

**BOROUGH OF BARRINGTON CAUCUS MEETING MINUTES**  
**WEDNESDAY, NOVEMBER 4, 2020, 6:00PM, VIRTUAL MEETING HELD VIA ZOOM**

Mayor Harris called the meeting to order in council chambers at 6:00pm with the Sunshine Statement announcement as pertains to virtual meetings and pursuant to the Executive Orders and guidance issued by the State of New Jersey due to the Covid-19 state of emergency. She led everyone present in the Pledge of Allegiance.

The Clerk called roll and the following were present on Zoom: Councilman Drumm, Councilman Beach, Councilman Hanson, Councilman Cerrito and Councilman Robenolt. Councilman Ludwig was absent. Also participating via Zoom were Solicitor Tim Higgins, Engineer Greg Evans, Clerk Terry Shannon and CFO Denise Moules.

**First Public Portion**—on a motion by Councilman Hanson, second by Councilman Drumm, the first public portion of the meeting was opened. Seeing no further public comment, on a motion by Councilman Hanson, second by Councilman Robenolt, the public portion was closed.

**ENGINEER'S REPORT—Greg Evans reported on the following items**

Action item—consider approving a resolution for a shared service agreement with Runnemedede for the 2021 sanitary sewer extension on Davis Road. The governing body agreed and the resolution will be on the agenda.

Action item—authorize the engineer to go back out to bid for trash and recycling collection. We had only awarded a one-year contract so we need to go back out for another five-year contract. Our office will begin preparing the bid package.

DiMeglio is ready to start the storm drainage improvements on Shreve Avenue next week. When that work is done, they will start on Commerce. Traffic will be detoured for both projects. The police and clerk have been notified so the public can be informed. Also Runnemedede has been notified since these are cut-through streets.

**CLERK'S REPORT—Clerk Shannon reported on the following items**

Pet licensing—deadline is November 30 without a late penalty. We will be sending out final reminders.

Election information—election went smoother than expected. Now we wait for final results.

New rules regarding electronic meetings—Local Finance Notice 2020-21 established new rules for remote meetings. Tim prepared a resolution to memorialize what we are doing and address public questions. The resolution is attached for your review and will be on the council agenda.

Policy regarding Covid 19—Executive Order No. 192 was released by Governor Murphy last week and becomes effective November 5. This EO is specific to employers. We have drafted a Covid exposure policy and will now include a temperature scanning and questionnaire policy as well. The draft policy is attached for your review. Mayor Harris stressed that this is the Governor's order so all departments have to comply. Councilman Robenolt added that the Fire Department will also comply and has ordered the necessary equipment.

**Council Agenda Review:**

Ordinance for introduction on first reading:

Authorizing a Special Emergency to Complete Codification Project

(Clerk Shannon explained this is for the actual review of the draft. The attorney, planning board attorney and borough and planning board engineers will all have to be involved.)

Resolutions:

- Resolution Setting Emergency Remote Meeting Protocols
- Resolution authorizing LOSAP payments to Fire Department members
- Resolution authorizing refunds to Fire Alliance businesses located in Magnolia
- Resolution authorizing contracts with State contract vendors
- Resolution to reappoint Judge McCrink for a three-year term
- Resolution with Runnemede for the sanitary sewer extension
- Resolution authorizing the engineer to prepare the trash/recycling bid specs
- Resolution authorizing request for RFQ's for appointment of professionals
- November bill list

Councilman Harris asked why we are doing codification as an emergency? Clerk Shannon explained it is not a true emergency—it is a special emergency that by statute allows a municipality to spread the cost over five years. Councilman Cerrito asked if the governing body will have input on the review and Clerk Shannon explained that there will be committees that will meet with the professionals to review the recommendations from the codification company. Then a report will be prepared and submitted to the governing body for their review. When it is all done, all of the changes will be incorporated into one huge ordinance that will adopt the new code.

**CFO's REPORT—CFO Moules reported on the following**

Monthly reports were sent to you for your review. We have not paid the schools or the county yet so the bank balances are temporarily high. All budget accounts are good and there are no over-expenditures including police overtime. Court revenue is down as expected because of the Covid situation and is expected to be under what was anticipated by about \$30,000. For other revenues, we are only shy about \$10,000 which may be covered in the last two months of the year. If necessary, we will do a budget cancellation. I will have more information next year and will be working on cancellations and transfers for the December meeting. She then reported on the Best Practices questionnaire. It has been reviewed by her and the Clerk. We needed to get a 16 and we got 22 out of 29 so our aid will not be effected.

**COUNCIL REPORTS**

Councilman Drumm—November 12 we are doing a Zoom meeting about the court shared service agreement. The Covid trees that were planted at Wish Upon a Star were put in and we are going to do a small ceremony next week. Thanks to DPW for getting them planted. I am going to Paul's Trophies tomorrow to get plaques. Mayor Harris explained that a resident asked if two trees could be planted—one for first responders and the other in memory of those who lost their life to Covid.

Councilman Hanson—Girl Scouts and DPW all worked on Lost World Park. The parks are all open. Halloween went smoothly—a lot of residents had individually bagged candy. People were very creative. Congratulations to the Halloween decorating contest winners—they are listed on our Facebook page. Ben Didio, the Eagle Scout, is completing his project at Shreve Ave playground this Saturday. Food pantry is doing Thanksgiving meal boxes for those in need. Email me if you know anyone who is in need. Barrington Civic Association is doing the tree with tags and it will be at Rite Aid so people can take tags to buy gifts for needy families.

Councilman Cerrito—I would like to get information to local businesses if they have not applied for the Camden County Cares Act money. Please email me and I will direct them to the right people in the County.

Councilman Beach—security fence was installed around the water hole on Tavistock Boulevard before winter came. We started a pilot program where we have GPS system in DPW vehicles. It is a trial program to see the pros and cons so we can determine if we want to buy the system. It has been helpful already in keeping track of drainage areas that need to be addressed. Public Works has had over 1000 days without a lost time incident. This is a huge accomplishment. We are having a lunch by Mission Barbecue on November 12 for the department. Everything is still shut down in terms of seniors. Councilman Hanson is working on Thanksgiving dinners and Christmas bags for seniors in need.

Councilman Robenolt—status quo with Public Safety departments. Thanks to all the departments that helped with the pumpkin decorating and scarecrow event. Also the Fire Department wants to thank the town for their support of the fundraiser over the weekend.

Mayor Harris thanked the Public Safety departments for the pumpkin decorating and scarecrow event. She is hearing great things about Halloween. A lot of residents want it to be this way again next year. A lot of people sat outside and had fun with it instead of constantly answering the door. Residents came up with creative ways to give out candy. Cameras were installed at Lost World Park and the lights were fixed by PSE&G and Comcast installed the cable. Now the police can see if anyone is up to any shenanigans. We are discussing whether or not we want to install gates. Wish Upon a Star Park looks really good and is being used since weather has been good. Covid is still here and everyone take care of your family and wear your mask.

Councilman Robenolt reminded everyone that kids are starting to go back to school so please keep that in mind while travelling through town.

Clerk Shannon added that she is on the JIF claims committee and for Public Works to go 1000 days without a lost time accident is a really huge accomplishment. Councilman Beach added that he would like to get some kind of plaque for the department.

On a motion by Councilman Hanson, second by Councilman Robenolt, the second public portion was opened. Eileen Holcombe reported that so far only one senior has called her for a Thanksgiving dinner.

Seeing no further public comment, on a motion by Councilman Robenolt, second by Councilman Hanson, the second public portion was closed.

Seeing no further business to be discussed, on a motion by Councilman Cerrito, second by Councilman Beach, the Zoom meeting was adjourned at 6:48pm with all in favor.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC