

**BOROUGH OF BARRINGTON CAUCUS MEETING MINUTES**  
**TUESDAY, JANUARY 9, 2024, 5:30PM, MAYOR/COUNCIL CHAMBERS**

Mayor Hanson called the meeting to order in council chambers at 5:30pm with the Sunshine Statement and led everyone present in the Pledge of Allegiance.

The Borough Clerk called roll and the following were present: Councilman Cerrito, Councilman Drumm, Councilman Robenolt, Councilman Ludwig, and Councilwoman Mercado-Miller. Councilman Beach was not present but he arrived later at 5:38pm. Also present were Secretary Eileen Holcombe, Engineer Greg Evans and Solicitor Tim Higgins.

Because the engineer was not present, Mayor Harris reported we will be doing a resolution authorizing the submission and execution of the FY2024 Safe Routes to School application at council.

**Engineer's report—Greg Evans reported on the following**

Action items—Award of a contract to Northeast Plumbing Services for installation of the new heating system at the VFW Senior Center. This is the CDBG project for Year 2020.

4<sup>th</sup> Avenue Pump Station—met yesterday with Terry and Denise to review the ARP requirements for compliance. There will be a resolution on the agenda that confirms we will comply with the federal requirements. We are receiving bids on February 6 for hopeful award at the council meeting on the 13<sup>th</sup>. This is a replacement of the force main from the pump station all the way to Moore and Clements Bridge Road.

Regarding the tree ordinance, DEP released the new language and you have until May 1 to revise your ordinance. Terry added the Green Team is going to review the ordinance language.

**First public portion**—on a motion by Councilman Ludwig, second by Councilman Drumm, the first public portion was opened. Seeing no public comment, on a motion by Councilman Cerrito, second by Councilman Drumm, the public portion was closed.

**Administration—Clerk Shannon reported on the following**

Approval of the Cash Management Program—this is the standard resolution that is done each year. It was missed on the Reorg agenda so it will be on the council agenda.

Approval of the resolution for the ARP project procedures—as Greg just explained, we need to adopt a resolution confirming we will follow the federal procurement standards for the pump station project. They provided the procedures so we are just adopting exactly what they provided. That resolution will be on the council agenda.

Police Department promotions—we are promoting two officers to corporal and that resolution will also be on the agenda.

**Council agenda review**

Ordinance for public hearing and adoption:

Ord. 1177      Cancelling Appropriation Balances and Reappropriating for Other Capital Projects  
(public hearing and adoption will be at January 9 council meeting)

Resolutions: (*preliminary—more may be added*)

- Approving the 2024 Cash Management Program
- Approving procedures for ARP federally funded projects
- Adding Exemptions for Totally Disabled Veterans

- Awarding a contract to Northeast Plumbing Services, LLC
- Promoting Nick Wilson and Conor Beckas to Corporal
- Approving the January bill list

### **CFO's REPORT**

The CFO was not present, but her reports were provided for review. All budget accounts were in good shape and the anticipated revenues came in as expected. If you have any questions, contact Denise directly. At the next meeting, the CFO will be reporting on the 2024 budget schedule.

### **COUNCIL REPORTS**

Councilman Beach—congratulations once again to Melanie, Kyle and Vince. We are getting a senior bus. Also, I want to thank Public Works for handling the emergency sewer main break.

Mayor Hanson—Councilman Drumm and I held interviews for the two corporal promotions that are happening tonight. Chief Minardi talked to Denise and there are no budgetary issues.

Seeing no further business to be discussed, on a motion by Councilman Drumm, second by Councilman Cerrito, the meeting adjourned at 5:43pm with all in favor.

Approved: *Terry Shannon*  
Terry Shannon, Clerk/RMC