

BOROUGH OF BARRINGTON CAUCUS MEETING MINUTES

TUESDAY, MARCH 7, 2023, 6:00PM, MAYOR/COUNCIL CHAMBERS

Mayor Harris called the meeting to order in council chambers at 6:00pm with the Sunshine Statement and led everyone present in the Pledge of Allegiance.

The Clerk called roll and the following were present: Councilman Cerrito, Councilman Drumm, Councilman Hanson and Councilman Robenolt. Absent were Councilman Drumm and Councilman Ludwig with prior notice. Also present were Clerk Terry Shannon, Secretary Eileen Holcombe, Finance Officer Denise Moules and Solicitor Tim Higgins.

ENGINEER'S REPORT

Greg Evans reported that an application for 2023 CDBG funding was submitted for senior programs and continued VFW improvements.

Regarding improvements at the Barrington Ambulance building, we received one quote and are currently reviewing.

Roads Improvement Program—Asphalt Paving Systems will be back in town for final paving. We will advise so the information can be posted.

Fourth Avenue force main project—we are working on the specs so we can schedule receipt of bids in the summer.

First Public Portion

On a motion by Councilman Cerrito, second by Councilman Hanson, the first public portion of the meeting was opened. Seeing no public comment, on a motion by Councilman Hanson, second by Councilman Cerrito, the public portion was closed.

Administration—Clerk Shannon reported on the following items

- Renewal of the shared services agreement for the Regional Fire Alliance—DCA finally got back to us with language revisions to the shared service agreement. The agreement will be going out to all the towns this week. Our resolution authorizing renewal of the Agreement will be on the council agenda.
- Revised Shared Service Agreement with Stratford—DCA came down and did an audit of the Construction Office and found a problem with the shared service agreement we have with Stratford. The original agreement was for a term of three years however DCA has informed us that even with a shared service, the term of appointment for any sub-code inspectors must be four years. A resolution authorizing an amendment to the SSA will be on the council agenda.
- PSE&G Energy Saver Program—Mike has been working with the vendor on the PSE&G Energy Saver Program. This is a program funded through the BPU where PSE&G will pay for a large percentage of energy upgrade projects based on the amount of energy saved. They did a complete analysis of our buildings and submitted proposals. For Borough Hall, the project would include a new boiler and a complete replacement of all lighting. For the VFW, it would include new rooftop AC units and a complete replacement of all lighting. Because of the energy saved on these projects, PSE&G will cover 75% of the total cost. The project cost for this building is \$175,651.22 with PSE&G covering \$131,775.54 and for the VFW, the total cost is \$63,400.64 with PSE&G covering \$50,318.95. Our net cost for all of these upgrades is \$56,957.37. We can pay this monthly (\$949.29 per month) interest free for 60 months or pay one lump sum. Denise will determine which is the best option. Mike Ciocco was present and elaborated in detail on the upgrades to be made, stating the boiler is over 40 years old and is in need of replacement. Not only is this a great, and extremely cost-effective, way to get this new equipment, it will also qualify us for points on our Sustainable Jersey certification. The proposal

provides the details on energy savings and carbon footprint reduction. If approved, the resolution will be on the council agenda.

•Selling equipment on GovDeals and Municibid—the PD and DPW both have equipment they would like to sell on via online auction. GovDeals is part of the Sourcewell Co-operative. They charge 12%. Municibid has the current state contract and they charge 9%. The resolution authorizing electronic auction for the selling of this equipment will be on the council agenda.

Council Agenda Review

Ordinances for public hearing and adoption:

Ord. 1168 Amending Chapter 128, Zoning, in the Borough Code (cannabis ordinance to prohibit consumption on the premises)

Ordinance for introduction on first reading:

Ord. 1169 2023 COLA Ordinance to accompany the municipal budget

Resolutions: (*preliminary—more may be added*)

- Authorizing a Shared Service with Tavistock for office support services
- Authorizing Cancellation of Unexpended Contract Balances
- Authorizing a Shared Service Agreement for the Regional Fire Alliance
- Authorizing a Shared Service Agreement with Stratford for Electrical Sub-code Official
- Authorizing a Contract with PSE&G for the Energy Saver Program
- Authorizing the Sale of Surplus Property No Longer Needed Using Online Auction Process
- March bill list

CFO's REPORT

CFO Moules reported the monthly reports were distributed. All departments have submitted their budgets and I am currently reviewing. We will hold budget hearings later this month and will have more information to report in April. Regarding the shared service agreement for Tavistock, this is a renewal and covers office support costs. Regarding the cancellation of unexpended balances, when we had the lighting done for the Barrington Baseball League, it came in less and so did the purchase of the fire apparatus. We are cancelling the remaining funds on these contracts.

COUNCIL REPORTS

Councilman Hanson—nothing to report for police, fire and OEM. Later this month, the Civic Association is hosting a movie night at the VFW. Fireworks and parade will be Monday, July 3. First Colonial is again sponsoring.

Mayor Harris—if you want any proclamations, please let Eileen know. I will be away for the council meeting. We will be doing one for the Kiwanis 100th anniversary. Looking forward to nice weather in March. We are collecting prom dresses and they are in the council room. Next week, students will sign-up to come over and go through the dresses. Any dresses not taken will be sent down to the closet at Williamstown High School. Peggy Barr is a teacher there. There are dresses, bags, shoes and jewelry. This is a great opportunity for anyone in need.

On a motion by Councilman Hanson, second by Councilman Cerrito, the second public portion was opened. Seeing no public comment, on a motion by Councilman Hanson, second by Councilman Beach, the public portion was closed.

On a motion by Councilman Beach, second by Councilman Hanson, the meeting adjourned at 6:19pm.

Approved: *Terry Shannon*
Terry Shannon, Clerk/RMC