

**RESOLUTION NO. 1-2024-1**

**RESOLUTION AUTHORIZING AGREEMENTS FOR PROFESSIONAL SERVICES FOR THE BOROUGH OF BARRINGTON - 2024**

**WHEREAS** there is a need to appoint various professionals to serve the needs of the Borough and its residents; and

**WHEREAS** funds are available for this purpose in the 2024 Temporary Budget and will be provided for in the 2024 Permanent Budget; and

**WHEREAS** Local Public Contracts Law (N.J.S.A. 40A11-1 et. seq.) allows for the award of contracts for "Professional Services" without competitive bids and such award must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington, County of Camden, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute agreements with the following professionals as indicated for the 2024 year commencing January 1, 2024, and ending December 31, 2024:

Borough Solicitor—Timothy J. Higgins, Esq.  
Labor Attorney—Christopher Orlando, Parker McCay  
Borough Consulting Engineer—Greg Fusco, KEI Associates  
Municipal Auditor—Robert S. Marrone, Bowman and Co.  
Bond Counsel—Philip A. Norcross, Parker McCay  
Insurance Broker/Risk Mgr.—Conner, Strong & Buckelew  
Planning Board Attorney—Florio, Perrucci, Steinhardt & Cappelli  
Planning Board Engineer—Environmental Resolutions, Inc.  
Financial Consultant—Phoenix Advisors, LLC

2. These professional service contracts are being awarded pursuant to a "Fair and Open" process under the New Jersey Local Unit Pay-to-Play Act, N.J.S.A. 19:44A-20.4 et seq., and the criteria adopted by the Borough of Barrington thereunder.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

## **RESOLUTION 1-2024-2**

### **DESIGNATING 2024 GOVERNING BODY COMMITTEE ASSIGNMENTS**

**BE IT HEREBY RESOLVED** by the Governing Body of the Borough of Barrington that committee assignments for 2024 shall be as follows effective as of the date of this resolution:

<b>COMMITTEE</b>	<b>DIRECTOR</b>	<b>MEMBER</b>	<b>MEMBER</b>
•Administration & Finance	Hanson	Beach	Mercado-Miller
•Constituent Svcs/Parks & Rec	Hanson	Mercado-Miller	Cerrito
•Community Development	Cerrito	Ludwig	Robenolt
•Health Dept. & Senior Svcs	Mercado-Miller	Beach	Ludwig
•Judicial	Robenolt	Ludwig	Drumm
•Public Safety/Police & OEM	Hanson	Drumm	Mercado-Miller
•Public Safety/Fire	Hanson	Drumm	Cerrito
•Public Safety/EMS	Drumm	Hanson	Mercado-Miller
•Regional Fire Alliance	Drumm	Hanson	Cerrito
•PublicWorks/Bldgs&Grnds/Sewer	Beach	Drumm	Robenolt
•Zoning/Planning & Construction	Ludwig	Cerrito	Beach
•Green Team	Cerrito	Drumm	Robenolt

**BE IT FURTHER RESOLVED** that the Governing Body Liaison to the Board of Education shall be Councilman Michael Drumm.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
**Kyle Hanson, Mayor**

Attest: \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

### **CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

## **RESOLUTION NO. 1-2024-3**

### **APPROVING INDIVIDUAL BOROUGH APPOINTMENTS**

**BE IT HEREBY RESOLVED** that effective January 1, 2024, the following individuals are hereby appointed to the positions as indicated for the Borough of Barrington: and shall serve their respective terms as provided for by State Statute or Borough Ordinance:

Municipal Clerk, Municipal Improvement Search Officer, Personnel Officer, Deputy Finance Officer, Purchasing Agent	Terry Shannon
Tax & Sewer Rent Collector, Treasurer, Tax Search Officer, Deputy Municipal Improvement Search Officer	Kristy Emmett
Finance Officer, Deputy Municipal Clerk, Deputy Treasurer	Denise Moules
Tax Assessor Deputy Tax Assessor	Richard Buscemi III Ronald Breining III
Zoning Administrator—Commercial Zoning Administrator—Residential	Robert Harris Brian Kelly
Regional Alliance Fire Official	James Arpino
Back-up Fire Officials	Timothy Shannon Ben Zwaska
Regional Alliance Fire Inspectors	Timothy Shannon Kenneth Baus, Jr. Joseph J. Gallo
Ambulance Administrator Ambulance Chief	Barbara Willson Kate Bowen
Emergency Management Coordinator	David Pawling
Deputy Emergency Management Coordinator	Anthony Iaconelli
Superintendent of Public Works, Stormwater Manager, Recycling/Clean Communities Coordinator, Licensed Sewer Collection Operator	Michael Ciocco
Property Maintenance Officers	Brian Kelly & Greg Conti
Field Representative Home Inspector	Robert Harris
Apartment/Rental Inspectors	Samuel Cass, Greg Conti, Mike McDonough & Tyler Orlando
Special Police Officer, Class I	Kenneth W. Jackson
Borough Physician	Optum Urgent Care

Safety Coordinator

Zachary Ferguson

Senior Services Coordinator

Eileen Holcombe

Assistant Senior Services Coordinator

Megan O'Donnell

VFW Hall Rentals Manager

John Crawford

VFW Senior Center Hall Rentals Coordinator

Jennifer Trace

Police Chaplain

Pastor Richard Archut

Construction Official/Building Inspector

Christopher Mecca

Plumbing Sub-Code Inspector

Vincent Green

Electrical Sub-Code Inspector

Mark Laggy

Fire Sub-Code Official

Robert Allen

Fire Chief

Joseph Hales

Asst. Fire Chief

Tyler Scharle

Crossing Guards

Kenneth Jackson, Jr.

Bill Bunting

Tara Branca

Donna Pennestri

Phylicia Robenolt

Peggy Read

Elaine Holmes

Charmaine Kiry (sub.)

**BE IT FURTHER RESOLVED** that said individuals shall serve terms as provided for by State Statute or Borough Ordinance.

**BOROUGH OF BARRINGTON**

**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION 1-2024-4**

**ADOPTING THE 2024 TEMPORARY BUDGET FOR THE BOROUGH OF BARRINGTON,  
COUNTY OF CAMDEN, NEW JERSEY**

**WHEREAS** the Revised Statutes 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2024 Budget, temporary budget appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS** this resolution is within the first thirty days of January, 2024; and

**WHEREAS** twenty-six and one fourth percent (26.25%) of the total appropriations in the 2023 Budget exclusive of any appropriations for Capital Improvement Fund and Debt Service in the said 2023 Current Fund Budget is the sum of \$2,096,595.19 and the Sewer Utility 2023 Budget in the amount of \$165,657.92.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that the 2024 temporary budgets prepared by the Finance Officer in the amount of \$2,096,595.19 for Current Fund expenditures and \$165,657.92 for Sewer Fund expenditures are hereby approved; and

**BE IT FURTHER RESOLVED** that \$1,730,760.50 for Current Fund Debt Service and Capital Improvement Fund expenditures and \$110,092.00 for Sewer Fund Debt Service expenditures are also hereby approved.

**BOROUGH OF BARRINGTON  
January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-5**

**AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE  
CAMDEN COUNTY COMMUNITY DEVELOPMENT BOARD OF DIRECTORS**

**WHEREAS** there is hereby established an annual requirement of a Municipality to appoint a voting representative and alternate to the Camden County Community Development Board of Directors; and

**WHEREAS** the Borough of Barrington wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement,

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Barrington that Councilman Vincent Cerrito is hereby appointed to serve as the representative from the Borough of Barrington to the Camden County Community Development Board of Directors; and

**BE IT FURTHER RESOLVED** that Terry Shannon, Municipal Clerk, is hereby appointed to serve as the alternate member; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is to be presented to the County Division of Community Development upon its enactment.

**BOROUGH OF BARRINGTON  
January 7, 2024**

**BY:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-6**

**DESIGNATING 2024 MEETING NIGHTS FOR THE BOROUGH COUNCIL OF THE  
BOROUGH OF BARRINGTON, COUNTY OF CAMDEN, NEW JERSEY**

**BE IT RESOLVED**, by the Governing Body of the Borough of Barrington, County of Camden, New Jersey, that the following dates are hereby scheduled as meetings for the Governing Body of the Borough of Barrington for calendar year 2023:

<b>MONTH</b>	<b>CAUCUS 6:00PM</b>	<b>COUNCIL 6:00PM</b>
January	9 (5:30)	9
February	6	13
March	5	12
April	2	9
May	7	14
June	5 (Wed)	11
July	2	9
August	2 (Wed)	13
September	3	10
October	1	8
November	6 (Wed)	12
December	3	10

**BE IT FURTHER RESOLVED** that the Caucus and Council meetings will begin at 6:00pm and will be held in the Municipal Building at 229 Trenton Avenue, Barrington, New Jersey; and

**BE IT FURTHER RESOLVED** that the Governing Body may arrive thirty minutes before the start of the meeting to open mail, sign purchase orders, etc.

**BOROUGH OF BARRINGTON  
January 7, 2024**

**Approved:**

**Attest:**

\_\_\_\_\_  
**Kyle Harris, Mayor**

\_\_\_\_\_  
**Terry Shannon, Clerk/RMC**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-7**

**AUTHORIZING THE BOROUGH CLERK'S OFFICE TO MAINTAIN A REVOLVING PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**WHEREAS** N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office in the Borough of Barrington; and

**WHEREAS** said Petty Cash fund was established by resolution by the Mayor and Borough Council and has received approval from the Director of Local Government Services; and

**WHEREAS** it is the desire of the Council that said fund be continued under the direction of the Borough Clerk.

**NOW, THEREFORE, BE IT RESOLVED** on this 7th day of January, 2024, by the Borough Council of the Borough of Barrington, as follows:

1. During the year 2024, TERRY SHANNON, BOROUGH CLERK, be and is hereby authorized and permitted to establish a revolving Petty Cash Fund in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. TERRY SHANNON, BOROUGH CLERK, having custody of the Funds, shall be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

**BY:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk



**RESOLUTION NO. 1-2024-8**

**DESIGNATING LEGAL AND OFFICIAL NEWSPAPERS FOR 2023**

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Barrington, that the Retrospect Newspaper and the Courier Post Newspaper be and are hereby designated as the Legal and Official Newspapers of the Borough of Barrington for the year 2024.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

**By:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-9**

**DESIGNATING DEPOSITORIES FOR THE BOROUGH OF BARRINGTON FOR THE YEAR 2024**

**WHEREAS** R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depositories for the following accounts:

**Current Fund, Sewer Utility Fund, Current Capital Fund, Sewer Utility Capital Fund, Animal Control Trust Fund, Payroll Account; Construction Trust Fund, Other Trust Funds, Developer Escrow Trust Fund, Flexible Spending Account, Medical Co-pay Accounts; and**

**BE IT FURTHER RESOLVED** that the Finance Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Mayor and Finance Officer.

In the absence of the Mayor, Councilman Hanson shall sign in her place. In the absence of the Finance Officer, the Deputy Finance Officer, shall sign in her place. In the absence of both the Mayor and Councilman Hanson, the Finance Officer and Deputy Finance Officer shall sign; and

**BE IT FURTHER RESOLVED** that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depositories for the Payroll Fund of the Borough of Barrington and the custodian shall be the Municipal Clerk. All disbursements shall be made by checks signed by the Municipal Clerk or in her absence, by the Tax Collector.

**BE IT FURTHER RESOLVED** that for the Flexible Spending Account and the Medical Co-pay Accounts, the authorized signatories shall be the Finance Officer and the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that 1<sup>st</sup> Colonial Community Bank of New Jersey shall be the depository for the Municipal Court Regular Account and the Municipal Court Bail Account and the custodian shall be the Court Administrator. All disbursements for the Regular account shall be made by checks signed by the Court Administrator and by the Judge. In the absence of the Court Administrator, the Deputy Court Administrator shall sign in her place. All disbursements for the Bail Account shall be made by checks signed by the Court Administrator and the Deputy Court Administrator. In the absence of the Court Administrator or Deputy Court Administrator, the Judge shall sign.

**BE IT FURTHER RESOLVED**, that the Mayor (Patti Harris), and the Municipal Clerk (Terry Shannon), may sign using facsimile signatures as evidenced below. The use of a facsimile signature by the Municipal Clerk shall be for the Payroll account only.

Facsimile Signatures: \_\_\_\_\_

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

**BY:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**ATTEST:** \_\_\_\_\_  
**Terry Shannon, Municipal Clerk**

**RESOLUTION NO. 1-2024-10**

**SETTING INTEREST RATE CHARGES FOR DELINQUENT TAXES IN THE BOROUGH OF BARRINGTON FOR 2024**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that the interest rate to be charged for Delinquent Taxes, Sewer Rents and Assessments for the Year 2024 shall be charged at the rate of eight (8) percent per annum; and

**BE IT FURTHER RESOLVED** that a grace period of ten (10) days shall be allowed before interest shall be collected as provided by Chapter 105, P.L. 1965 (Amending R.S. 54:4-67); and

**BE IT FURTHER RESOLVED** that the interest rate to be charged on any Delinquent Tax, Sewer Rent or Assessment in excess of \$1,500.00 shall be charged at the rate of eighteen (18) percent per annum; and

**BE IT FURTHER RESOLVED** that an additional penalty of 6% shall be levied on the amount of the delinquencies in excess of \$10,000.00; and

**BE IT FURTHER RESOLVED** that on all Tax Title Liens, an additional redemption penalty shall be charged as follows: 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

**BY:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-11**

**AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS BY THE FINANCE OFFICER**

**WHEREAS** it is desirable that idle funds of the Borough of Barrington be invested in legal investment vehicles at all times; and

**WHEREAS** it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Barrington, County of Camden, New Jersey, that it does hereby authorize the Finance Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution.

**BE IT FURTHER RESOLVED** that the Finance Officer is also authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To and from Borough checking or savings accounts to other Borough accounts.
2. To or from Borough checking or savings accounts to or from accounts specified by Banks of the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Barrington.
3. From Borough checking or savings accounts to other Banks as specified by debtors solely for the purpose of debt payments.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-12**

**ESTABLISHING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF BARRINGTON**

**WHEREAS** N.J.S.A. 40A:5-14 requires all municipalities in the State of New Jersey to adopt a cash management plan that is subject to the annual audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington that the following requirements shall be adhered to:

The Borough Council shall annually, at its reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Borough Council deems necessary. Such resolution shall be deemed a part of the cash management plan.

The Borough Council shall annually establish by resolution adopted at its annual reorganization meeting, the required signatories to all municipal bank accounts.

All municipal funds received by any official or employee shall be either deposited within 48 hours to an interest-bearing account in the name of the Borough of Barrington, or shall be turned over to the treasurer within 48 hours of receipt.

All revenues received by the treasurer, tax collector and utility collector shall be deposited into interest-bearing accounts in the legal depositories.

The following funds shall not be required to be maintained in interest bearing accounts: change funds, petty cash funds, payroll funds, trust funds (to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of the funds), checking accounts established for the express purpose of paying bills approved by the Governing Body (such accounts will be maintained at the minimum amount required for orderly operation of the account), and compensating balances maintained for the purpose of obtaining specific services from financial institutions (such accounts shall be established only under terms of written agreements approved by the Borough Council).

No municipal funds shall be disbursed by the treasurer and/or CFO prior to approval of the Borough Council except for debt service payments, investments, payroll turnovers to agencies and discount vouchers. Debt service payments and discount vouchers must be ratified after payments.

It shall be the responsibility of the CFO to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings banks, savings and loans, etc., the CFO shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The CFO shall determine which type of legal investment will best serve the needs of the municipality and is authorized to place the funds in any such legal investment, unless otherwise restricted by the Governing Body.

The CFO shall report monthly all investment transactions as required by N.J.S.A. 40A:5-15.2 to the Borough Council.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

**BY:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**ATTEST:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

**RESOLUTION NO. 1-2024-13**

**DESIGNATING HEALTHCARE COMPANIES FOR 2024**

**WHEREAS** there is a need to designate companies as healthcare benefits providers for 2024 in order to provide health benefits for employees and to meet contractual obligations; and

**WHEREAS** funds are available for this purpose in the 2024 Temporary Budget and will also be provided for in the 2024 Permanent Budget for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Barrington, County of Camden and State of New Jersey that the following companies are hereby designated as healthcare benefits providers for 2024:

Southern New Jersey Regional Employee Benefits Fund  
Employee Benefits Corporation  
Aetna Health Insurance  
Delta Dental Insurance  
Express Scripts

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-14**

**AWARDING A CONTRACT FOR ANIMAL CONTROL SERVICES FOR 2024**

**WHEREAS** in the interest of public health, safety and welfare, it is necessary to appoint an animal control service for the Borough of Barrington; and

**WHEREAS** a proposal to continue to provide animal control officer services has been received from INDEPENDENT ANIMAL CARE SERVICES, LLC, in the amount of \$600.00 per month, \$7,200.00 annual; and

**WHEREAS** it has been determined that these contracts may be awarded without the requirement of public bidding as the contract amount does not exceed \$17,500; and

**WHEREAS** the Director of Health and Welfare has recommended to the Borough Council of the Borough of Barrington, that a contract be entered into with INDEPENDENT ANIMAL CARE SERVICES, LLC, for the animal control services for 2024; and

**WHEREAS** funds are available for this purpose in the Animal Trust and the Municipal Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Barrington, that a contract for the furnishing of animal control services for the year 2024 be awarded to INDEPENDENT ANIMAL CARE SERVICES, LLC; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute the necessary contractual documents to effectuate these contracts.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION NO. 1-2024-15**

**AWARDING A CONTRACT FOR ANIMAL SHELTER SERVICES FOR 2024**

**WHEREAS** in the interest of public health, safety and welfare, it is necessary to appoint an animal shelter service for the Borough of Barrington; and

**WHEREAS** a proposal to continue to provide animal control shelter services has been received from the Homeward Bound Pet Adoption Center, Inc., f/k/a Animal Welfare Society of Camden County, Inc., in the amount of \$983.33 per month, \$11,800.00 annual; and

**WHEREAS** it has been determined that these contracts may be awarded without the requirement of public bidding as the contract amount does not exceed \$17,500; and

**WHEREAS** the Director of Health and Welfare has recommended to the Borough Council of the Borough of Barrington, that a contract be entered into with Homeward Bound Pet Adoption Center, Inc., for animal shelter services for 2024; and

**WHEREAS** funds are available for this purpose in the Animal Trust and the Municipal Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Barrington, that a contract for the furnishing of animal shelter services for the year 2024 be awarded to Homeward Bound Pet Adoption Center, Inc.; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute the necessary contractual documents to effectuate these contracts.

**BOROUGH OF BARRINGTON**

**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at a meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Borough Clerk



**RESOLUTION NO. 1-2024-16**

**DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS**

**WHEREAS** the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., commonly known as "OPRA" was promulgated to increase public access to government records; and

**WHEREAS** pursuant to OPRA, anyone wishing to review or obtain copies of government records must file a written request with the Custodian of Records, who at the municipal level of government is the Municipal Clerk; and

**WHEREAS** OPRA does not preclude a municipality from developing reasonable and practical measures for handling and responding to OPRA requests, including designating Deputy Custodians of Records to ensure that the public is efficiently served and requests for government records are granted or denied in a prompt and expeditious manner; and

**WHEREAS** every municipal department within the Borough of Barrington generates and maintains government records pertaining to its respective business matters, and by designating Deputy Custodians of Records, the Borough is able to provide the public with direct access to government records from each municipal department with greater efficiency and timeliness;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Commissioners of the Borough of Barrington, that they deem it important to ensure that the public requests for government records are handled in a prompt and expeditious manner; and

**BE IT FURTHER RESOLVED** that the following Borough employees shall be designated Deputy Custodians of Records for the purpose of handling and fulfilling OPRA requests for those records that are maintained and kept in their respective departments:

Technical Assistant to the Construction Office; Secretary to the Land Use Board  
Assistant to the Tax Assessor; Tax Collector, Finance Officer,  
Police Chief and Police Matron

**BE IT FURTHER RESOLVED** that all Deputy Custodians of Records shall comply with provisions set forth in the Open Public Records Act, as amended, and shall advise the Municipal Clerk of any concerns that may arise in fulfilling a request for government records; and

**BE IT FURTHER RESOLVED** that all requests for government records, together with the written responses and records, shall be maintained by the Municipal Clerk in accordance with the prescribed Records Retention Schedule promulgated by the State of New Jersey; and

**BE IT FURTHER RESOLVED** that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

Approved: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Municipal Clerk

**RESOLUTION 1-2024-17**

**AUTHORIZING THE TAX ASSESSOR TO FILE, STIPULATE AND SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF BARRINGTON**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Barrington, County of Camden, State of New Jersey that Richard Buscemi, III, Tax Assessor for the Borough of Barrington, is hereby authorized to file, stipulate, and settle both regular and Added/Omitted tax appeals and roll back tax complaints on behalf of the Borough of Barrington for the year 2024.

**BOROUGH OF BARRINGTON**

**January 7, 2024**

**Approved:** \_\_\_\_\_

**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_

**Terry Shannon, Borough Clerk**

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the council meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Borough Clerk

**RESOLUTION NO. 1-2024-18**

**APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Barrington, that Councilman Vincent Cerrito is hereby appointed as the Class III Member to the Planning Board for a one-year term.

**BOROUGH OF BARRINGTON**  
**January 7, 2024**

By: \_\_\_\_\_  
Kyle Hanson, Mayor

Attest: \_\_\_\_\_  
Terry Shannon, Borough Clerk

**CERTIFICATION**

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough of Barrington at the Reorganization Meeting held January 7, 2024.

\_\_\_\_\_  
Terry Shannon, Municipal Clerk