

BOROUGH OF BARRINGTON

CAUCUS MEETING MINUTES, Tuesday, April 14, 2020, 6:00pm

VIRTUAL MEETING HELD VIA ZOOM

Mayor Harris called the meeting to order in council chambers at 6:00pm with the Sunshine Statement announcement and pursuant to the Executive Orders and guidance issued by the State of New Jersey due to the Corona virus state of emergency . She led everyone present in the Pledge of Allegiance.

The Clerk called roll and the following were present on Zoom: Councilman Drumm, Councilman Beach, Councilman Hanson, Councilman Cerrito, Councilman Ludwig and Council President Robenolt. Also participating were Solicitor Tim Higgins, CFO Denise Moules, Chief Dave Uron and Clerk Terry Shannon.

First Public Portion—on a motion by Councilman Ludwig second by Councilman Hanson, the first public portion of the meeting was opened. Diane Schreyer was participating and said she was glad to see everyone. Sorry that we have to meet this way but glad that we can still meet and she wished everyone good health. Seeing no further public comment, the public portion was closed on a motion by Councilman Ludwig, second by Councilman Cerrito.

CLERK'S REPORT—Clerk Shannon reported on the following items

Due to the virus, the rabies clinic was cancelled and the deadline for licensing has been extended to June 30. A resolution confirming same will be on the council agenda.

The primary election has been moved to July 7. We confirmed with Sam Dutkin that Avon School will be available on July 7. Also voter registration deadline has been moved to June 16 and party affiliation to May 13.

All staffers continue to work from home and come into the office on a staggered schedule so there is only one in the office at a time. Residents are continuing to receive all services and I want to thank the staff for the job they are doing.

Financial Disclosure statements are to be filed by April 30.

Received a resolution from Haddonfield about the TCDI grant that we agreed to apply for along with Audubon, Haddon Heights and Haddonfield to hire a professional do a drainage study of all of our municipalities. Resolution for this will be on the council agenda.

Clerk Shannon reviewed the items for the council agenda as follows:

Ordinances for public hearing and adoption:

Ord. 1121--Adding Chapter 130, Topography and Grading Plan to Borough Code

Ord. 1122—Calendar Year 2020 Ordinance to Exceed Municipal Budget Appropriation Limits

Ord. 1123—Amending Chapter 99, Rental Inspection Fees in the Borough Code

Resolutions for consent agenda:

Change Order No. 2--Final for Commerce Drive Phase 2

Resolution to extend pet licensing deadline to June 30

2020 Emergency Budget Appropriation

Setting the Salary Stipends for Tax and Finance Office Personnel (while Tax Collector is on maternity leave)

USDA Financing for Local Finance Board

April bill list

CFO's REPORT—CFO Moules reported on the following

We are going ahead with the permanent financing in June for the USDA financing. Rates are very low so over the 40 years we will pay less interest. Resolution for Local Finance Board is on the agenda.

We will be doing an emergency budget appropriation resolution this month since the budget is not yet adopted. This will be for the second quarter. Resolution is on the council agenda.

I will be setting up Zoom meetings for the finance committee and department heads to review their budget requests. Councilman Ludwig asked if it makes sense to wait until June to introduce the budget and Denise answered that it will depend on direction from the state. It will be either May or June for introduction.

ENGINEER—Greg Evans was also participating via Zoom and reported on the following

We have a couple action items—voucher No. 2-Final and Change Order No. 2-Final for Charles Marandino for the Commerce Drive project, Phase 2.

NJDOT applications for 2020-21 are due July 1. I will work with Mike to select a project.

Mercer Drive speed bumps received a favorable response on the surveys. Let me know if you want me to proceed with American Asphalt. Councilman Beach said there was one bump that he wanted to take a look at but other than that, we can move forward. Beach said he would discuss with Greg tomorrow.

COUNCIL REPORTS

Councilman Hanson—all events in town were cancelled due to the pandemic and parks are closed. There are some challenges posted online and on Facebook by parents and residents to make staying at home more fun. Have been working on getting food to those in need and we are accepting money donations for the food pantry through Venmo.

Councilman Drumm—has a Zoom meeting scheduled for tomorrow with Terry and Denise to discuss requests submitted by Steve DePierri. Hopefully we will be able to get this wrapped-up.

Councilman Beach—Public Works is working on a split schedule and still maintain buildings and do leaf and veggie pickups. All senior events are postponed indefinitely. Also thanks to Kyle who has been doing a great job delivering food to seniors in need. Anyone in need can email him.

Councilman Robenolt—everyone is seeing the daily reports from Dave Pawling. All disciplines are doing okay and we are not aware of any supply shortages. We are maintain apparatus on a daily basis. The Fire Company took the Easter Bunny around over the weekend with minimal involvement of personnel. The full-time firefighter contract will be on for approval next week—all the contract details have been resolved. Have not been able to meet with the PBA again but hope to set-up something via Zoom after we talk to the union members.

Councilman Cerrito—thanks to all the staff for their work during these difficult times. Public Works seems to be operating well too. Thank you to the first responders. Hope we can get back to some normalcy soon. Everyone stay safe.

Mayor Harris—we have 12 cases in Barrington and one death. We are not currently getting any other details. Sgt. Gary Hawking completes his radiation and chemo tomorrow. For the class of 2020, we are requesting photos to be sent by email so we can post. We want to try to recognize all the graduates. The Governor will announce on Friday his plans for the schools in New Jersey. Vince's mom is our US history teacher and she and the other teachers are doing a great job teaching the kids from home. We are doing a great job as a borough and I am proud of everybody. Thanks to all of you for everything you are doing. Councilman Ludwig interjected that he believes the Governor will be keeping the schools closed.

Clerk Shannon added that we hired Pritchard Industries, the company who cleans all of the Camden County buildings, to clean our facilities during this crisis as we had to keep our janitor home due to her husband's health issues. They have been doing a great job for us. Also we are going to have to do estimated tax bills. They will probably go out in June. Kristy has already ordered the bills from our printer.

On a motion by Councilman Ludwig, second by Councilman Robenolt, the second open public portion was opened. Diane Schreyer said she thought the bunny ride was great for the kids and adults. They did a good job.

Chief Uron reported that everything is running well and communication between departments has been good. We are all working together. Sgt. Pawling reported the County is looking for supply needs for the next 30 days. He is in contact with Kate often as she needs the most PPE. All departments have been great with getting me their finances related to the pandemic. We already did one FEMA submission and hopefully there will be a second opportunity for funding.

Seeing no further public comment, on a motion by Councilman Ludwig, second by Councilman Hanson, the second public portion was closed.

Seeing no further business to be discussed, on a motion by Councilman Robenolt, second by Councilman Ludwig, the Zoom meeting was adjourned at 6:32 with all in favor.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC