

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, April 3, 2018, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance. He then asked for a moment of silence for the loss of Bill Patton and Tom Quackenbush.

The Clerk called roll and the following were present: Councilman Popiolek, Councilman Beach, Councilwoman Fawley, Councilman Ludwig and Councilman Robenolt. Councilwoman Harris had an excused absence. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilman Popiolek, second by Councilman Robenolt, the first public portion of the meeting was opened. Present was Kelly Guzman, co-owner of 304 Clements Bridge Road. She spoke about the problem involving their sump-pump drainage system. They established a temporary connection to the sanitary sewer per the recommendation of Mike Ciocco which was supported by Councilman Ludwig. Otherwise they would have to drain the water onto Clements Bridge Road. Tim Higgins stated that we would need a waiver from CCMUA to allow that connection. Councilman Popiolek spoke about how hard we worked to get the I & I to CCMUA significantly reduced because we were sending them so much clean water when we had heavy rain, they were threatening to fine us. Through our public efforts, we were successful in significantly reducing that. Now to allow someone to connect to the sanitary line was counterproductive to all of our previous efforts. It was also discussed that the borough has it in this year's capital to install a collector pipe for stormwater collection by the end of the year. They will then be able to connect to that. After more discussion, it was decided that Solicitor Higgins will send a letter to CCMUA requesting the temporary waiver. If it is not granted, they will have to disconnect and discharge to Clements Bridge Road until the collector pipe is installed.

Dr. Kennedy from the Barrington Business Association thanked the governing body for allowing them to host a social media class for their members. It was well received by the members.

Seeing no further public comment, on a motion by Councilman Beach, second by Councilwoman Fawley, the first public portion was closed.

Discussion Items

Engineer--Greg Evans discussed the following action item for the agenda: resolution for CDBG Year 2018 funding. They recommend that we continue with improvements at the VFW Senior Community Center and the governing body agreed.

Greg then read highlights of the monthly report and provided updates on the following:

- ♦Tax office security measures—bids expire on the 6th. We will not request an extension but will be preparing plans just for the security door.
- ♦2018 DOT funding—you received \$300,000 for Commerce Drive Phase 2. We will get the budget for this project to Denise tomorrow.
- ♦Wish Upon a Star Playground—borough received additional \$33,179 from CDBG supplemental funding. Public Works was delayed because of weather. Hope to do site work next week. Contractor picked-up some of the equipment to begin pre-assembly. We will be preparing a time estimate for the Clerk for publication.
- ♦Curb ramps at Chesterfield and Mercer—contractor should be starting within the next few weeks. We will notify the residents.
- ♦Fedex Distribution Center—contractor will be taking care of the remaining punchlist items.

♦Village of Haddonfield Apartments—met with Jack Ackerman, property manager, to discuss drainage concerns. Mike reviewed the drainage system and reported that it was functioning properly. Mike will be installing two inlet pipes so they can connect the roof drains. We are also discussing with them about replacing the fence.

♦Carpet One site improvements—owner appears to be moving forward with completion of punchlist items so they can get a tenant into the building. We will be reviewing with them one more time so they are clear what work needs to be done.

That concluded the engineer's report so Greg left the meeting.

Administration—Clerk Shannon reported on the following items:

♦Parking at the salon next to VFW—guests of the VFW are parking in their lot. We will be providing "No Parking" signs for them on their lot and directing people to the lot at the Little League complex.

♦Bright Lights employees are parking at the Little League lot while they are at work. We will be sending Bright Lights a hold harmless agreement stating we are not responsible for their vehicles.

♦Rabies clinic—we vaccinated 63 animals. Overtime was incurred as a cat escaped and got stuck in the radiator. Cat was stuck for over an hour but we finally got it out.

♦Fire Alliance fees—Steve is recommending we increase fees by 29%, the same as the increase by the State on the Life Hazard fees. We will be sending to the towns for their review and will schedule a meeting.

♦Financial Disclosure—Local Finance Notice was issued today. Deadline to file is April 30. Also anyone who has not yet done it needs to do the JIF EPL training. Several seminars have been scheduled and we the memo will be re-sent.

♦Councilwoman Harris and I met with school board to discuss memorializing all the things that we do together. Inter-local agreement will be drafted accordingly.

Clerk Shannon reviewed the following for the agenda:

Public Hearing and adoption the COLA ordinance to accompany the budget.

Resolutions:

- Renewal of Tavistock shared service agreement
- Supporting the Distracted Driving Crackdown for April
- Authorizing application for CDBG funding
- Introducing the 2018 Municipal Budget
- Extending the Runnemede shared service agreement for Kristy to provide payroll services for three more months
- April bill list

Finance--CFO Moules reported on the following items:

Tavistock shared service agreement is for office support such as postage, copies, etc., and is \$1200 per year. We will also have a resolution that is required to accompany the budget that certifies we will not discriminate in hiring practices against people who have a prior criminal record. You all need to sign the certification and it will be forwarded along with the resolution to the state with the introduced budget.

Tim Higgins reported we have two state court tax appeals—Village of Haddonfield and Barrington Business Center. He will work with Brian to counter these appeals.

Moules deferred to Councilman Popiolek for the discussion about the budget. He said the budget is in great shape. Right now we are at an increase of 4.38 cents. That would be about \$92 on the average assessment. The Finance Committee is working to get that down lower and hope to be around three cents. We are planning to introduce as is and will amend if we are able to reduce the budget. Moules

suggested we meet before the council meeting and try to have the budget reduced prior to introduction. It was agreed the Finance Committee will meet on Monday at 5pm to get the budget finalized.

Council Reports:

Councilman Popiolek—there has been a lot of interest in the Mr. Roberts property. One company has signed a contract—Tonewood Brewery from Oaklyn. They are expanding and will use this property for production, storage and distribution. They are currently performing their due diligence. There has also been some interest in the Carpet One building. We may wind-up having to take by condemnation.

Councilman Ludwig—softball fire suppression should be in by the end of the week. Grills are all in and have been approved. Everything should be ready for opening day. We may be able to help them rebuild the dugouts.

Councilman Beach—senior bus driver now has a phone. I will be meeting with Greg for ideas to upgrade the senior center.

Councilman Robenolt—we had a very successful OEM meeting. We are headed in the right direction—Barb and Andy have done a really good job getting us to be compliant and improved our relationship with County OEM.

Councilwoman Fawley—shaking people down for Earth Day. I will be going out all three days visiting the clean-up sites. Have not heard from too many organizations yet. The event is April 21-23. Working with Mike for supplies. A couple families have signed-up along with the Boy Scouts. Group email went out today. Terry told Fawley the TNR programs will be doing the colonies. Councilwoman Fawley added that she will be out-of-town next week attending a wedding.

Mayor Klaus--reported the ABLE Group had a food distribution on the 24th and had 25 recipients. Next meeting will be April 17 at 6:15 and we will discuss doing something for Bill Patton. Clerk Shannon offered the idea of putting Bill Patton on one of the bronze plaques on the clock. Also Kiwanis will be doing food collections and one of the beneficiaries will be the ABLE Group.

On a motion by Councilman Ludwig, second by Councilman Beach, the second public portion was opened. Seeing no public comment, on a motion by Councilman Popiolek, second by Councilman Ludwig, the public portion was closed.

Seeing no further business to be transacted, on a motion by Councilwoman Harris, second by Councilman Beach, the meeting was adjourned at 7:42pm.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC