

## **BOROUGH OF BARRINGTON**

### **CAUCUS MEETING MINUTES, Tuesday, March 5, 2019, 6:00pm**

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilwoman Fawley, Councilwoman Harris and Councilman Robenolt. Councilmen Popiolek and Beach were absent with prior notice. Councilman Ludwig arrived at 6:04. Also present were Solicitor Tim Higgins, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

**First Public Portion**—on a motion by Councilwoman Harris, second by Councilwoman Fawley, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilwoman Harris, second by Council President Robenolt, the first public portion was closed.

### **Discussion Items**

Engineer's report—Engineer Greg Evans reported on the following:

Action items—Voucher No. 1 for MD Remodeling for the VFW Entry Doors; and consider approving the proposal submitted for Tax Map updates. Proposal is for \$750—the governing body approved. We also need to approve a resolution for the Camden County Open Space grant for additional improvements at Wish Upon a Star Playground. Councilwoman Harris added that both Little League and Softball are applying for these grants.

Review of engineer's report:

- Oak Avenue does need to be improved—need to talk to Haddonfield to see if they will share the cost. The Mayor asked Tim to reach out to Haddonfield's solicitor.
- 2019 CDBG application will be submitted by March 11 deadline. This is for additional improvements to the Senior Center and the senior program.
- Commerce 1 Holdings—they still have a \$54,000 performance bond and they need to finish some landscape improvements before we release the bond. We anticipate this happening next month.

Councilman Robenolt asked if Gibson has asked to be punch-listed out on the generator at the firehouse. There is a problem that needs to be resolved. Greg said they have not made the request so far. There was a wiring problem that Mike is working on so they can't be punch-listed out until the problems have been resolved.

Administration—Clerk Shannon reported on the following items:

- Review of AFSCME contract will be in closed session.
- Rabies clinic set for Saturday, mid-March. Need to set dates for Earth Day. Councilwoman Fawley responded that the weekend of March 26-28 will be the town clean-up. Mike will drop-off supplies for Saturday morning.
- Repeal of Ordinance 883, Chesterfield Road permit parking. We will be repealing this ordinance and the introduction will be on the council agenda
- Pyrotecnico contract—show has been changed to be all aerial shells because the audience is moving to the front side of Woodland. Contract for one year is \$12,000 and resolution will be on the agenda.

Review of items for council agenda:

- Adoption of ordinances 1102, Amending Chapter 105, Streets and Sidewalks, and 1103, Approving the Purchase of the Steele property
- Introduce ordinance for repeal of Ord. 883, Chesterfield Road parking
- Introduction of ordinance to re-do bond ordinance 1077 because I advertised wrong date for public hearing

- Introduce COLA ordinance to accompany the budget
- Resolution to approve AFSCME contract
- Resolution to approve the Pyrotecnico contract
- Resolution for Open Space Grant application
- Resolution for shared service agreement with Tavistock
- March bill list

Finance--CFO Moules reported on the following items:

Standard monthly reports were reviewed. A couple of controls are in the negative because of timing of payments and that will be cleaned up when the budget is adopted. I am finalizing the budget revenues and will present the full budget picture in the budget meeting. Regarding the BAN's, we received four proposals and the lowest rate was from 1<sup>st</sup> Colonial so we will be going to closing with them. The budget meeting is planned for after the Emergency Management meeting since most of you will be here.

**Council Reports:**

Councilwoman Fawley—working on some requests for Earth Day and requested areas. Has anyone noticed any areas that need attention? Mayor said the area along the railroad near Berg Furniture. Councilwoman Harris said she will give her a number to call and the County will send out a crew to clean-up along the railroad. Councilwoman Harris added that we need to get shirts. Clerk Shannon said we have someone who can make the shirts—just need a logo. Councilwoman Fawley suggested a bright green so volunteers can be easily seen.

Councilman Robenolt—firehouse roof project is moving along and is almost ready to be bid. Lighting upgrades have been done and the boiler has been replaced. We do have one defective piece to the generator that needs to be resolved and then that project will be done. We have two police officers out right now which has caused more overtime.

Councilman Ludwig—we will review the AFSCME contract in closed session

Councilwoman Harris—Harvest Fest has been meeting regularly; Barrington Day is planned, May 18, 11-3, Softball will sell the food. Baseball is having their event on May 18 also—live band, food and beverages. July 3 will be the parade and fireworks; Memorial Day is May 27. Everything is pretty much set for all of these events. She will talk to Susan about a link on the website to the Harvest Fest page. Baseball and Softball both asked us for support for their Open Space applications. Fence around the playground looks really nice.

Mayor Klaus said a resident asked about a handicapped swing. Specifically they asked about one where you can lay down. Councilwoman Harris said she will talk to Mike at General Recreation to ask him.

On a motion by Councilwoman Ludwig, second by Councilwoman Fawley, the second public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Ludwig, second by Councilman Robenolt, the second public portion was closed.

On a motion by Councilwoman Fawley, second by Councilman Ludwig, Resolution 3-2019-27, Authorizing a Closed Session for the Purpose of Discussing Contractual, Personnel and/or Attorney/Client Privileged Matters, was approved with the following poll vote: Fawley-yes; Harris-yea; Ludwig-yes; Robenolt-yes.

On a motion by Councilwoman Harris, second by Councilwoman Fawley, the meeting was adjourned to closed session at 6:40pm.

Approved: *Terry Shannon*

Terry Shannon, Clerk/RMC