

**The following are the procedures for anyone applying for a solicitor permit.**

- Must complete an application for each person who will be going door-to-door.
- The fee is \$150 for each solicitor plus \$10 for the ID badge. The \$10 for the badge is not due until the background check has been approved. Applicant must also provide a thumbnail headshot photo for the ID badge (similar to a passport or driver's license photo).
- We will provide the Contributor Case Number on each fingerprint form after the applicant completes the application and pays the \$150 fee.
- Each solicitor must take the Universal Fingerprint Form and has to go to MorphoTrust to be fingerprinted so a background check can be done (the contact information for MorphoTrust is included in the package). Most people in this area use the Cherry Hill location
- Once the police have received and approved the background information, we will contact the applicant so they can come back to be pay for and pick-up their badge.
- Once the badge is issued, it is good for six months from the date of issue.
- A copy of the ordinance with the rules and regulations is also included in the package.

BOROUGH OF BARRINGTON  
APPLICATION FOR DOOR-TO-DOOR SOLICITATION PERMIT  
PER CHAPTER 93 OF THE BOROUGH CODE



Business name

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Business address

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Business phone

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Solicitor name

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Solicitor address

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Solicitor phone

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Driver's license number (copy of license must be attached)

State of issue

Goods/Services to be peddled

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References: *(Municipal references where solicitor has worked previously)*

Name Phone

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Name Phone

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Fees: ***\$150 per solicitor. Each applicant will also be required to be fingerprinted by MorphoTrack for the purposes of a background check. That fee will be paid directly to MorphoTrack. \$10 for photo ID badge. Those arrangements will be made once the background check is complete and approved.***

Amount paid: \$

Check # or cash

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***The undersigned hereby agrees that he/she has been presented with a copy of the Borough ordinance pertaining to solicitation and that he/she agrees to abide by all provisions of the Borough ordinance. Applicant further acknowledges that he/she understands that a permit may be denied or revoked based on the outcome of a police background check or if they fail to abide by the Borough ordinance and/or the laws of the State of New Jersey.***

Signature

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Date

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By MorphoTrust USA

# New Jersey Universal Fingerprint Form

[www.bioapplicant.com/nj](http://www.bioapplicant.com/nj)

(1) Originating Agency Number (ORI #) <b>NJ 0040300</b>		(2) Category <b>LOX</b>	(3) Statute Number <b>13:59-1</b>		
(4) Reason for Fingerprinting <b>LOCAL ORDINANCE</b>			(5) Document Type <b>S1</b>	(6) Payment Information <b>\$</b>	
(7) Contributor's Case # (Unique Identifier) <b>BARR-</b>			(8) Miscellaneous		
(9) First Name		(10) MI	(11) Last Name		
(12) Daytime Phone Number ( ) -		(13) Social Security Number (Optional)	(14) Date of Birth	(15) Height	(16) Weight
(17) Maiden or Alias Last Name		(18) Place of Birth (US State if US Citizen; Country for all others)		(19) Country of Citizenship	
(20) Home Address					
Address		City	State	Zip	
(21) Gender (Select one) <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Both	(22) Hair Color	(23) Eye Color	(24) Race (Select One) <input type="checkbox"/> A Asian/ Pacific Islander (includes Asian Indian) <input type="checkbox"/> B Black <input type="checkbox"/> I American Indian / Alaska Native <input type="checkbox"/> W White ( Includes Hispanic/ Spanish Origin) <input type="checkbox"/> U Unknown		
(25) Occupation / Position (with respect to Requirement)	(26) Employer / Organization Name (with respect to Requirement) Employer Address City State Zip				
<b>Identification Requirement</b> - Acceptable identification must be presented at the time of printing. Identification presented MUST be one (1) document that is current (not expired). A combination of documents will not be accepted. The single document must include the following criteria: Photo, Name, Address (home/employer), Date of Birth. Acceptable ID must be issued by a Federal, State, County or Municipal entity for identification purposes. Examples of acceptable ID are: 1) Valid U.S. State Photo Driver's License/ Non Driver's License, 2) U.S. Passport, 3) USCIS Permanent Resident ID Card (issued after 5/10/2010), and 4) USCIS Employment Authorization Card (issued after 10/31/2010).					

**Please READ This Form Carefully:**

Follow all of the instructions provided by your agency/employer to complete the fingerprint process. You must have this form (Blocks 1 through 26) completed prior to scheduling your fingerprint appointment via the website or call center. **PLEASE PRINT LEGIBLY.** It is required that you present this completed Universal Fingerprint Form, IDG\_NJAPP\_020115\_V2, at your scheduled appointment.

**Appointment Scheduling:**

Scheduling is available anytime at [www.bioapplicant.com/nj](http://www.bioapplicant.com/nj). Appointments may also be scheduled through our Call Center. English and Spanish speaking agents are available at 1-877-503-5981, Monday through Friday, 8:00AM to 5:00PM EST and Saturday, 8:00AM to 12 Noon EST.

**Payment:**

When an applicant is responsible for payment, payment is required at the time of scheduling. The following forms of payment are accepted: Visa, MasterCard, prepaid debit cards, or electronic debit (ACH) from a checking account. Accounts will be debited immediately.

**Cancel/ Reschedule:**

Appointments may be canceled or rescheduled via the website or the call center before the deadline of 5PM EST the business day prior to the scheduled appointment (Saturday Noon for Monday appointments). An appointment fee of \$10.00 will be incurred by applicants who do not cancel/reschedule their appointment prior to the deadline. MorphoTrust will refund the remainder of the fee paid (state/federal search fees) to the original payment method.

**Unable to be Fingerprinted:**

An applicant is considered "Unable to be Fingerprinted" for any of the following reasons: Failure to appear for scheduled appointment, inability to present proper identification, inability to present this completed Universal Fingerprint Form IDG\_NJAPP\_020115\_V2, or the information on this form does not exactly match the information provided during the scheduling process. Applicants unable to be fingerprinted will incur a \$10.00 appointment fee. MorphoTrust will refund the remainder of the fee paid (state/federal search fees) to the original payment method.

**PCN and Receipts:**

Upon the completion of fingerprinting you will be assigned a PCN number. The PCN will be recorded on this form and on your receipt. MorphoTrust will not provide duplicate receipts, PCN Numbers or any appointment/printing information after the time of printing.

Applicant ID Number:	Payment Authorization:	PCN:
Scheduled Day & Date:	Scheduled Time:	Scheduled Site:
Agency Information: <b>BARRINGTON PD</b>		

You MUST retain a copy of this form and the receipt of printing for your personal records.

**APPLICANTS MUST NOT ALTER, SHARE, OR REUSE THIS FORM**

IDG\_NJAPP\_020115\_V2



[www.identogo.com](http://www.identogo.com)

Services

- [Live Scan Fingerprinting](#)
- [Hard Card Fingerprinting](#)
- [FBI Criminal History Report](#)
- [State Criminal History Report](#)
- [Notary Services](#)
- [Photo Services](#)

## Location Listing for NJ

Please proceed to the registration page and register for your fingerprinting.

[Click here to schedule online or call toll-free 1-877-503-5981](#)

**Location listing is accurate as of Friday December 20th 2013 3:20:58 PM CST - locations are subject to change without notice.**

[\[Central\]](#) [\[North\]](#) [\[South\]](#)

<u>Location</u>	<u>Address</u>	<u>Dates &amp; Times</u>
<b>Central</b>		
Ewing	Ewing, NJ. (1230 Parkway Ave, Suite 102, First Flr) [Map (opens new browser)]	M-F 9-5; 2nd & 4th Sat 9-12
Ocean	Ocean, NJ. (39 Cindy Ln, Ste B) [Map (opens new browser)]	Mon, Tue, Wed & Fri 9:00 - 5:00; Thu 12:00- 8:00; 2nd & 4th Sat 9:00 - 5:00
South Plainfield	South Plainfield, NJ. (5001 Hadley Road, 2nd Floor) [Map (opens new browser)]	M, T, Th, F 9-5; W 12-8; 2nd & 4th Sat 9-5
<a href="#">Back to top</a>		

**North**

Annandale	Annandale, NJ. (67 Beaver Ave, Second Flr, Sw Suite) [Map (opens new browser)]	1st, 3rd & 5th Mon; Every Tue, 2nd & 4th Wed 9:00 - 5:00; 2nd & 4th Sat 9:00 - 5:00
Irvington	Irvington, NJ. (50 Union Ave, Ste 502) [Map (opens new browser)]	M-F 9-5
Newark	Newark, NJ. (124 Halsey Street, 7th Floor) [Map (opens new browser)]	M-F 9-5
Paramus	Paramus, NJ. (299 Forest Ave., 1st Floor, Suite B) [Map (opens new browser)]	M, W, Th, F 9-5; T 12-8; 2nd & 4th Sat 9-5
Parsippany	Parsippany, NJ. (601 Jefferson Road) [Map (opens new browser)]	M, T, W, F 9-5; Th 12-8; 2nd & 4th Sat 9-5
Sparta	Sparta, NJ. (17 Woodport Road) [Map (opens new browser)]	Th & F 9-5
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**South**

Ancora	Hammonton, NJ. (301 Spring Garden Rd., Sycamore Bldg 1st Floor) [Map (opens new browser)]	Two Fridays per month 9-4
Cherry Hill	Cherry Hill, NJ. (57 Haddonfield Road, Suite 110) [Map (opens new browser)]	M, T, Th, F 9-5; W 12-8; 2nd & 4th Saturday 9-5
Cherry Hill - North Kings Highway-	Cherry Hill, NJ. (1060 North Kings Highway, Suite 312) [Map (opens new browser)]	M, T, Th, F 9-5; W 12-8; 2nd & 4th Sat 9-5
Linwood	Linwood, NJ. (199 New Road, Route 9, Suite 67) [Map (opens new browser)]	M, W, F 9-5
Manahawkin	Manahawkin, NJ. (25 Pine Street) [Map (opens new browser)]	1st, 3rd, & 5th Tues 9-5; Thurs 9-5
Toms River	Toms River, NJ. (954 Route 166, First Floor, Front Entrance) [Map (opens new browser)]	M, T, Th, F 9-5; W 12-8; 2nd & 4th Sat 9-5
Vineland	Vineland, NJ. (629 Wood Street, Suite 205) [Map (opens new browser)]	M, W, F 9-5
Woodbine	Woodbine, NJ. (1175 Dehirsch Avenue (route 550)) [Map (opens new browser)]	T 9-5
Woodstown	Woodstown, NJ. (4 West Avenue) [Map (opens new browser)]	T 9-5; 2nd & 4th Th 9-5

[Return Home](#)

MorphoTrust USA™, a Morpho company and part of Safra Group, (formerly L-1 Identity Solutions) is the leading U.S. provider of identity solutions designed to simplify, protect and secure the lives of the American people. We enable the goal of "One Person, One Identity" — verifying applicants are who they claim to be and delivering the secure credentials that Americans rely on to exercise their rights, gain access to benefits and services, and ensure trusted transactions, while reducing fraud. We deliver solutions for secure ID issuance, as well as for border management, law enforcement, retail, travel, and applicant vetting using biometrics, document authentication and data verification — with a nationwide network of over 1200 convenient ID service centers.

# Barrington Identification Card Application

## Door-to-Door Solicitors

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_

*The following information is for file purposes only:*

Social Security No: \_\_\_\_\_ Birth date: \_\_\_\_\_

Items/services being solicited: \_\_\_\_\_

Driver's license no: \_\_\_\_\_ State of issue: \_\_\_\_\_

Year/Make/Model of vehicle: \_\_\_\_\_ Plate No: \_\_\_\_\_

*The applicant hereby certifies that all of the foregoing information and statements are true in all respects.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Warning: Any person not entitled thereto who shall have unlawfully procured or have issued to him/her an identification card shall be guilty of a misdemeanor and shall be sentenced to pay a fine of not more than \$300 or imprisonment for not more than 60 days. R.S. 33:1-81.7.*

Municipal Clerk Approval:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\*\*\*\*\*

ID processed by: \_\_\_\_\_ Date: \_\_\_\_\_

ID issued by: \_\_\_\_\_ Date: \_\_\_\_\_

ID received by: \_\_\_\_\_ Date: \_\_\_\_\_

## Chapter 93. Peddling and Soliciting

[HISTORY: Adopted by the Mayor and Council of the Borough of Barrington as indicated in article histories. Amendments noted where applicable.]

### Article I. Door-to-Door Solicitation

[Adopted 3-6-1969 by Ord. No. 234 (Ch. 16, Art. 2, § 6, of the 1969 Code)]

#### § 93-1. Registration and license required.

- A. No person shall solicit or act as a solicitor from door to door within this Borough without first registering with the Police Department of the Borough of Barrington the following information for all classes of licenses:
- (1) The name, address and telephone number of the applicant.
  - (2) The number of arrests or convictions of the applicant and the nature of said offenses.
  - (3) The name, address and telephone number and the principal place of business of the applicant's employer.
  - (4) If the employer is not situate in New Jersey, a statement that the employer is authorized to do business within this state.
  - (5) Two business references.
  - (6) A statement of the type of goods peddled or solicited.
  - (7) To the application must be attached the following:
    - (a) A letter from the employer of the applicant, authorizing him to act for said employer in accordance with the purpose of this application.
    - (b) In the case of solicitors, two copies of the agreements, proposals, promissory notes or contracts to be offered in carrying out their business.
  - (8) The names of at least two reliable property owners of the County of Camden, New Jersey, who will certify as to the applicant's good character and business responsibility or, in lieu of the names of such references, such other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility.  
[Added 4-11-2006 by Ord. No. 843; amended 10-9-2018 by Ord. No. 1098]
- B. No such registration certificate shall be issued to any person who has not complied with any law of the State of New Jersey or ordinance of this Borough regulating soliciting, canvassing or itinerant vendors of merchandise.

#### § 93-2. Exemptions.

[Added 4-8-1983 by Ord. No. 455]

The following persons or organizations are exempt from the payment of a fee and, in the discretion of the Mayor and Council, the registration procedures, upon compliance with all other provisions of this article and submission of applicable identification and documents to support the claim to exemption:

- A. Any charitable or religious society that shall conduct sales of personal property when the proceeds thereof shall be applied to the payment of the expenses thereof and to the charitable or religious object for which the society exists.
- B. Any person honorably discharged from the military services of the United States, possessing a peddler's license issued in conformity with N.J.S.A. 45:24-9 and 24-10.
- C. Any person who is an exempt fireman of a volunteer Fire Department as defined in N.J.S.A. 45:24-9 and 24-10, possessing a license in conformity with said law.
- D. Any public utility or its employees, which said public utility is subject to regulation by the State Board of Public Utility Commissioners; provided, however, that such employees shall display the identification badge or card issued by their employer.
- E. Any person selling fruits and farm products grown by himself, with or without the help of others.
- F. Any person engaged in the delivery of goods, wares or merchandise or other articles or things, in the regular course of business, to the premises of persons who had previously ordered the same or were entitled to receive the same by reason of a prior agreement.

- G. Any school, political or civic organization, benevolent society, service club or organization not for profit which is located in or has a substantial membership from the Borough.

### § 93-3. Definitions.

As used in this article, the following terms shall have the meanings indicated:

#### **SOLICITOR**

Includes itinerant vendors of merchandise who shall go from door to door or from house to house in this Borough selling, causing to be sold, offering for sale or causing to be offered for sale or taking orders for present or future delivery of merchandise of any description whatsoever, and shall include persons going from door to door for the purpose of obtaining alms, orders or subscriptions or making canvasses or surveys or other solicitations.

### § 93-4. Fees.

[Amended 4-11-2006 by Ord. No. 843; 4-12-2016 by Ord. No. 1050; 10-9-2018 by Ord. No. 1098]

Every peddler or solicitor shall deposit with the Borough Clerk a license fee in the sum of \$150 per permit, plus a fee of \$10 to cover the cost of producing a photo ID badge. Thereafter, the peddler or solicitor shall be issued an identification badge or button for use while peddling or soliciting in the Borough of Barrington. All permits shall be valid for a period of six months and shall expire six months after the date issued.

### § 93-5. Times for soliciting.

[Amended 10-9-2018 by Ord. No. 1098]

- A. No one shall be permitted to peddle or solicit before 9:00 a.m. on any weekday.
- B. No one shall be permitted to peddle or solicit after 9:00 p.m. on any weekday.
- C. No one shall be permitted to peddle or solicit on any Sunday.

### § 93-6. Establishment, display and distribution of a Do Not Knock Registry.

[Amended 10-9-2018 by Ord. No. 1098]

- A. The Police Clerk shall prepare a list of addresses of those premises where the owner and/or occupant has notified the Police Clerk that peddling, soliciting, canvassing, hawking and door-to-door sales enterprising as set forth in this article are not permitted on the premises (hereinafter referred to as the "Do Not Knock Registry"). Notification shall be by completion of a form available at the Police Department office during normal business hours.
- B. Any owner and/or occupant who has requested enlistment on the Do Not Knock Registry, pursuant to this section herein, shall be able to obtain from the Police Department office a sticker for display at his/her/its premises indicating enlistment on the Do Not Knock Registry.
- C. Owners and/or occupants who are placed on the Do Not Knock Registry at their request shall remain on the Do Not Knock Registry until such time as they advise the Police Clerk, in writing, that they wish to be removed from the list.
- D. The Police Clerk shall distribute the current Do Not Knock Registry to a licensee under this article at the time of issuance of a license to peddle, solicit, canvas, hawk or otherwise door-to-door sell pursuant to the provisions of this article. The Do Not Knock Registry provided to licensees shall only include the physical address of the enlisted premises. The licensee shall not peddle, solicit, canvas, hawk or conduct door-to-door sales at any premises identified on the then current Do Not Knock Registry.

### § 93-7. Revocation of license.

Any such registration certificate so issued may be revoked by the Police Department for violation of this article or any other ordinance of the Borough regulating solicitors, canvassers or itinerant vendors of merchandise or for any false information given in said application.

### § 93-8. Violations and penalties.

[Amended 4-8-1983 by Ord. No. 455]

Any person violating any of the provisions of this article shall, upon conviction thereof, be punishable as provided in Chapter 1, General Provisions, Article III.

## Article II. Solicitation on Roadways

[Adopted 7-14-1998 by Ord. No. 710]

### § 93-9. Solicitation on roadways prohibited; charitable organizations excepted.