

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, February 5, 2019, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Beach, Councilwoman Fawley, Councilwoman Harris, Councilman Ludwig and Councilman Robenolt. Councilman Popiolek was absent with prior notice. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilman Robenolt, second by Councilwoman Harris, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilwoman Harris, second by Councilman Ludwig, the first public portion was closed.

Discussion Items

Engineer's report—Engineer Greg Evans reported on the following:

- Action items—award of contract to MD Remodeling for handicapped doors at VFW. Also we need a resolution to submit Camden County Open Space and CDBG applications. We will submit for continued improvements at the VFW and Wish Upon a Star Playground.

Administration—Clerk Shannon reported on the following items:

- Proposed amendments to street openings ordinance—Mike and Greg reviewed and a couple of things need to be updated. Their suggested changes are in your packet—amending ordinance will be introduced at council.
- Proposed Air B and B ordinance—emailed to you last week. This ordinance will allow for rental of one room for no less than one month. After discussion, it was determined we will have it reviewed by the inspectors before introduction.
- Resolution authorizing MOU with Camden County for use of communications system will be on the agenda.

Review of items for council agenda:

- Public hearing and adoption of concrete driveway aprons and curbing ordinance
- Introduce ordinance for street openings
- Introduction of ordinance to purchase property across the street for the Fire Alliance
- Award contract for VFW handicapped accessible doors
- Resolution for MOU with Camden County for radio communications
- Dedication by rider for recreation trust
- February bill list

Finance--CFO Moules reported on the following items:

Standard monthly reports were reviewed. Some accounts in temporary budget are over-expended because of timing of payments but overall is good. Police overtime is fine. Working on 2019 budget—hopefully we can discuss at March caucus and then hold department meetings in March. Plan is to introduce the budget in April. We are setting up a dedication by rider for recreation for the Harvest Festival. We will ask vendors to make checks payable to the Barrington Recreation Trust.

Council Reports:

Councilwoman Beach—Valentines luncheon for the seniors is February 11 and the pre-school made the centerpieces.

Councilwoman Fawley—asked if we will get any reports regarding Project Save. Clerk Shannon said she will check with municipal court.

Councilman Robenolt—OEM is working with the school to update their master plan. Police department is still looking for SLEO's. County Chiefs Association has created a database for all candidates who have taken the test. Lieutenant and Detective are coordinating schedule so an officer is always at court. Fire Alliance is bringing on an additional inspector/investigator. We are also looking at bringing on another part-time office staffer. This individual is very knowledgeable with the software.

Councilman Ludwig—things are going good with DPW contract. Need to set up a meeting to review with Public Works committee.

Councilwoman Harris—had Harvest Fest meeting on January 24 and was well attended. BBA gave us some start-up money. Car show will be coming back. Next meeting is February 19 for recreation committee. No beer garden this year but Civic Association will run the basket auction. Grace Bible may take over the kids' area. We are getting new shirts for this year with a new logo. Need to plan for Earth Day—next event will be Memorial Day. Playground was full yesterday and today—nice to see. Fence will be put up soon.

Mayor Klaus apologized for missing January meeting—he was very ill. We received a request from Mayors Against Illegal Guns asking for us to pass a resolution in support of legislation to eliminate illegal guns. Will be on the agenda.

On a motion by Councilwoman Fawley, second by Councilman Beach, the Robenolt, second by Councilman Ludwig, the public portion was closed.

On a motion by Councilwoman Harris, second by Councilman Ludwig, the meeting was adjourned at 6:55pm.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC