

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, April 2, 2019, 6:00pm

Mayor Klaus called the meeting to order at 6:00pm with the reading of the Sunshine Statement. He led all present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Beach, Councilwoman Harris and Councilman Ludwig and Councilman Robenolt. Councilman Popiolek and Councilwoman Fawley were absent with prior notice. Also present were Solicitor Tim Higgins, Engineer Greg Evans, Clerk Terry Shannon, CFO Denise Moules and Eileen Holcombe, Secretary to Mayor and Council.

First Public Portion—on a motion by Councilwoman Harris, second by Councilman Ludwig, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilwoman Harris, second by Council President Robenolt, the first public portion was closed.

ENGINEER'S REPORT

Borough received confirmation that we received \$225,000 from DOT for Commerce Drive, Phase 3.

Action items—Clerk's security wall is anticipated to be between \$75,000 and \$90,000. We will explore possibility of grants for this kind of project. CFO said we will have a picture of all capital requests ready for May caucus meeting so we can see what funding is available.

Mercer Drive speed bumps—Councilmen Ludwig and Beach went to see the residents and most were in favor. We have a list which we will submit. Engineer will map out the final locations for the bumps. Councilman Ludwig said we can do them ourselves in concrete.

Commerce Drive Holdings—have requested release of their performance bond. They just have a few things to finish out there. If done in time, we will recommend release of the bond for the agenda and waiving of maintenance bond as two years have already elapsed.

Regarding Commerce Drive, since we received notification of the additional DOT funding, we will get out to bid quickly with the hope that if the current contractor is still mobilized, he can bid and should come in lower which may enable us to do more of the construction needed.

Review of engineer's report:

- ♦Wish Upon a Star 2019 Open Space Grant application was submitted yesterday.
- ♦Year 39 CDBG funding for VFW doors—we submitted invoice for materials and will be submitting invoice for engineering which will expend the funds.
- ♦Slip-lining under the Turnpike—we got all the info from the contractor. Turnpike Authority is reviewing their package. We hope to have the pre-construction meeting this month.

CLERK'S REPORT

♦AFSCME contract is final and ready for signature. Ordinance for the salaries will be on the agenda for introduction.

♦Financial Disclosure time—same process as last year. Need to file by April 30.

♦Kiwanis has asked us to do a proclamation in support of Prevent Child Abuse Month which will be on the agenda. We will also do one for Autism Awareness month.

♦Playground improvements—Mike is preparing cost estimates for concrete pavilion. We have quote for canopy. We hope to get done as soon as possible as various events are being scheduled at the park. Discussion regarding making rest rooms available, if we go with spot-a-pots, where do they go? If we go with opening the restrooms at the softball complex, how do we handle maintenance and opening and closing? Who will maintain on a daily basis? We will get pricing for portable toilets and maintaining of softball restrooms.

- ♦Little Free Library—Kiwanis will be putting one at the playground and will maintain it. It will go on the National Registry.
- ♦Resolution for emergency appropriation for purchase of Steele property will be on this agenda. Utilities have been changed to be in our name. JIF has been notified that we now own that building. Mike, Chris Mecca and Steve are meeting out there to determine scope of work to be done.
- ♦Deadline for BOT is April 8—please get your articles to me.

Review of items for council agenda:

Ordinances for public hearing and adoption--

Ord. 1104, COLA Year 2019 Ordinance (accompanies the budget)

Ord. 1105, Repealing Ord. 883 (Chesterfield Road permit parking)

Ordinances for introduction on first reading--

Ordinance for AFSCME salaries

Ordinance to introduce the 2019 salaries for non-union personnel

Resolutions--

Introduction of the 2019 Municipal budget

Authorizing the sale of surplus equipment at public auction

Refunding an erroneous tax payment to a mortgage company

Resolution release performance bond for 1 Commerce Drive Holdings

April bill list

CFO REPORT

Standard monthly reports including bank balances and police overtime were reviewed.

Finance committee met with department heads to review their budget requests. As it stands right now, it is a 3.7 cent tax increase—about \$70 per year to the average homeowner. Highlights of the budget report were reviewed. Denise asked the governing body to please review and let her know if there are any questions or concerns. Otherwise we are ready to introduce next week.

COUNCIL REPORTS

Councilwoman Harris—Saturday is opening day for baseball and next Saturday for softball. Camden Co. Dept. of Corrections cleaned-up around the railroad crossings. Barrington Day is May 18 at softball fields—there will be some new things this year. Ken Jackson will have 50 years of service to the borough this year and we would like to have KJ day on June 11. Would like to have a cake and a proclamation at council meeting. We are currently working on Memorial Day and July 3.

Councilman Ludwig—seasonal guys are back in DPW so there will be some projects going on. The recycling inspector starts next week to make sure everyone is complying with new regulations. The AFSCME contract is now done.

Councilman Beach—senior ice cream social is May 1; need ice cream scoopers. Fed Ex wants to hire about 200 people. He would like it on the website—notification was sent to the governing body. He will forward to the Clerk so it can be posted.

On a motion by Councilwoman Ludwig, second by Councilman Robenolt, the second public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Ludwig, second by Councilwoman Harris, the second public portion was closed.

Clerk read the following resolutions for approval:

4-2019-38 Authorizing a Temporary Emergency Appropriation

4-2019-39 Authorizing a Closed Session for the Purpose of Discussing Contractual, Personnel and/or Attorney/Client Privileged Matters

On a motion by Councilman Robenolt, second by Councilman Beach, the resolutions were approved with the following poll vote: Beach-yes; Harris-yes; Ludwig-yes; Robenolt-yes.

On a motion by Councilwoman Harris, second by Councilman Robenolt, the meeting was adjourned to closed session at 7:10pm.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC