

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Wednesday, December 4, 2018, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Notice. He led all present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Popiolek, Councilman Beach, Councilwoman Fawley, Councilwoman Harris and Councilman Robenolt. Councilman Ludwig had an excused absence. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilwoman Fawley, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Robenolt, second by Councilman Popiolek, the first public portion was closed.

Discussion Items

Engineer's report—Greg Evans reported on the following:

♦Action items: approve a resolution for Local Freight Impact Funding. This will be for the next phase of Commerce Drive improvements.

Review of monthly engineer's report:

♦Transportation Alternatives Set-Aside Program—we did not receive funding for Beaverbrook drainage improvements. Greg will ask the agency why we did not receive funding.

Administration—Clerk Shannon reported on the following items:

- ♦Special planning board meeting will be held on Monday so they can review the marijuana ordinance.
- ♦Public hearing on the marijuana ordinance will be at Tuesday's council meeting.
- ♦Resolution to approve recycling facility at 120 E. Gloucester Pike—governing body has a lot of questions so a special meeting to meet with applicant will be held after council so questions can be answered. Public notice will be made.
- ♦Reorg will be January 6—time is being moved back to 1:00pm.
- ♦RFQ's for professionals will be received on December 20.
- ♦Proposals being solicited to have all property records scanned so we can destroy paper copies.
- ♦Fence for around perimeter of playground to be installed mid-December.

Review of items for council agenda:

- ♦Ordinance 1100, Marijuana facility regulations, will be on the agenda for public hearing and adoption
- ♦Resolution for Local Freight Impact Fund application
- ♦Establishing date and time for Reorg
- ♦Resolution to refund street opening escrow
- ♦2018 budget transfers
- ♦2018 budget cancellations
- ♦Chapter 159 for DWI Drive Sober Grant
- ♦Resolution in support of Drive Sober program
- ♦Resolution for police department promotions
- ♦Approving the December bill list
- ♦Advance to Women's League for Santa breakfast
- ♦Authorizing animal shelter contract

Clerk Shannon then left the meeting for a prior commitment.

Finance--CFO Moules reported on the following items:

Standard monthly reports were reviewed. Police overtime is over-expended about \$8700 because of the monthly MIT inspections. All other expenditures are in the black. The budget transfer resolution will be on the agenda. Revenues are all in the black. The USDA project is in the final stretch—the slip-lining project will exhaust that funding. Then we will begin closing out the funding documents. By June, we will start having to pay back the loan portion of the funding.

Council Reports:

Councilwoman Harris—it was a great year for our events. Will be meeting with the recreation committee to plan for 2019. The BBA is disbanding and they will be handing over their bylaws and funding as donations to various organizations. Baseball and Softball have picked their new boards for next year.

Councilman Robenolt—we will discuss police promotions in closed session. We received the roof design for the firehouse and estimated costs for capital budget for next year. Came in at \$365,000 which is a little under what we expected. That includes the asbestos abatement. Generator project is moving along.

Councilwoman Fawley—courts are moving forward with Project Save. Police are attending training sessions. Regarding recycling—we should make out we are putting out information to our residents regarding the new regulations. Mayor Klaus responded that the detailed information is On Track every issue.

Councilman Popiolek—disappointed that the BBA is folding. They have struggled for many years. Megan O'Donnell is working out well in the tax office. Chick-Fil-A project is moving although slowly. Ground breaking should be end of first quarter to beginning of second with grand opening six months after. We visited the former Cleaners property today and it will exceed our needs for the Fire Alliance. We will be getting the property inspected by the engineer. Owner gave us the right of first refusal. We plan to recoup the lost tax revenue from the Alliance.

On a motion by Councilwoman Harris, second by Councilman Popiolek, the second public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Popiolek, second by Councilwoman Fawley, the public portion was closed.

Action Item: Resolution for Approval

Res. 12-2018-136 Authorizing a Closed Session to Discuss Contractual, Personnel and/or Attorney/Client Privileged Matters

On a motion by Councilwoman Harris, second by Councilman Robenolt, the resolution was approved with the following poll vote: Harris-yes; Robenolt-yes; Fawley-yes; Popiolek-yes; Beach-yes.

On a motion by Councilwoman Harris, second by Councilman Robenolt, the meeting was adjourned to closed session at 6:55pm..

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC