

BOROUGH OF BARRINGTON CAUCUS AGENDA
Wednesday, October 5, 2021, 6:00pm, Virtual meeting held via Zoom

•MEETING CALL TO ORDER/SUNSHINE NOTICE/FLAG SALUTE

Mayor Harris will announce the Sunshine Notice as it pertains to virtual meetings and the process for the open public portion.

•ROLL CALL: Beach _____ Cerrito _____ Drumm _____
Hanson _____ Ludwig _____ Robenolt _____

◆MOTION TO OPEN
1st PUBLIC PORTION _____

MOTION TO CLOSE
PUBLIC PORTION _____

Public--state name and address for the record. Public comment is limited to five minutes per person.

•DISCUSSION ITEMS

Engineer:

◆Action items: Approve Voucher No. 5 and Change Order No. 5 for DiMeglio Construction for 2020 Capital Improvement Program; Award of Trash Contract to Seaside Waste

◆Review of Engineer's Report

Administration:

◆Ballot Drop-Box—the Board of Elections installed the ballot drop-box ahead of schedule and it is in the parking lot. It will be in use for the November election.

◆Cyber Security Requirements—the MEL and JIF have made substantial changes to the required personnel policies and the cyber security requirements for all members. We are in the process of incorporating the personnel policy language requirements into our policies and will have it ready for your review for the next meeting. Regarding the Cyber Security Policies, Denise and I met with E3 IT to review the plans for compliance. They are very familiar with the requirements and understand municipal needs and our software packages. They submitted the cost proposal for the required upgrades to bring us into compliance with the new requirements. The proposal is attached and will cost an additional \$713 per month for monitoring, training, testing and reporting. In addition to making us fully compliant with the JIF requirements, this will also increase our level of cyber security. The new JIF requirements also apply to police department and fire department systems IT systems.

◆Employee Assistance Program—Cooper has an employee assistance program that is geared towards first responders but is also available to other employees as well. The way the program works is if an employee is having difficulty coping, they can go to the program and the first six sessions are free. After those six sessions, if the therapist determines that the employee needs further assistance, they will refer them to a therapist that is in the employee's healthcare network. This is especially valuable to anyone dealing with PTSD because of a work incident. The cost of this program is \$3500 annually which covers up to 50 employees. We are recommending that we sign-up with this program. If approved, a resolution to participate will be on the agenda. Information about the program is attached.

◆Codification project—the review of the manuscript provided by General Code is now complete. I am working on entering all of the changes into the report that will go back to them so they can finalize our code and prepare the authorizing ordinance for introduction.

Council Agenda Review:

Ordinances for public hearing and adoption:

Ord. 1148, Approving an Easement at 1101 Clements Bridge Road (Barrington Mews sign)

Resolutions:

Approving Change Order No. 5 for the 2020 Road Program

Authorizing Participation in the Cooper Employee Assistance Program

Resolution designating outdoor smoking areas for DPW and the Ambulance building

Cancelling outstanding/stale date checks drawn on the court accounts

October bill list

Finance: Review of CFO's monthly report

●COUNCIL REPORTS

●MOTION TO OPEN
2nd PUBLIC PORTION _____

MOTION TO CLOSE
PUBLIC PORTION _____

State name and address for the record. Public comment is limited to five aggregate minutes per person.

●ACTION ITEM—RESOLUTION FOR APPROVAL

Res. 10-2021-108 Authorizing a Closed Session for the Purpose of Discussing Contractual, Personnel and/or Attorney/Client Privileged Matters

Motion to approve: _____

Poll vote: _____

●MOTION TO RETURN
TO OPEN SESSION: _____

All in favor: _____ **Time:** _____

●MOTION TO ADJOURN: _____

All in favor: _____ **Time:** _____