

## **BOROUGH OF BARRINGTON**

### **CAUCUS MEETING MINUTES, Wednesday, October 3, 2017, 6:00pm**

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led the group in the Pledge of Allegiance. The Clerk called roll with the following present Councilman Beach, Councilwoman Fawley, Councilwoman Harris and Councilman Robenolt. Council President Popiolek and Councilman Ludwig were absent. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

**First Public Portion**—on a motion by Councilwoman Harris, second by Councilman Beach, the first public portion of the meeting was opened. Elizabeth Kennedy from the Barrington Business Association reported we have four new businesses in town—the donut shop, the comic book shop, Salon Fade and Trending by the Tracks which is also a salon. Please be sure to visit these businesses. Seeing no further public comment, on a motion by Councilwoman Harris, second by Councilwoman Fawley, the first public portion was closed.

### **Engineer**

Greg Evans from KEI Engineers was not present for this meeting so Clerk Shannon reported there are no action items on their monthly report. The only update is because we could only do two DOT Municipal Aid applications, we pulled Copley Road and will submit under Safe Routes to Schools as soon as the grant period is opened. We did submit for the second phase of Commerce Drive and Austin Avenue.

### **Administration**

Clerk Shannon reported on the following items:

- ♦ Tripping hazard around the clock—we selected a post and double chain style and cost will be less than \$1500.
- ♦ Coin tosses—need to schedule the meeting to review. Councilman Robenolt suggested we consider a grant program for the organizations of around \$20,000 annually and eliminate coin tosses. They would have to submit a request letter for funds and there would be additional criteria. We should also reach out to Heights, Lawnside and Merchantville to see if they will consider similar programs for their organizations. We will finish out the coin tosses this year but can implement the new program next year. We need to discuss this in more detail and come up with a plan. The committee will meet to review.
- ♦ Facility Use—do we want to come up with a fee? Councilwoman Harris said she does not. We only have one event per year that requests use of the fields. Councilman Robenolt expressed discomfort with alcohol at the sports complexes. Councilwoman Fawley said she goes to events in Oaklyn, Heights, Collingswood and Haddon Township and they are packed. These are held on the main avenues in these towns and involve alcohol and food and they bring in a lot of money. After more discussion, it was determined that we do not need to charge a fee for use of the facilities at this time.
- ♦ Discussion about the noise ordinance—we get complaints about commercial landscapers doing work at 7am on Sunday mornings. Terry reviewed ordinances from other towns and some have 8am, some 9am, some don't allow noise on Sundays at all. Do you want to consider changing this for Sunday mornings? After more discussion, it was determined we will amend the ordinance to 10am on Sundays.
- ♦ Shared service agreements for Construction office—the agreements have been finalized and will commence on October 10. Also the CO program will resume as of October 11 and will just be an exterior inspection except that Mike Ciocco will do a sump pump inspection. Resolution authorizing commencement of the program will be on the agenda and the information will be on the website.

- ◆Hours for Trick or Treating—Halloween is on a Tuesday. Hours will be 4pm-8pm as in prior years.
- ◆Town wide yard sale to benefit TNR—scheduled for October 21.

### **Council Agenda Review:**

Ordinances for public hearing and adoption:

Ord. 1081, Comcast franchise renewal ordinance

Resolutions:

2017 tax exemptions

Authorizing issuance of a duplicate tax sale certificate

Property maintenance liens

Reinstating the home resale CO inspection program

Authorizing contract for IT services for police department

October bill list

We will also introduce the amendment to the noise ordinance. That concluded the Clerk's report.

### **Finance**

CFO Moules reviewed the standard monthly reports for September including police overtime and revenue status. All budget accounts are in the black except for finance salaries which is because we have not yet billed Merchantville for CFO services. That will be resolved. Revenues are fine except for court. The CFO then reviewed the Best Practice questionnaire. It was refined to 25 questions this year. Out of the 25, we answered yes to 21 and four were not applicable. Our state aid will be fine. A lot of this is basic housekeeping and we are in compliance with everything they identified as being a best practice. The report is attached for your review. This concluded the CFO report.

### **Council Reports**

Councilwoman Harris—Recreation Committee is working on 2018 events and considering moving Barrington Day to Deerr Field. Fire truck parade is in November. Schools asked us to participate in Trunk or Treat. DPW is going to help set-up and they will put a truck in the event. Police and fire will also participate. Date is October 27 at Woodland. Harvest Fest is coming up on October 14. Hope to see everyone there.

Councilman Robenolt—small glitch with the body cams. Company reloaded the software and after training, they should be operational in the very near future. New cars are in and being outfitted. Preliminary interviews have been done for Class II officers and three finalists are now in the process of final interviews. Met with Greg Evans, Chief and Lieutenant to review the renovation plans. Chief is looking at shelving so they can address storage problems upstairs. Regarding the firehouse roof, last time it was done, it leaked within three years. Need to make sure if we do another flat roof that we have a warranty so any problems can be addressed.

Councilman Beach—will start looking at taking seniors to medical appointments utilizing the senior bus. We are trying to get more seniors involved.

On a motion by Councilwoman Harris, second by Councilman Robenolt, the second public portion of the meeting was opened. Gary Glaser, 713 Newton Avenue, said he appreciates that traffic has been slower on Newton Avenue. Still thinks some police enforcement using warnings would be helpful for those who still speed and go through the stop sign. Also possibly a flashing sign to show drivers their speed. He would be happy to set-up a Go Fund Me page if funding is a problem. It has gotten better but still needs additional improvement. Councilwoman Fawley said we will be doing a speed study. Councilman Beach said he thinks the flashing speed signs are effective. Fawley added she agrees that if the police regularly ticket drivers, it will become a known road and drivers will slow down.

Elizabeth Kennedy asked if the transportation for seniors to medical appointments will be limited to Barrington residents. Councilman Beach said yes but it may include seniors from immediately neighboring towns. Kennedy said it would be a great thing. She then asked for an update regarding paving on Woodland. Clerk Shannon said that would be a question for the engineer. We will get back to her.

Seeing no further public comment, on a motion by Councilwoman Harris, second by Councilman Robenolt, the public portion was closed.

Action item: Resolution for approval, No. 10-2017-120, Authorizing a Closed Session for the Purpose of Discussing Contractual and/or Attorney Client Privileged Litigation Matters

On a motion by Councilwoman Harris, second by Councilman Robenolt, the resolution was approved with the following poll vote: Beach-yes; Fawley-yes; Harris-yes; Robenolt-yes. Resolution was approved.

On a motion by Councilwoman Harris, second by Councilwoman Fawley, the caucus meeting was adjourned to closed session at 6:50 with all members present in favor.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC