

**BOROUGH OF BARRINGTON CAUCUS MEETING MINUTES**  
**WEDNESDAY, SEPTEMBER 6, 2022, 6:00PM, MAYOR/COUNCIL CHAMBERS**

Mayor Harris called the meeting to order in council chambers at 6:00pm with the Sunshine Statement and led everyone present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Cerrito, Councilman Drumm, Councilman Hanson and Councilman Robenolt. Councilman Beach was absent with prior notice and Councilman Ludwig was absent. Also present were Clerk Shannon, Secretary Eileen Holcombe, Finance Officer Denise Moules and Solicitor Tim Higgins.

**First Public Portion**

On a motion by Councilman Cerrito second by Councilman Drumm, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Hanson second by Councilman Drumm the public portion was closed.

**ENGINEER'S REPORT**

Greg Evans reported on the following action items:

- Voucher No. 2 and Change Order No. 1 for Pioneer Contracting (Austin Avenue)
- Voucher No. 1 and Change Order No. 1 for Asphalt Paving Systems (2021 Roads Program)
- Resolution for the NJDEP Stormwater Grant for Beaver Brook Soil Erosion Mitigation will be approved on this agenda. The submission deadline is September 14 so we needed to get that approved.

Review of monthly engineer's report:

- Austin Avenue base course was completed and we anticipate the surface course being completed this week.
- The APS contract for Richards and Russell is complete and we received good feedback. Oak, Pomona and Clinton Avenue concrete improvements were done. Asphalt will be completed when weather breaks.
- The inlet improvements at Timber Drive, Hearne Drive and Albany Avenue have been completed.
- Your 2022 Open Space application was approved for \$25,000 for Lost World Park.
- The 4<sup>th</sup> Avenue force main project will be able to be done through a state cooperative. The co-op is called Buy Board and will require a resolution.

Mayor Harris said when they did the work on Austin and posted the sign board, there were a lot of complaints. Greg explained that board is a DOT requirement and has to be posted at all jobs.

**CLERK'S REPORT—Clerk Shannon reported on the following items**

- Suspension of permit requirement for use of dog park—Councilman Hanson explained that we have only had three of four people register in the past few years so we want to get rid of it. The resolution will be on council agenda. Ordinance to repeal will also be on for introduction.
- Resolution to permit open containers of alcohol from Atlantic Avenue to Third Avenue on Clements Bridge Road during the Harvest Fest. Councilman Hanson explained that the Rail and Tonewood will have outdoor seating at the Harvest Festival so we want to allow open containers from the Vito's parking lot down to Tonewood. After 4pm, this will only be permitted in the first block of Reading next to the Rail and on Atlantic Avenue where Tonewood is located.
- Resolution to accept 2021 Audit report and signing of governing body certification. Everyone got a copy of the audit report and it was another clean audit.

- Amending the shared service with Haddon Heights for EMS services--they approved increase to \$25,000 in their 2022 budget so agreement is being amended accordingly. Resolution will be on council agenda.

- Renewal of membership in the Camden County Joint Insurance Fund—expires as of December 31 so resolution to renew will be on the council agenda. Also, 2023 renewal documents have been completed and submitted to the JIF.

### **Council Agenda Review**

Ordinance for public hearing and adoption:

- Ord. 1161 Amending Chapter 95, Property Maintenance (vacant property ordinance)

Ordinance for introduction on first reading:

- Repealing the permit fee requirement for use of the dog park

Resolutions:

Resolution to accept the 2021 Audit Report

Resolution to permit open containers during the Harvest Festival

Resolution to renew membership in the Camden County JIF

Resolution to amend the Shared Service Agreement with Haddon Hts for EMS Services

Resolution to suspend permit requirement for use of dog park

Change Order No. 1 for Pioneer General Contracting

Change Order No. 1 for Asphalt Paving Systems

Resolution to apply a property maintenance lien on various properties

Refund of two escrow deposits

Resolution to enter into a three-year payment agreement with the JIF

Chapter 159 for EMS agreement with Runnemede

September bill list

### **CFO's REPORT**

CFO Moules reported the monthly reports were distributed. There are no budget concerns at this point. Regarding the anticipated revenues, there again is a shortfall in court revenues but we should be able to cancel budget expenditures towards the end of the year to cover the shortfall. The audit is ready for certification. There were again no findings—thanks to everyone in the office. For the Chapter 159 resolution, I will be adding the Open Space grant for \$25,000.

### **COUNCIL REPORTS**

Councilman Hanson—National Night Out and Summer Nights were great events—thank you to everyone. Brews, Beats and Eats is this Saturday. Harvest Fest is coming up and we are looking for vendors. The Town Wide Yard Sale is October 15. We need to decide on the hours for Halloween—I was thinking 4pm-8pm. Mayor Harris suggested 3pm-8pm and everyone agreed. We are swearing in Kieran as a full-time officer next week and a resolution will be on the agenda. FedEx approached us about leasing the parking lots again at Shreve Avenue and Deerr Field this winter from November 15-February 15. Same rate as last year and we plan to use those funds for the parks and for Lost World. I met with a grant writing firm about their services and they charge \$650 per month. They provide access to their entire mainframe of grants and they have a nice database of grants. I would like to use some of the rec budget to cover this for the last quarter of this year to see if we like the services. This is for access to their database of grants—not for them to prepare grant applications. The company is

Millennium and they are also the grant service used by the county. After some discussion, it was determined that Kyle will contact the firm to see if this is a good time for grants. He also thanked Denise for all of her work on the audit.

Councilman Drumm—thanks to Denise for the audit. Thanks also to the police department for National Night Out. Also thanks to the Civic Association for all the summer events.

Councilman Cerrito—we gave the community garden plans to Mike Ciocco so we can prepare a budget. We are working on ideas for getting donations and hope to have rough plans for the next meeting. Thanks to Denise for the audit and to Kyle for all the events you did this summer. You can see how much the kids appreciate it.

Mayor Harris—thank you Denise for the great audit. Thanks to Kyle for all the events and we are looking forward to the Harvest Fest. Thanks to Mike for working with Kate on the Runnemedede agreement. Looking forward to seeing the plans for the community garden. National Night Out was great—everyone had a great time.

On a motion by Councilman Hanson, second by Councilman Drumm, the second public portion was opened. Seeing no public comment, on a motion by Councilman Hanson, second by Councilman Drumm, the public portion was closed.

**ACTION ITEMS—Resolutions for approval:**

9-2022-96      Approval to Submit a Grant Application and Execute a Grant Agreement with the NJDEP Stormwater Competitive Grant FY2023 for Beaver Brook Soil Erosion Mitigation-Phase 1

9-2022-97      Authorizing a Closed Session for the Purpose of Discussing Contractual, Personnel and/or Attorney Client Privileged Matters

On a motion by Councilman Drumm, second by Councilman Hanson, the resolutions were approved with the following poll vote: Drumm-yes; Hanson-yes; Cerrito-yes; Robenolt-yes.

On a motion by Councilman Hanson, second by Councilman Cerrito, the meeting adjourned to closed session at 6:35pm.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC