

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Wednesday, December 5, 2017, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance. The Clerk called roll and the following were present: Councilman Beach, Councilwoman Harris and Councilman Robenolt. Councilwoman Fawley and Council President Popiolek were absent. Councilman Ludwig arrived later at 7:05pm. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilman Beach, the first public portion of the meeting was opened. Dr. Kennedy from the Barrington Business Association reported the following: thanked everyone for the ribbon cuttings, two more this spring; BBA will be taking over the Harvest Fest; BBA would like to present an award to Janice Bantle at Reorg.

Seeing no further public comment, on a motion by Councilwoman Harris, second by Councilman Robenolt, the first public portion was closed.

Discussion Items

Engineer:

Greg Evans from KEI Engineers reported the following action items for the council agenda: Flower Lane vacation request has been reviewed and can be vacated by ordinance—to be introduced in January; bid for Copley Road work will be awarded to Diamond Construction; Change Order No. 4-Final for Commerce Drive will be approved. He then reviewed the engineer's report and answered questions from council.

Administration:

- ♦Time Capsule—items will be accepted for time capsule and capsule will be closed at Reorg.
- ♦Reorg awards—Chris Lofink is Barrington's Best; Marie Dobisch is Volunteer of the Year; Hometown Hero to be determined.
- ♦Annual appointments—list was distributed. Council will advise of any changes.
- ♦Fair and Open for professionals—proposals due in December 15. List of respondents will be provided.
- ♦Animal Shelter contract—contract will be awarded to CCAWA as they provided lowest proposal.
- ♦SSA with Runnemedede for payroll assistant—resolution to renew for three months will be on the agenda.
- ♦Fire Lanes at Barrington Mews—residents have requested that fire lane at end of Cleveland be closed as Mews residents are using it as a cut-through. Mayor will work with Clerk to look at this further.

Review of items for council agenda:

Ordinances for public hearing—1082, Noise ordinance and 1083, Street openings

Resolutions:

Contract award for Copley Road
Change Order No. 4-Final, Commerce Drive project
Applying property maintenance liens
Agreement with Gloucester City for brine
Budget transfers and cancellations
Runnemedede SSA for payroll services
Setting date for Reorg and January meetings
Appointing Dan Hovern as Class II Special Officer

NJDOT Sale resolution (Solicitor Higgins explained why this is necessary for the land we gave them for turn lane)

Refund of tax payment

Drive sober of get pulled over resolution

Changing fee paid to apartment inspectors

Chapter 159 for Kiwanis donation

State contract vendors

Drug Alliance grant

Finance:

Standard monthly report for November were reviewed. Resolution for budget transfers will be on the agenda. Also resolution increasing fee for apartment inspectors. CFO Moules is working with sports organizations to review their procedures in preparation for possible grant program. For 2017, borough is helping with facility upgrades. For 2018, we will develop grant program and determine best course of action for the borough to help with their operating costs.

Council Reports:

Councilwoman Harris—ribbon cuttings were great as was the fire parade, Holly Jolly Trolley December 17; snowman contest for snowmen made from materials other than snow; Meet and Greet at VFW for businesses and organizations January 17, 7pm-9pm; Civic Association planning food truck fest for May in borough lot; Freeholder meeting will be here January 18; playground planned for demolition this winter and new construction in the spring.

Councilman Robenolt—new Class II officer to be appointed; program for drug collection box being reviewed; Fire Company is making room for fire truck at DPW; Bellmawr no longer providing maintenance for fire apparatus; election of officers is December 18; police department has been very active and our detective sergeant is doing an outstanding job.

Councilman Beach—Girl Scouts sang to seniors on Saturday; we are working with TNR to develop bylaws and structure for the group; we are changing to Camden County shelter.

Councilman Ludwig—spoke with the Small Business Association about ways to help the BBA. He will connect his contact with Dr. Kennedy to explore ways they can help BBA members to promote their businesses.

On a motion by Councilwoman Harris, second by Councilman Ludwig, the second public portion was opened.

Seeing no further public comment, on a motion by Councilwoman Harris, second by Councilman Ludwig, the public portion was closed.

On a motion by Councilman Ludwig, second by Councilman Beach, the caucus meeting was adjourned at 7:17pm with all members present in favor.

Approved: **Terry Shannon**
Terry Shannon, Clerk/RMC