

BOROUGH OF BARRINGTON CAUCUS AGENDA
Tuesday, May 2, 2023, 6:00pm, Council meeting room

•MEETING CALL TO ORDER/SUNSHINE NOTICE/FLAG SALUTE

•ROLL CALL: Beach _____ Cerrito _____ Drumm _____
Hanson _____ Ludwig _____ Robenolt _____

•DISCUSSION ITEMS

Engineer

Action items: None

- Review of Engineer's report
-

•MOTION TO OPEN
1st PUBLIC PORTION _____

MOTION TO CLOSE
PUBLIC PORTION _____

Public--state name and address for the record. Public comment is limited to five minutes per person.

Administration

•Amendment to contract with Runnemedes for EMS services—Runnemedes's need for EMS services has increased as they lost one of their daytime EMT's. Kate has been talks with them about expanding the service Barrington provides. Kate will be present to explain the increase in services she will be providing. This will be an addendum to the original contract and will require a resolution.

•Stormwater Assistance Grant—we had applied for a Stormwater Assistance Grant for the work to be done in drafting the new stormwater plan and associated ordinances. The grant is for \$25,000 and will require a Chapter 159 resolution (after budget adoption).

•Resolution for Local Governing Body support of the 2023 PSE&G Energy Efficiency Partnership Program—Brittany Beyer, Chairperson of the Green Team, submitted an application to the PSE&G Energy Efficiency Program and it was approved by PSE&G. This is an addendum to the program we recently did with PSE&G where they came in and audited all of our facilities for energy efficiency upgrades. This program expands to cover residential audits as well. We will be launching a campaign later this summer to encourage residents to have the energy audit done. The audits are free and then PSE&G recommends upgrades the resident can make to increase efficiency and PSE&G pays for a large percentage of the improvement. The partnership program requires a resolution of support which will be on next week's agenda.

•Community Garden —there was a delay in scheduling the ground-breaking for the Community Garden. It has now been scheduled for Saturday, May 13. So far, five plots have been purchased. We expect a lot more after Barrington on Track goes out.

•Barrington on Track—was finalized yesterday. Is scheduled to be printed and mailed this week.

•Budget adoption—the public hearing and adoption of the budget will be on next week's agenda.

•Elected Official Risk Management Seminar—the deadline to complete this training has been extended to May 31. So far, only two of you have completed this training. The flyer with the simple instructions is attached. We get a premium credit of \$250 per person for each of you who completes this training. Please take 20 minutes to complete this training.

Council agenda review:

Ordinances for public hearing and adoption:

Ord. 1170 Adding Chapter 52, Community Garden, to the Code of the Borough of Barrington

Ord. 1171 Fixing the 2023 Compensation of Certain Officers and Employees of the Borough of Barrington

Resolutions: (*preliminary—more may be added*)

- Authorizing an amendment to the Runnemede SSA for EMS Services
- Chapter 159 for the Stormwater Assistance Grant
- Resolution of support for the PSE&G Energy Efficiency Partnership Program
- Authorizing the 2023 Municipal Budget to be read by title at public hearing
- Approving the May bill list

Public hearing on the 2023 Municipal Budget

- Resolution to adopt the 2023 Municipal Budget

Finance

- Review of monthly reports; Public hearing and adoption of the 2023 Municipal Budget

•COUNCIL REPORTS

•MOTION TO OPEN
2nd PUBLIC PORTION

MOTION TO CLOSE
PUBLIC PORTION

•MOTION TO ADJOURN: _____ All in favor: _____ Time: _____



State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Mail Code - 501-02A
Bureau of NJPDES Stormwater Permitting and Water Quality Management
P.O. Box 420 - 501 E State St., 1st Flr.
Trenton, NJ 08625-0420
Phone: (609) 633-7021 / Fax: (609) 777-0432

SHAWN M. LATOURETTE
Commissioner

April 24, 2023

Michael J. Ciocco
Superintendent of Public Works
229 Trenton Avenue
Barrington, NJ 08007
NJPDES: NJG0154983 / PI ID #: 167208

RE: STORMWATER ASSISTANCE GRANT APPLICATION

Dear Stormwater Program Coordinator,

The Bureau of NJPDES Stormwater Permitting and Water Quality Management has received your application for the Stormwater Assistant Grant. After further review, your application has been **APPROVED**.

All approved applications are sent for processing on the last Friday of every month, with a turnaround time from processing to payment of one to two weeks. Please make sure to alert the municipality's fiscal staff to expect payment dispersal during that time frame. The payment will be titled "Water Resources Planning Management – Stormwater Assistance Grant." Note that the second portion of the grant payment will be dispersed upon the Department's receipt and approval of the required Tier A permit deliverable.

Additional information about the program guidelines can be found on the Department's Stormwater Grants webpage, including the Notice of Funding Availability and recordings of our previous outreach sessions: <https://nj.gov/dep/wlm/grants/swgrant.html>

If you have any questions, please feel free to contact your County Case Manager at Hannah.Maugeri@dep.nj.gov.

Sincerely,

Gabriel Mahon, Bureau Chief
Bureau of NJPDES Stormwater Permitting and Water Quality Management

**Resolution of Support from Local Governing Body Authorizing the
2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program Application**

A sample resolution to accompany the 2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program application is below. The purpose of the resolution is to affirm that the governing body approves and supports the proposed program/activities. A signed and certified resolution should be uploaded with the application to the Sustainable Jersey Grants Program portal or submitted via email to: Leanne McGowan, Energy Program Manager, mcgowale@tcnj.edu. Any standard resolution in support of applying for the 2023 Partnership Program will suffice. You are not required to use this format.

**SAMPLE RESOLUTION
BOROUGH OF BARRINGTON**

**Resolution of Support from Local Governing Body Authorizing Participation in the
2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Barrington strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

[**WHEREAS**, the Borough of Barrington is participating in Sustainable Jersey Program;] and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created the 2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program to help increase energy efficiency for residents, businesses, and municipal facilities.

THEREFORE, the Governing Body of the Borough of Barrington has determined that the Borough should apply for the aforementioned 2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

THEREFORE, the Borough of Barrington, applying for the 2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, will provide staff support for all activities related to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, including outreach to help residents and local businesses save energy and lower their utility bills, lowering emissions in municipal buildings, encouraging community members to take advantage of energy efficiency incentive programs, etc.

- Identify one or more staff to serve as primary contacts for Sustainable Jersey for the projects selected (e.g. outreach campaigns; energy efficiency in municipal facilities)
- Commitment to attend a virtual kick-off event and a minimum of three virtual trainings

- Access to utility bills and other energy records as needed for the project (energy efficiency in municipal facilities)
- Support from relevant finance, facility, and other staff as needed for project implementation

THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Barrington, County of Camden, State of New Jersey, authorizes submission of the aforementioned application to the 2023 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

BOROUGH OF BARRINGTON
March 29, 2023

By: _____



Vincent Cerrito, Councilman

2022-2023 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR

This course details ways to control workers' compensation and liability insurance costs. Municipal elected officials, authority commissioners and a member's CEO (i.e., municipal manager / administrator or executive director) who completes this course by the extended deadline of May 31, 2023, may qualify for a \$250 credit (capped at approx. 5% of MEL assessment) in their local unit 2023 assessment.

1. To log into the MSI's New Learning Management System for the first time, you will need to **receive an activation email with code** by contacting your agencies Training Administrator or Andrea Felip at the MSI office at 856-552-4740 or Afelip@jamontgomery.com.
2. **Once you receive your activation code via email**, follow the link and one-time instructions to activate your account. The activation process will give you a **new username** and allow you to create a password.
3. Once logged into the LMS, navigate to the **'Request Training' button** on the upper right portion of your Home Screen.
4. **Find and select the 2022-2023 Elected Officials Risk Management Seminar** in the dropdown and click submit at the bottom of the screen.
5. The course will now show in the **Assigned section** in the center of your Home screen.
6. **Click the title to launch** the course.
7. **For additional help** if needed, this video will walk you through the steps to enroll in online learning. [How to Register for Online Learning](#)