

RESOLUTION NO. 11-2021-117

APPOINTING FRANCESCO (MIKE) MINARDI TO THE POSITION OF ACTING POLICE CHIEF

WHEREAS Mike Minardi has been serving as Deputy Chief of the Barrington Police Department since June of 2020 and has been doing an admirable job in this role; and

WHEREAS Chief Uron has announced his retirement effective February 1, 2022, and is using accumulated vacation, personal and comp time between November 15, 2021, and his retirement date; and

WHEREAS it is necessary to name an Acting Chief to perform the duties of chief from November 15, 2021, to February 1, 2022, and the Public Safety Director has recommended that Deputy Chief Minardi be appointed to this position; and

WHEREAS the Governing Body concurs with this recommendation and agrees that this appointment should be made;

NOW, THEREFORE, BE IT RESOLVED, that Mike Minardi is hereby appointed to the position of Acting Chief of the Barrington Police Department; and

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Barrington congratulates Mike on this appointment and is confident that he will excel in this role.

**BOROUGH OF BARRINGTON
November 9, 2021**

BY: _____
Mayor Patti Harris

ATTEST: _____
Terry Shannon, Clerk/RMC

CERTIFICATION

I hereby certify this to be a true copy of a resolution adopted by the Governing Body of the Borough of Barrington at the council meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION NO. 11-2021-118

AUTHORIZING A CONTRACT WITH E3 IT FOR IT SERVICES

WHEREAS the Borough of Barrington has been using the services of E3 IT Technologies for IT services for the past several years; and

WHEREAS E3 IT completely understands our needs for IT services including email hosting and storage, information storage, backups, preservation of information for OPRA compliance, security and is also thoroughly familiar with our tax and financial software; and

WHEREAS E3 IT has submitted a proposal to continue to provide these services for the next three calendar years; and

WHEREAS the Finance Officer has certified that funds will be provided for these services annually in the 2022, 2023 and 2024 Municipal Budgets;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Barrington, that a contract for IT services for the next three years is hereby awarded to E3 IT Technologies in the amount of \$16,997.00 for the three year contract; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the necessary contractual documents to effectuate this contract.

BOROUGH OF BARRINGTON
November 9, 2021

By: _____
Patti Harris, Mayor

Attest: _____
Terry Shannon, Clerk

CERTIFICATION

I, Terry Shannon, Clerk of the Borough of Barrington, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at the council meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION 11-2021-119

RESOLUTION OF THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF VARIOUS PROFESSIONAL SERVICE PROVIDERS FOR THE BOROUGH OF BARRINGTON FOR THE CALENDAR YEAR 2022

WHEREAS the Borough of Barrington requires the services of various professional service providers; and

WHEREAS professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS the Borough of Barrington continues to find it advisable to select professionals primarily on the basis of qualifications including qualifications uniquely suited to the needs of the Borough of Barrington; and

WHEREAS the Borough of Barrington has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS to receive statements of qualifications in a manner that fosters a fair and open process, it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS the Borough of Barrington has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS the Borough of Barrington has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Barrington as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website.

3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than the date and time established and advertised for submissions.

5. The Borough Clerk or her designee shall publicly open and announce all submissions in the Borough's public meeting room.

6. The Mayor and Borough Council shall thereafter review all submissions.

7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council at the annual reorganization meeting.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

THE BOROUGH OF BARRINGTON

November 9, 2021

ATTEST:

BY: _____
PATTI HARRIS, MAYOR

TERRY SHANNON, CLERK/RMC

CERTIFICATION

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION NO. 11-2021-120

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND EXPENSE FOR GRANTS
RECEIVED**

WHEREAS NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Barrington, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2021 in the sum of **\$203,303.00**, which is now available as a revenue from the State pursuant to the provisions of the statute, and

BE IT FURTHER RESOLVED that the like sum of **\$203,303.00** is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants for **\$ 203,303.00** from:

| | |
|-------------------|---|
| 203,303.00 | NJ Department of Transportation FY 2022 Municipal Aid Program |
| 203,303.00 | TOTAL |

**BOROUGH OF BARRINGTON
November 9, 2021**

By: _____
Patti Harris, Mayor

Attest: _____
Terry Shannon, Municipal Clerk

CERTIFICATION

I hereby certify this to be a true copy of a Resolution approved by the Governing Body of the Borough of Barrington at the Council Meeting held on November 9, 2021.

Terry Shannon, Borough Clerk

RESOLUTION NO. 11-2021-121

AUTHORIZING 2021 BUDGET TRANSFERS

WHEREAS, there are certain 2021 Budget Appropriations of the Borough of Barrington with balances insufficient to meet requirements for operating Borough Affairs as indicated on the below schedule; and

WHEREAS, there are 2021 Budget Appropriations with unexpended balances that are not needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

| <u>2021 Budget Account</u> | <u>Transfer In</u> | <u>Transfer Out</u> |
|----------------------------|--------------------|---------------------|
| Bond Principal | 4,875.00 | |
| Bond Interest | | 4,875.00 |
| Finance Salary /Wages | 1,000.00 | |
| Engineering Services | 3,000.00 | |
| Highway Part Time | 1,000.00 | |
| Legal Litigation | | 5,000.00 |
| Recycling | 6,000.00 | |
| Economic Development OE | | 6,000.00 |
| TOTAL | 15,875.00 | 15,875.00 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington that the above transfers are hereby approved as indicated.

BOROUGH OF BARRINGTON
November 9, 2021

BY: _____
Patti Harris, Mayor

ATTEST: _____
Terry Shannon, Clerk/RMC

CERTIFICATION

I hereby certify this to be a true copy of a Resolution approved by the Governing Body of the Borough of Barrington at the Council Meeting held on November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION NO. 11-2021-122

AUTHORIZING APPROVAL TO TRANSFER UNEXPENDED FUNDS FROM CENTENNIAL TRUST TO 9/11 MEMORIAL PROJECT TRUST

WHEREAS the Borough of Barrington celebrated its 100th anniversary in 2017 and the Borough planned various events to commemorate the Centennial including construction of a Centennial Clock Park; and

WHEREAS the various events and construction of the Centennial Clock Park have been completed and there are remaining fund available; and

WHEREAS the Borough of Barrington joined together with the 9/11 Memorial Committee to build a memorial as a tribute to commemorate the 20th Anniversary of the events of September 11, 2001 and additional funds are required to complete the project; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington, County of Camden, New Jersey that the unexpended funds from the donations for the Centennial events and Centennial Clock Park can be reallocated to the 9/11 Memorial Project; and

BE IT FURTHER RESOLVED that the Borough of Barrington will advertise in the Official Newspaper that the donations for the Centennial will be utilized for the 9/11 Memorial giving donors and sponsors an opportunity to repudiate the change.

**BOROUGH OF BARRINGTON
November 9, 2021**

By: _____
Patti Harris, Mayor

Attest: _____
Terry Shannon, Clerk, RMC

CERTIFICATION

I, Terry Shannon, Municipal Clerk for the Borough of Barrington, hereby certify this to be a true copy of a resolution approved by the Governing Body at the Council Meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION NO. 11-2021-123

CHANGE ORDER NO. 1 FOR THE 9/11 MEMORIAL PROJECT

WHEREAS it was necessary to make changes in the scope of work to be done for the 9/11 Memorial Project in the Borough of Barrington, County, County of Camden, State of New Jersey; and

WHEREAS Change Order No. 1 was developed to itemize and authorize those changes; and

WHEREAS certification has been received from the Finance Officer that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Barrington that Change Order No.1 is hereby authorized and approval is granted to revise the project amount from \$37,969.80 to \$43,528.00 (increase of \$5,558.20).

BOROUGH OF BARRINGTON

November 9, 2021

By: _____
Patti Harris, Mayor

Attest: _____
Terry Shannon, Borough Clerk

CERTIFICATION

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 9, 2021.

Terry Shannon, Borough Clerk

RESOLUTION NO. 11-2021-124

AUTHORIZING THE ENGINEER TO PROCEED WITH THE 4TH AVENUE SANITARY SEWER PUMP STATION AND FORCE MAIN IMPROVEMENTS

WHEREAS the Borough of Barrington has received \$695,208 in American Rescue Plan (ARP) funds; and

WHEREAS these funds can be used for sanitary sewer infrastructure improvements; and

WHEREAS it is necessary that Barrington make significant improvements to the 4th Avenue Sanitary Sewer force main as the main has failed on three separate occasions in 2016, 2019 and 2021 causing sewage discharge to the waterway and roadways; and

WHEREAS the Borough Engineer prepared a report estimating that improvements to this sanitary sewer force main will be approximately \$600,000; and

WHEREAS the Governing Body desires to use the ARP funds to make these needed improvements to the 4th Avenue sanitary sewer force main; and

WHEREAS it is necessary to have the Borough Engineer prepare plans and specifications for the project so the Borough can prepare to out to bid for this work; and

WHEREAS the Finance Officer has certified that the ARP funds can be used for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Barrington that the Borough Engineer is hereby authorized to prepare plans and specifications for the project known as 4th Avenue Sanitary Sewer Pump Station Force Main Improvements; and

BE IT FURTHER RESOLVED that once the plans and specifications have been finalized and approved, the Borough Engineer is authorized to advertise for bids for this project.

