

**BOROUGH OF BARRINGTON CAUCUS MEETING MINUTES**  
**TUESDAY, APRIL 5, 2022, 6:00PM, MAYOR/COUNCIL CHAMBERS**

Mayor Harris called the meeting to order in council chambers at 6:00pm with the Sunshine Statement and led everyone present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Beach, Councilman Cerrito, Councilman Drumm and Councilman Robenolt. Also present were Mayor Harris, Clerk Shannon and Solicitor Tim Higgins. Councilman Hanson was absent with prior notice as he was out of town. Councilman Ludwig was not yet present.

**First Public Portion**

On a motion by Councilman Drumm second by Councilman Beach, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Cerrito second by Councilman Drumm, the public portion was closed.

**ENGINEER'S REPORT—Greg Evans reported on the following items**

Action items: We are receiving bids on Friday for the 2021 Roads Program so we will have that ready for council. That is the project for Austin and Richards plus some alternates.

Review of monthly report:

We have been working with Mayor Harris and Councilman Cerrito on public parking signage for Clements Bridge Road. The Welcome to Barrington sign came in a lot higher than we anticipated so we are reevaluating that.

DCA grant for Lost World Park—we met with Councilman Hanson and Michael Wiley and we provided an auto-cad drawing. He is working up some concepts.

We submitted the CDBG grant for continued improvements at the VFW plus the senior programs.

Mayor Harris explained we met with the County Commissioner about the parking situation. Greg was working with the County engineer and they are going to help with the signage. Greg is also working on a parking map that will be distributed to the Old Rail and Tonewood. We need to inform the public about the public parking so they can spread out and stop crowding residential streets.

**CLERK'S REPORT—Clerk Shannon reported on the following items**

Re-adoption of Clements Bridge Road overlay ordinance—we adopted this ordinance last month, but it needs to be readopted. Although we got the ordinance from the planning board engineer, the planning board had not actually reviewed the ordinance. Tim advised we need to re-advertise the public hearing and then go through the adoption motions again. The public notice has already been advertised.

Award of contract for purchase of used trash truck—we were out to bid for a used trash truck and received one bid from Bellmawr Truck. Their bid was fully responsive and has also been reviewed by the solicitor. The amount of the bid is \$65,000. Resolution will be on the agenda.

Introduction of the COLA ordinance and the 2022 salary ordinance—as we do every year, we need to adopt the COLA ordinance that accompanies the budget. This ordinance will be on the agenda for introduction on first reading along with the 2022 salary ordinance.

Contract with Pyrotecnico for fireworks show—we received the proposal from the vendor for this year's fireworks show. The show will cost \$15,500 this year and the resolution will be on the agenda.

Cody Bruner day in Barrington—as everyone already knows, we will be honoring Cody Bruner at the council meeting and will present him with a proclamation.

Cyber security training—you will be getting (or mail have already gotten) an email from D2, our cyber security vendor about mandatory training. This training is required for every person who has a borough email address. There will be a flyer attached with your username and temporary password. There are eight modules and you can view a few at a time. The total training time is 90 minutes and it must be completed by July 1.

Tree program—we have launched the tree planting program as part of the Green Team initiatives. We are looking to plant 20 trees this spring and are hoping we get 20 residents who want a tree. We want to plant in park-strips where possible but will also consider planting in a front yard if the park-strip is not an option. The homeowner will be required to sign a hold harmless agreement and will also agree to be responsible for maintaining the tree.

Financial Disclosure Statements—it is that time of year again. The mass email was sent out today reminding everyone to go on and file your statement. Deadline to file is April 30. Process is the same as in prior years.

### **Council Agenda Review:**

Ordinances for public hearing and adoption:

Ord. 1150 Adding Certain Sections to Chapter 128, Zoning, in the Borough Code Pursuant to an Overlay Zone in the Clements Bridge Road Redevelopment Plan, Phase III

Ord. 1153 Amending Sections 128-28 and 128-29 in Article IV, Manufacturing Districts, in Chapter 128, Zoning of the Borough Code

Ord. 1154 Amending Chapter 58, Fees, in the Borough Code (raises hall rental fees)

Ordinance for introduction on first reading:

Ord. 1155 Ordinance to Exceed the Municipal Budget Appropriation Limits & Establish a CAP Bank

Ord. 1156 2022 Salary Ordinance for Non-union Employees and Officials

Resolutions:

Award or reject bids received for 2021 Roads Program

Awarding a contract for purchase of a used trash truck

Awarding a contract to Pyrotecnico for fireworks show

Refunding a Homestead credit to the NJ Division of Taxation

Refunding a Homestead credit to an exempt veteran

Certification of Compliance with the US EEOC Guidance

Resolution revising committee assignments

Introduction of the 2022 Municipal Budget

April bill list

Proclamation for Cody Bruner

### **CFO's REPORT—Denise Moules reported on the following:**

Expenditure reports were distributed—a couple control lines are negative but the overall temporary budget is fine. We will be introducing the budget next week—right now we are under a three-cent increase which equates to approximately \$66 per year to the average home value. We had productive meetings with the department heads and made cuts as needed. There are only a couple of areas that increased—cyber security in Administration and that program is mandatory per the JIF (Clerk Shannon added that Admin absorbs the cyber security costs for the entire borough); recycling costs in Public

Works are increasing from \$5.00 per ton for disposal to \$90.00 per ton; debt service increased however the rates were so low that it made sense to go to permanent financing. We also accounted for gasoline and utility increases. Mayor Harris said we tried to stay flat but these costs are out of our control. Regarding the debt, it was smart for us to do the financing because the rates are so low. Long term, it will save the taxpayers a lot of money. We chopped and chopped to get the increase down as low as it is. Councilman Cerrito said that to keep the increase that low considering how everything is going up was a job well done. Mayor Harris said Denise did a heck of a job in telling department heads no.

## **COUNCIL REPORTS**

Councilman Cerrito—we had our first Green Team last month and have our next one next week and it was very productive. Earth Day is April 22-24, and I will be handing out supplies to residents on Saturday. Looking forward to the tree program. We will be honoring any graduating student that is going into the service. We will recognize them on June 14.

Councilman Ludwig arrived at 6:28pm.

Councilman Robenolt—question for Tim. Regarding the truck we are getting rid of, the truck is slated to go to Oklahoma with no transportation costs to us. It will be replacing a 1960 gasoline powered truck. Can the borough sell the truck to the fire company for \$1.00 and then can we donate it to that fire company? Tim said he thinks it still has to be done by public auction. Terry said we have done this before and that since it is a public entity, we can donate to them by resolution. Tim said he will check the statute and let us know.

Councilman Beach—we have a senior ham dinner at the VFW on April 20 from 6pm-8pm.

Councilman Drumm—we met with councilpeople from Haddon Heights regarding the ambulance service. They are only paying a minimal amount for EMS service and costs have gone up dramatically. We are asking them for more money than is in the contract. They are aware they are getting the service dirt cheap. Barb and Kate were very prepared and made a great presentation. They are looking at giving us more and will let us know what they can do to help us.

Mayor Harris—Kieran McKeown is graduating from the academy and we are swearing him in as a Class II next Tuesday. Drive 25 is in full force so please watch your speed. Friday is Government Day—we have 60 eighth graders who will be visiting various departments. Saturday Grace Bible is hosting an Easter egg hunt. April 30 is Barrington Day behind Woodland School. Weather is getting nicer so get out and take a walk around town. Tuesday will be a very big day as we are honoring Cody Bruner. We have a basketball that is being signed by all the kids at the park and all the departments will be making presentations to Cody. Commissioner Capelli may be here to make a presentation from the County. Eileen is getting cookies and water. When Covid started, Cody could not go outside and that was very hard for him. He goes all through town and knows everybody and everybody loves him. He will be the honorary mayor, an honorary policeman and Public Works is working on something too. He is very excited about this and so are all the kids in town. It will be Cody Bruner Day throughout Barrington.

On a motion by Councilman Beach, second by Councilman Ludwig, the second public portion was opened. Seeing no public comment, on a motion by Councilman Cerrito, second by Councilman Ludwig, the public portion was closed.

Seeing no further business to be discussed, on a motion by Councilman Beach, second by Councilman Ludwig, the meeting was adjourned at 6:38pm with all in favor.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC