

**RESOLUTION 11-2023-113**

**RESOLUTION OF THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF VARIOUS PROFESSIONAL SERVICE PROVIDERS FOR THE BOROUGH OF BARRINGTON FOR THE CALENDAR YEAR 2024**

**WHEREAS** the Borough of Barrington requires the services of various professional service providers; and

**WHEREAS** professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

**WHEREAS** the Borough of Barrington continues to find it advisable to select professionals primarily on the basis of qualifications including qualifications uniquely suited to the needs of the Borough of Barrington; and

**WHEREAS** the Borough of Barrington has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

**WHEREAS** to receive statements of qualifications in a manner that fosters a fair and open process, it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

**WHEREAS** the Borough of Barrington has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

**WHEREAS** the Borough of Barrington has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Borough Council of the Borough of Barrington as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website.

3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than the date and time established and advertised for submissions.

5. The Borough Clerk or her designee shall publicly open and announce all submissions in the Borough's public meeting room.

6. The Mayor and Borough Council shall thereafter review all submissions.

7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council at the annual reorganization meeting.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

**BOROUGH OF BARRINGTON**

**November 13, 2023**

**ATTEST:**

**BY:** \_\_\_\_\_  
**PATTI HARRIS, MAYOR**

\_\_\_\_\_  
**TERRY SHANNON, CLERK/RMC**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 13, 2023.

\_\_\_\_\_  
**Terry Shannon, Municipal Clerk**

**RESOLUTION NO. 11-2023-114**

**RESOLUTION OF THE BOROUGH OF BARRINGTON SUPPORTING AND APPROVING AN APPLICATION FOR THE SUBMISSION OF A N.J.D.O.T. SAFE ROUTES TO SCHOOL (S.R.T.S.) PROGRAM APPLICATION, FY2024, FOR PEDESTRIAN SAFETY RELATED IMPROVEMENTS AT THE INTERSECTIONS OF HIGHLAND AVENUE (C.R. 573) AND KENT ROAD/SECOND AVENUE, HIGHLAND AVENUE (C.R. 573) AND CHESTERFIELD ROAD/THIRD AVENUE, HIGHLAND AVENUE (C.R. 573) AND FOURTH AVENUE, THE INTERSECTION OF CLEMENTS BRIDGE ROAD (C.R. 573) AND THIRD AVENUE (C.R. 653) AND THE INTERSECTION OF MERCER DRIVE, WHITMAN DRIVE AND PELTOMA ROAD (A.K.A. BARKERS CIRCLE)**

**WHEREAS** the Safe Routes to School (S.R.T.S.) Program provides funds through the New Jersey Department of Transportation (N.J.D.O.T.) for a variety of infrastructure projects; and

**WHEREAS** the Boroughs of Barrington and Haddon Heights are applying for funding to conduct a N.J.D.O.T. Safe Routes to School (S.R.T.S.) Program for FY2024 Pedestrian Safety along the school route for Avon Elementary School and Woodland Middle School for Barrington students and Haddon Heights Junior/Senior High School for Haddon Heights, Barrington and Lawnside students;

**WHEREAS** the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children to and from Avon Elementary School and Woodland Middle School for Barrington students and Haddon Heights Junior/Senior High School for Haddon Heights, Barrington and Lawnside students; and

**WHEREAS** maintenance of the facility, once constructed, will be assumed by the Borough of Barrington with the exception of one (1) local ordinance that places maintenance responsibility with each individual property owner, and two (2) of those crosswalks on State or County Highways;

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Barrington, County of Camden, State of New Jersey, that the application is hereby made to the Commissioner of Transportation for Aid under the S.R.T.S. Program for the Pedestrian Safety Improvements at the Intersections of Highland Avenue (C.R. 573) and Kent Road/Second Avenue, Highland Avenue (C.R. 573) and Chesterfield Road/Third Avenue, Highland Avenue (C.R. 573) and Fourth Avenue, the Intersection of Clements Bridge Road (C.R. 573) and Third Avenue (C.R. 653) and the Intersection of Mercer Drive, Whitman Drive and Peltoma Road (a.k.a. Barkers Circle).

**BE IT FURTHER RESOLVED THAT:**

1. any aid received as a result of the application will only be used for eligible costs for a project compromised of the improvements as stated in the application; and

2. that if the application is approved and accepted by the New Jersey Department of Transportation, the sponsor agrees to the agreement as stated in the application and provide the required long-term maintenance of the proposed improvements; and
3. the Mayor and Clerk are hereby authorized to execute and attest this resolution, application and agreement.

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

By: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Municipal Clerk

**CERTIFICATION**

I hereby certify that the forgoing resolution was adopted at a regular meeting of the Governing Body of the Borough of Barrington on October 10, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 11-2023-115**

**AUTHORIZING LIENS AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE BOROUGH OF BARRINGTON IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE**

**WHEREAS** in accordance with Chapter 95 of the Code of the Borough of Barrington, entitled the "Property Maintenance Code", notice of noncompliance was sent to the record owners of the below listed property relative property maintenance that had to be performed; and

**WHEREAS** said property owners did not comply with said notice and the Borough of Barrington had to abate the property maintenance violations; and

**WHEREAS** the cost to abate the property maintenance violation was as listed below and as indicated in the invoice attached hereto; and

**WHEREAS** it is the desire of this Governing Body, in accordance with Chapter 95 of the Code of the Borough of Barrington, to certify said costs incurred by the Borough of Barrington to have the property maintenance violations abated as a lien against the property listed below;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington, County of Camden, State of New Jersey, that the following lien is hereby certified against the property as indicated in accordance with Chapter 95 of the Code of the Borough of Barrington:

226 S Moore Ave      \$250.00

139 Albany Ave      \$275.00

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector so she can forward to the owner(s) of the subject properties; and

**BE IT FURTHER RESOLVED** that the Tax Collector shall be responsible for collection of the amounts herein certified.

**BOROUGH OF BARRINGTON  
November 13, 2023**

By: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I, Terry Shannon, Municipal Clerk for the Borough of Barrington, hereby certify this to be a true copy of a resolution approved by the Governing Body at the council meeting held November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 11-2023-116**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND EXPENSE FOR GRANTS RECEIVED**

**WHEREAS** NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS** the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Barrington, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2023 in the sum of \$ **268,146.00**, which is now available as a revenue from the State pursuant to the provision of the statute, and

**BE IT FURTHER RESOLVED** that the like sum of \$ **268,146.00** is hereby appropriated under the caption Special items of General Revenue; and

**BE IT FURTHER RESOLVED** that the above is a result of grants for **268,146.00** from:

268,146.00	DOT 2024 Improvements to Austin Avenue – Phase IV
<b>268,146.00</b>	<b>TOTAL</b>

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

By: \_\_\_\_\_  
**Patti Harris, Mayor**

Attest: \_\_\_\_\_  
**Terry Shannon, Municipal Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a Resolution approved by the Governing Body of the Borough of Barrington at the Council Meeting held on November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 11-2023-117**

**RESOLUTION TO CANCEL UNEXPENDED CONTRACT BALANCES**

**WHEREAS** certain authorized Contract balances remain dedicated to projects now completed;  
and

**WHEREAS** it is necessary to formally cancel said balances so that the unexpended balances  
may be unencumbered;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington  
that the following unexpended Capital Fund contract balances authorizations be canceled:

18-00006	Perma-Liner Industries	USDA Slip Lining Project	6,950.00
21-00002	CCIA	Firehouse Roof Improvement	<u>44,875.30</u>
		<b>TOTAL</b>	<b>51,825.30</b>

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

Approved: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 11-2023-118**

**AUTHORIZING 2023 BUDGET TRANSFERS**

**WHEREAS**, there are certain 2023 Budget Appropriations of the Borough of Barrington with balances insufficient to meet requirements for operating Borough Affairs as indicated on the below schedule; and

**WHEREAS**, there are 2023 Budget Appropriations with unexpended balances that are not needed for such purposes; and

**WHEREAS**, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

<b><u>2023 Budget Account</u></b>	<b><u>Transfer In</u></b>	<b><u>Transfer Out</u></b>
Finance Salary/Wages	400.00	
Tax Revenue Salary/Wages	400.00	
Group Health Insurance	25,000.00	
Highway Salary / Wages	8000.00	
Administration Salary/Wages		10,800.00
Recycling		23,000.00
<b>TOTAL</b>	<b>33,800.00</b>	<b>33,800.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that the above transfers are hereby approved as indicated.

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

**BY:** \_\_\_\_\_  
**Patti Harris, Mayor**

**ATTEST:** \_\_\_\_\_  
**Terry Shannon, Clerk/RMC**

**CERTIFICATION**

I hereby certify this to be a true copy of a Resolution approved by the Governing Body of the Borough of Barrington at the Council Meeting held on November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk



**RESOLUTION NO. 11-2023-119**

**AUTHORIZING REFUND OF ESCROWS POSTED FOR STREET OPENINGS**

**WHEREAS** escrow was posted for street opening at the following location:

241 Haines Avenue \$1,500.00 escrow: and

**WHEREAS** the Superintendent of Public Works has advised that this project is complete, the street inspections were satisfactory, and the escrow deposit can be released;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Governing Body of the Borough of Barrington that the escrow on deposit for street opening at 241 Haines Avenue in the amount of \$1,500.00, is hereby authorized to be returned to the depositors.

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

By: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Municipal Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION 11-2023-120**

**ADDING 2023 TAX EXEMPTIONS**

**WHEREAS**, the Barrington Tax Collector has called to Mayor and Council's attention additions to the 2023 Tax Duplicate and has requested Council to approve the same.

**NOW, THEREFORE**, be it resolved by the Mayor and Council of the Borough of Barrington that the following addition be approved:

**ADDITIONS**

Block 47, Lot 2

215 Barrington Ave

Add 100% Totally  
Disabled Veteran  
(effective 10/10/23)

**BOROUGH OF BARRINGTON  
NOVEMBER 13, 2023**

BY: \_\_\_\_\_  
Patti Harris, Mayor

ATTEST: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 11-2023-121**

**APPROVAL TO SUBMIT AN AWARD EXTENSION REQUEST FOR LA-2022 MA ROADWAY IMPROVEMENTS TO AUSTIN AVENUE PHASE 2 04, TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

**BE IT RESOLVED** that the Governing Body of Barrington Borough formally approves the request for a One (1) month award extension for the above stated project; and

**BE IT FURTHER RESOLVED** that Mayor Patti Harris and Clerk Terry Shannon, or those authorized on their behalf, are to submit a formal request for a(n) One (1) month award extension for the above referenced project to the New Jersey Department of Transportation; and

**BE IT FURTHER RESOLVED** that Mayor Patti Harris and Clerk Terry Shannon are hereby authorized to sign the One (1) month award extension request on behalf of Barrington Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

**BOROUGH OF BARRINGTON  
November 13, 2023**

By: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Municipal Clerk

**CERTIFICATION**

I hereby certify that the forgoing resolution was adopted at a regular meeting of the Governing Body of the Borough of Barrington on November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 11-2023-122**

**AMENDING THE PERSONNEL POLICY HANDBOOK OF THE BOROUGH OF BARRINGTON**

**BE IT HEREBY RESOLVED** that the following policies in the Personnel Policy Handbook of the Borough of Barrington are hereby amended either to coincide with NJ State Law or language amendments that were required by the Camden County Joint Insurance Fund:

**SICK LEAVE POLICY; DOMESTIC VIOLENCE POLICY, BEREAVEMENT LEAVE POLICY,  
PROBATIONARY POLICY; and the NO SMOKING POLICY**

**BE IT FURTHER RESOLVED** that the updated Personnel Policy Handbook of the Borough of Barrington will be distributed to all employees.

**BOROUGH OF BARRINGTON  
November 13, 2023**

**BY: \_\_\_\_\_  
Patti Harris, Mayor**

**ATTEST: \_\_\_\_\_  
Terry Shannon, Municipal Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 11-2023-123**

**CANCELLING AN UNEXPENDED GENERAL CAPITAL AUTHORIZATION**

**WHEREAS** the Streetscape Improvements Project has been completed as defined in Ordinance 1006 and 823 as amended in Ordinance 877, 886 and 895 and there is a balance in the remaining authorizations; and

**WHEREAS** it is necessary to formally cancel said balances which will be reserved to pay down debt;

Streetscape Improvements	C-04-55-215-999-601	\$27,544.73
Streetscape /T-21 Grant	C-04-55-215-823-001	\$ 225.67

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Barrington, County of Camden, New Jersey, that the above listed unexpended balances of the Streetscape Improvement Project are hereby canceled.

**BOROUGH OF BARRINGTON**  
**November 13, 2023**

Approved: \_\_\_\_\_  
Patti Harris, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a Resolution approved by the Governing Body of the Borough of Barrington at the Council Meeting held on November 13, 2023.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**BOROUGH OF BARRINGTON BILL LIST SUMMARY****Resolution No. 11-2023-124****November 13, 2023****CURRENT FUND**

CHECKS CURRENT FUND	2022 BUDGET	230.00
	2023 BUDGET	157,761.81
	GRANTS	4,947.61
	DEBT SERVICE	
	PERS AND PFRS PENSION PAYMENT	
	BOARD OF EDUCATION*	2,839,589.50
	CAMDEN COUNTY QTRLY PAYMENT**	1,234,160.87
	MEDICAL DEDUCTIBLE	6,448.02
WIRE VENDOR ACH PAYMENT		210,280.86
WIRE TRANSFERS PAYROLL		306,009.65
WIRES / MANUAL CHECKS		71,963.47
TOTAL CURRENT		4,831,391.79

**SEWER UTILITY**

CHECKS SEWER FUND	2022 BUDGET	
	2023 BUDGET	13,032.53
	DEBT SERVICE	
WIRE VENDOR ACH PAYMENT		10,000.00
WIRE TRANSFERS PAYROLL		40,966.60
PERS PENSION PAYMENT		
WIRES /MANUAL CHECKS		82.58
TOTAL SEWER		64,081.71

**CAPITAL FUND**

CHECK CAPITAL FUND		12,979.48
MANUAL CHECK		
WIRE VENDOR ACH PAYMENT		125,336.91
WIRE TRANSFERS PAYROLL		
WIRE TRANSFER TO CURRENT		
TOTAL CAPITAL		138,316.39

**CONSTRUCTION FUND**

CHECK CONSTRUCTION		3,443.35
WIRE TRANSFERS PAYROLL		12,893.76
MANUAL CHECKS		2,433.30
TOTAL CONSTRUCTION		18,770.41

**TRUST FUND**

CHECK TRUST OTHER FUND		25,734.64
WIRE TRANSFERS PAYROLL		22,217.50
WIRES / MANUAL CHECKS		2,878.00
TOTAL TRUST		50,830.14

**SEWER CAPITAL FUND**

MANUAL CHECK		
CHECK SEWER CAPITAL		
WIRE TRANSFERS PAYROLL		
WIRE TO SEWER UTILITY		
TOTAL SEWER CAPITAL		0.00

**ANIMALTRUST FUND**

ANIMAL TRUST CHECK		411.80
MANUAL CHECK		
TOTAL ANIMAL TRUST		411.80

**DEVELOPER TRUST FUND**

DEVELOPER TRUST CHECK		
TOTAL DEVELOPER TRUST		0.00

**REGIONAL FIRE PREVENTION ALLIANCE**

CHECK FIRE PREVENTION FUND		955.04
WIRE TRANSFERS PAYROLL		12,344.77
WIRES / MANUAL CHECKS		41.29
TOTAL TRUST		13,341.10

**TOTAL BILL LIST & MANUAL CHECKS/WIRE \$ 5,117,143.34**