

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, February 6, 2018, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance. The Clerk called roll and the following were present: Councilman Popiolek, Councilman Beach, Councilwoman Harris and Councilman Robenolt. Councilwoman Fawley arrived at 6:10pm and Councilman Ludwig arrived 6:16pm. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilman Beach, the first public portion of the meeting was opened. Dr. Kennedy from the Barrington Business Association reported the following: next BBA meeting is this Thursday; we lost one business, the organic soap shop as they have closed.

Seeing no further public comment, on a motion by Councilman Robenolt, second by Councilman Popiolek, the first public portion was closed.

Discussion Items

Engineer--Greg Evans reported on the following action items for the council agenda:

- ◆Award or reject bids for Wish Upon a Star playground. Bids received today; low bidder was Think Pavers. They will be reviewing and sending over recommendation for award. Bids were also received for the tax office security wall but as funding is not in place for this project, the project will be on hold. Emergency exits in tax office and council office are also needed but funding needs to be in place for those projects as well. Clerk asked if we could at least look at security door in tax office as too many people come in and out. Councilman Popiolek asked for a meeting to review overall security in tax office. Needs to be established and provided for in the capital budget. Councilwoman Harris suggested active shooter training for all staff.
- ◆CDBG Supplemental funds—Greg recommended applying again for the playground. Resolution will be on the agenda.

Greg then reviewed the Engineer's report for February and provided updates on the following:

- ◆DOT 2018 applications—announcements should be issued shortly.
- ◆Copley Road curb ramps—contract awarded in December. Weather permitting, work will commence.
- ◆USDA sliplining under Turnpike—plans have been approved by USDA and are being reviewed by Turnpike Authority. Once approved, we will request receipt of bids.
- ◆FedEx project—escrow cannot be released because performance bond has not been reduced. Punchline items still outstanding but they have been unresponsive. Requested Tim's assistance—he said he would call Greg tomorrow to discuss.
- ◆Village of Haddonfield apartments—trash dumpsters were relocated on January 24. We will work with Ackerman on the drainage issues and to replace fence.

Administration—Clerk Shannon reported on the following items:

- ◆Appointment of Construction Official and Building Inspector due to retirement of Chris Mecca. Action item for this agenda. Keith Knight will be CO through Runnemede SSA and Chet Dirkes will be Building Inspector.
- ◆Resolution for access agreement for Shell Oil—they need to install a monitoring well on borough property behind Wawa. Has been reviewed by Scott Smith and he approved. Will be on the agenda.
- ◆Verizon right-of-way agreement—we previously approved resolution authorizing but Verizon changed the language afterwards. Tim approved revised language but individual we were working with left Verizon. Project fell asleep. Now new individual is looking to get approved. Language has been approved by all and new resolution authorizing execution of agreement will be on the agenda.

◆Recognition for Nick Foles—would you like to do something? After some discussion, it was decided we would invite him to a council meeting to declare a Nick Foles day. We will ask about his availability and interest. Councilman Robenolt said he will find out if he has any interest through back channels.
◆Salary for VFW rental coordinator—position of coordinator who shows hall and meets with renters is being changed from John Crawford to Jen Trace. Resolution will be on the agenda. John will return cell phone. Councilman Beach asked if that phone can be given to senior bus driver and Clerk said that will be handled.

Review of items for council agenda:

Ordinances for public hearing—1084, Garbage and Refuse ordinance and 108, Flower Lane vacation ordinance.

Resolutions:

Contract award for playground
Resolution for Shell access agreement
Resolution for Verizon right-of-way agreement
Appointing Phoenix Advisors as Financial Consultant
Approving Salary for VFW Rental Coordinator
Resolution for CDBG Supplemental funding application
February bill list

Action item: resolution for approval

Resolution 2-2018-23, Emergency Appointment of Construction Official and Building Inspector

On a motion by Councilman Beach, second by Councilwoman Fawley, the resolution was approved with the following poll vote: Popiolek-yes; Beach-yes; Fawley-yes; Harris-yes; Ludwig-yes; Robenolt-yes. Resolution was approved.

Finance: CFO Moules reported on the following items.

Waiting on budget submissions from department heads. Meetings with finance will be scheduled. Everything going smoothly at this point—January reports were provided. If anyone has any projects they want incorporated in the budget, please let me know.

Council Reports:

Councilwoman Harris—playground was demolished. New playground will be ready in April or May and we will have great grand opening. Baseball opening day April 6, Softball is April 14. Earth Day April 22. Barrington Day May 19, Memorial Day May 28. 8th Grade graduation is June 14. July 3 parade and fireworks, rain date July 6 for both. We need new holiday decorations to replace reindeer—will be meeting with Mike Ciocco to discuss. Terry added that February 19 Kiwanis is having event at VFW for seniors. Mike Corman will provide musical entertainment.

Councilman Ludwig—Eagles won. Resident on Albertson is satisfied with resolution to their issues.

Councilman Robenolt—everything running well in Public Safety.

Councilwoman Fawley—working on information for Earth Day as it is her event this year. Attended municipal finance class which was informative. Councilman Robenolt said if she is interested in planting trees, Bartlett Tree Experts may have some to be donated.

Councilman Beach—thanks to everyone for work on dumpster issue at Village of Haddonfield. Also area behind B-Corner has been cleaned-up. Would like to see if we can provide our bus driver for more hours to take seniors to doctor appointments.

Councilman Popiolek—have been working on Carpet One building. There is interest in occupancy and deficiencies need to be corrected. There is a boxing club that is interested in moving there from Cherry Hill. Owner of the property had divided building into smaller spaces but never closed out permits.

Mayor Klaus reported we are getting \$25,000 in CDBG funds for the VFW. Also June is men's health month so we can include a proclamation on the agenda.

On a motion by Councilman Popiolek, second by Councilman Ludwig, the second public portion was opened.

Seeing no further public comment, on a motion by Councilman Robenolt, second by Councilman Beach, the public portion was closed.

On a motion by Councilman Ludwig, second by Councilman Robenolt, the caucus meeting was adjourned at 7:00pm with all members present in favor.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC