON**

### **CAUCUS MEETING MINUTES, Wednesday, September 5, 2017, 6:00pm**

Council President Popiolek called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present: Council President Popiolek, Councilman Beach, Councilwoman Fawley, Councilman Ludwig and Councilman Robenolt. Councilman Harris was absent as was Mayor Klaus. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

**First Public Portion**—on a motion by Councilman Ludwig, second by Councilman Beach, the first public portion of the meeting was opened. Paul Gross of Tavistock Boulevard asked about the Wild Wing Pilot. He asked how much tax revenue will the borough be getting? Council President Popiolek replied that we will get 90% of the regular taxes but we get all the money except for 5% which goes to the County.

Seeing no further public comment, on a motion by Councilman Robenolt, second by Councilman Ludwig, the first public portion was closed.

### **Engineer**

Greg Evans from KEI Engineers reported there are no action items at this time. The NJDOT applications are being prepared as discussed last month. Greg then reviewed the engineer's report and gave updates on the following:

- ◆Sign ordinance—we will be reviewing the ordinance with the PZC committee next week.
- ◆Police Department interior improvements—we will be reviewing the concept plans with the committee next week and will then finalize so we can prepare cost estimates.
- ◆Grade crossing—improvements were completed last week.
- ◆Capital Improvement Program—hopefully you have had a chance to review. Need to identify any projects you want to complete so we can add them to the next construction season.
- ◆USDA project—will schedule receipt of bids next month for sliplining of the mains beneath the NJ Tpk.
- ◆PSE&G—has completed all their paving so the project is done. We asked them to paint the “Do Not Block the Box” at Williams.
- ◆Village of Haddonfield—we met with a rep from VOH and Mr. Harris regarding trash dumpster enclosures. We will be discussing further with them and the PZC committee.
- ◆Clock park—we are working with Terry and looking into options for installing a fence around one side of the park to eliminate the tripping hazard.

Council President Popiolek asked if anyone has a question for Greg. Seeing none, Greg left the meeting.

### **Administration**

Clerk Shannon reported on the following items:

- ◆Update on town picnic—food to be provided by Girls Softball as none of the local food vendors stepped up. Festivities will be 12:30-5:30pm. Residents in the area are being notified.
- ◆Rat problem—we now have a total of ten homes currently being treated. Suggesting that we continue the service for a total of six months. At that time, Viking can reach out to the homeowners to see if they want to convert to a private arrangement. All costs will be submitted to PSE&G to file a claim. The governing body agreed to the six-month time frame.
- ◆Coin tosses—there has been a lot of discussion about coin tosses recently. Attached is the paperwork we are currently using. We received an email from the JIF strongly advising against them

and recommending we get a hold harmless and certificate of insurance. Councilman Ludwig expressed concern because the 8<sup>th</sup> grade class could not get one scheduled. He would like to have a dedicated slot for them. We presently handle on a first-come, first-served basis. We limit HHHS organizations to only four per year. This year we made a lot of exceptions. After more discussion, it was determined we would establish a committee to look at this whole issue and come up with recommendations to present to the governing body. Candice and Shawn both offered to be on the committee.

◆Discussion about facility use--Ideas about charging for use of facilities, insurance requirements and out-of-town organizations has all been brought up. We are still waiting for the TULIP program to be set-up so organizations can purchase host liquor liability. For the Benner event coming up, we still need to approve the ABC social affairs application. Terry received all of their insurance information except for the liquor coverage. The Civic Association is partnering with the Benner group for this event and have committed to purchasing the coverage as soon as the TULIP program is ready. Councilman Robenolt said he has concerns because there have been issues with the Benner event in the past. We should not be in the habit of allowing alcohol at our public complexes. After more discussion, it was decided that a resolution allowing this event will be on the agenda but will be outside the consent agenda. We also need to discuss coming up with a charge for use of our facilities that will at least cover DPW costs to clean-up the facility. The committee that will review the coin tosses will also review this.

◆Comcast ordinance—this ordinance is now ready for introduction. Language is attached. This will be on for introduction.

◆Fire lanes ordinance—this was on the August agenda but was held til September as a discussion item. Is this now ready for introduction? Wayne said he thinks it can be introduced.

◆Shared service agreements for Construction office—the agreements are in the process of being finalized and resolution authorizing will be on the agenda.

### **Council Agenda Review:**

Ordinances for public hearing and adoption:

Ord. 1079, Amending Chapter 111, Hall Rentals (insurance requirements)

Ord. 1080, Amending Chapter 58, Fees (hall rental fees)

Ord. 1074, Authorizing Financial Agreements between the Borough of Barrington and Barrington Restaurant Urban Renewal (Wild Wing PILOT)

Resolutions:

Proclamation for Labor Day drunk driving grant (even though it is over, we still need to do)

Property maintenance lien on 25 E. Gloucester Pike

Authorizing a shared service agreement with Runnemedede for Construction Office services

Resolution allowing a beer garden at the Girls Softball Complex

September bill list

Councilman Robenolt asked if he could give his report prior to the CFO as he has to leave for another meeting. He reported that Dave Uron is due for his permanent appointment as Chief and he would like the resolution to be on the agenda. New car should be in in October. Body cams will be up by the end of the month. Class II interviews will be September 27. Police are meeting with Woodland School at Back to School night. Plans are being finalized for the Harvest Festival.

Council President Popiolek asked about the speed study on Newton and Woodland. Wayne said they wanted to do it after school started so we will be getting that done.

Councilman Robenolt left the meeting.

## **Finance**

CFO Moules reviewed the standard monthly reports for August 2017 including police overtime and revenue status. All budget accounts are in the black except for legal which will be addressed through transfers before the end of the year. The court revenues are down compared with what was anticipated. Funds will need to be canceled before the end of the year to cover the shortfall. Councilman Ludwig asked if we should hold off on hiring Special II's. Denise responded they are the officers who are usually dedicated to traffic control so hiring them may increase the revenue. Terry added that for the past two years we have been under construction and our police have been stretched thing doing traffic control. Now that all of that is over, hopefully we should start to see an increase. Denise added hopefully we should see a recovery next year but for more operational details, they should talk to the Chief.

Clerk Shannon reported one piece of good news-- for 2018, health benefits will be going down by 3% next year. Denise added that she will be away the last week of September as she and her husband are going on a cruise to celebrate their 25<sup>th</sup> wedding anniversary which is today.

## **Council Reports**

Councilman Ludwig—shared service is getting wrapped-up. School starts tomorrow. DPW is doing a great job with all the projects we have had them working on.

Councilwoman Fawley—nothing much to report. Oaklyn is still working on the shared service agreements for court. They would like to know if we have any language changes to be considered. Haddon Heights may be leaving and Brooklawn may be coming in. She added that she may not be here next week as her due date is here.

Councilman Beach—needs to talk to Mike Coyle about them picking up the bill for the rat treatment program.

Council President Popiolek—progress moving forward with Chik-Fil-A. They are trying to get some issues resolved involving the wetlands.

On a motion by Councilman Ludwig, second by Councilwoman Fawley, the second public portion of the meeting was opened. Dr. Kennedy from Woodland Avenue said her street was one of the last to be done by PSE&G. She said they left patches on Woodland but did not re-pave. They did not replace the main but they did about six or seven service replacements and left patches. Councilman Ludwig said he will check it out tomorrow. Council President Popiolek said he will refer it to Greg Evans, our engineer.

Seeing no further public comment, on a motion by Councilman Ludwig, second by Councilman Beach, the public portion was closed.

Seeing no other business to be transacted, on a motion by Councilwoman Harris, second by Councilwoman Fawley, the meeting was adjourned at 7:10pm.

Approved: ***Terry Shannon***  
Terry Shannon, Clerk/RMC