BOROUGH OF BARRINGTON
November 9, 2021

BY: _____
Patti Harris, Mayor

ATTEST: _____
Terry Shannon, Clerk/RMC

CERTIFICATION

I, Terry Shannon, Clerk for the Borough of Barrington, hereby certify this to be a true copy of a resolution adopted by the Governing Body at the council meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

RESOLUTION 11-2021-125

A RESOLUTION TO AFFIRM BARRINGTON'S CIVIL RIGHTS POLICY WITH RESPECT TO OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Barrington to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Barrington has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Governing Body of the Borough of Barrington that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough .

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Personnel Officer shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Personnel Officer shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Personnel Officer shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Personnel Officer shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official website of the Borough in order for the public to be made aware of this policy and the Borough 's commitment to the implementation and enforcement of this policy.

BOROUGH OF BARRINGTON
November 9, 2021

By: _____
Patti Harris, Mayor

Attest: _____
Terry Shannon, Clerk/RMC

CERTIFICATION

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 9, 2021.

Terry Shannon, Municipal Clerk

BOROUGH OF BARRINGTON BILL LIST SUMMARY**Resolution No. 11-2021-126****November 9, 2021****CURRENT FUND**

| | | |
|------------------------|-------------------------------|--------------|
| CHECKS CURRENT FUND | 2020 BUDGET | 153.23 |
| | 2021 BUDGET | 217,989.83 |
| | GRANTS | 3,030.00 |
| | DEBT SERVICE | |
| | PERS AND PFRS PENSION PAYMENT | |
| | BOARD OF EDUCATION* | 2,734,369.00 |
| | CAMDEN COUNTY QTRLY PAYMENT** | 1,178,824.67 |
| | MEDICAL DEDUCTIBLE | 5,252.73 |
| WIRE TRANSFERS PAYROLL | | 235,668.95 |
| WIRES / MANUAL CHECKS | | 7,586.50 |
| TOTAL CURRENT | | 4,382,874.91 |

SEWER UTILITY

| | | |
|------------------------|--------------|-----------|
| CHECKS SEWER FUND | 2020 BUDGET | |
| | 2021 BUDGET | 3,865.40 |
| | DEBT SERVICE | |
| WIRE TRANSFERS PAYROLL | | 33,945.03 |
| PERS PENSION PAYMENT | | |
| WIRES /MANUAL CHECKS | | |
| TOTAL SEWER | | 37,810.43 |

CAPITAL FUND

| | | |
|--------------------------|--|-----------|
| CHECK CAPITAL FUND | | 38,065.97 |
| MANUAL CHECK | | 209.23 |
| WIRE TRANSFERS PAYROLL | | |
| WIRE TRANSFER TO CURRENT | | 28.00 |
| TOTAL CAPITAL | | 38,303.20 |

CONSTRUCTION FUND

| | | |
|------------------------|--|----------|
| CHECK CONSTRUCTION | | 172.61 |
| WIRE TRANSFERS PAYROLL | | 7,496.90 |
| MANUAL CHECKS | | |
| TOTAL CONSTRUCTION | | 7,669.51 |

TRUST FUND

| | | |
|------------------------|--|-----------|
| CHECK TRUST OTHER FUND | | 5,944.12 |
| WIRE TRANSFERS PAYROLL | | 20,089.73 |
| WIRES / MANUAL CHECKS | | 42,300.00 |
| TOTAL TRUST | | 68,333.85 |

SEWER CAPITAL FUND

| | | |
|-------------------------------------|--|------|
| MANUAL CHECK | | |
| CHECK SEWER CAPITAL | | |
| WIRE TRANSFERS PAYROLL | | |
| WIRE TO SEWER UTILITY 2015 INTEREST | | |
| TOTAL SEWER CAPITAL | | 0.00 |

ANIMAL TRUST FUND

| | | |
|--------------------|--|--------|
| ANIMAL TRUST CHECK | | 231.60 |
| MANUAL CHECK | | |
| TOTAL ANIMAL TRUST | | 231.60 |

DEVELOPER TRUST FUND

| | | |
|-----------------------|--|------|
| DEVELOPER TRUST CHECK | | |
| WIRE TRANSFER PAYROLL | | |
| MANUAL CHECKS | | |
| TOTAL DEVELOPER TRUST | | 0.00 |

REGIONAL FIRE PREVENTION ALLIANCE

| | | |
|----------------------------|--|-----------|
| CHECK FIRE PREVENTION FUND | | 3,703.14 |
| WIRE TRANSFERS PAYROLL | | 9,675.34 |
| WIRES / MANUAL CHECKS | | |
| TOTAL TRUST | | 13,378.48 |

TOTAL BILL LIST & MANUAL CHECKS/WIRE 4,548,601.98