

**BOROUGH OF BARRINGTON CAUCUS AGENDA**  
**Tuesday, April 2, 2024, 6:00pm, Council office**

● **MEETING CALL TO ORDER/SUNSHINE NOTICE/FLAG SALUTE** Mayor Hanson

● **ROLL CALL:** Beach \_\_\_\_\_ Cerrito \_\_\_\_\_ Drumm \_\_\_\_\_  
Ludwig \_\_\_\_\_ Mercado-Miller \_\_\_\_\_ Robenolt \_\_\_\_\_

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● **DISCUSSION ITEMS**

**Engineer**

- Action items: resolution for Recreation Facility Enhancement (aka Open Space grant) funding; award/reject bids for police department renovations (bid opening April 3).
  - Review of Engineer's report
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● **MOTION TO OPEN**  
**1<sup>st</sup> PUBLIC PORTION** \_\_\_\_\_

**MOTION TO CLOSE**  
**PUBLIC PORTION** \_\_\_\_\_

*Public--state name and address for the record. Public comment is limited to five minutes per person.*

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**Administration**

Parking lot ordinance—our current ordinance only pertains to the borough hall parking lot. We need to add the public lots and establish rules and regulations. Sample language is attached for your consideration.

Elimination of one-way traffic on Lawrence—if you remember, a couple of residents on Lawrence asked if it was still necessary to have one-way traffic in the first block on Sundays anymore. KEI looked at the situation there, and the size of the activity at the church, and has determined that it is not necessary to keep that block one-way. Their report is attached. If you are in agreement, we can introduce amending ordinance at the council meeting.

Resolution for wedding fees—we are increasing the fee charged for performing weddings to \$175. The fee to the mayor for the service is \$150 and the additional \$25 will cover the payroll taxes. We will also be introducing an amending fee ordinance but in the meantime, we want to make this effective for April 1 so we will do by resolution until the ordinance is adopted.

Sale of fire truck—the 2016 Pierce ladder truck was sold for \$650,000 to Little Creek Volunteer Fire Company in Delaware and settlement was made this past Friday. Funds have been deposited.

Revision of tree removal and salt storage ordinances—as was previously reported, DEP substantially changed the requirements regarding these ordinances and the relaxed language is much better for residents. Attached are samples of both ordinances for your consideration. The tree ordinance has also been sent to the Green Team and if they are in agreement, we can introduce the amending ordinances at the council meeting.

Code adoption ordinance—to finalize the codification of our ordinances, General Code has prepared a code adoption ordinance that codifies all ordinances that have been adopted through December 31,

2023 and formally adopts the new code. This has been sent to Tim for his review. The ordinance was emailed to you and can be introduced at council if it has been reviewed and approved. After adoption of this ordinance, the new code will replace the current code posted online. Hereafter, all new ordinances will be codified into the new code annually.

Resolution to award a contract to Schaeffer Fireworks—we solicited proposals from Delaware Valley vendors. Our incumbent submitted a proposal, but we also got a proposal from Schaeffer Fireworks and they will give us more than double the fireworks for the same price. We have checked their references and the JIF is not aware of any issues with this vendor so we want to give them a try. Resolution to award will be on the council agenda.

- Town-wide yard sale—is scheduled for April 27. Benefits the Green Team this year.
- Articles for the spring-summer Barrington on Track are due this Friday, April 5.
- Annual Financial Disclosure filings are due. Deadline is April 30. I will send out email reminders.

**Council agenda review**

Ordinances for public hearing and adoption:

- Ord. 1181—Establishing Police Department Salaries per new contract
- Ord. 1182—COLA ordinance to accompany the 2024 budget

Ordinances for introduction on first reading:

- Ord. 1183—Amending Chapter 127, Weddings and Civil Union Ceremonies (fees)
- Ord. 1184—Repealing and replacing the Tree Removal ordinance
- Ord. 1185—Repealing and replacing the Privately-owned Salt Storage ordinance
- Ord. 1186—Amending the parking lot ordinance
- Ord. 1187—Introducing the Code Adoption ordinance
- Ord. 1188—Amending the Zoning Code pertaining to political signs

Resolutions for approval by consent agenda: *preliminary—more may be added*

- Increasing fee for performance of wedding ceremonies
- Authorizing submission of a grant application for Recreation Facility Enhancements
- Introduction of the 2024 Municipal Budget
- Awarding a contract to Schaeffer Fireworks for the 2024 fireworks show
- Approving the April bill list

**Finance**

- Review of standard monthly reports; update on 2024 budget schedule.

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**•COUNCIL REPORTS**

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**•MOTION TO ADJOURN:** \_\_\_\_\_ **All in favor:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.*

1186

## Chapter 26

# Parking Lot, Municipal

**[HISTORY: Adopted by the Mayor and Council of the Borough of Barrington 11-9-1993 by Ord. No. 618. Amendments noted where applicable.]**

### § 26-1 Restrictions.

The following restrictions shall be placed upon vehicular parking in or on the municipal-owned parking lot adjacent to the Borough Hall between Haines Avenue and Trenton Avenue:

- A. It shall be unlawful and a violation of this chapter for any person to park a vehicle in said parking area other than within the boundary lines of a designated parking space or for a time period greater than the established in this chapter.
- B. It shall also be unlawful and a violation of this chapter for any person to wash, paint, repair or otherwise work on or in any such vehicle; provided, however, that nothing herein contained shall be construed to prohibit necessary emergency repairs to a vehicle.
- C. Overnight parking in said lot is prohibited between the hours of 12:00 midnight and 6:00 a.m. All other times, parking will be limited to two hours except by special permit issued by the Borough Clerk.
- D. Parking in said lot on a daily basis is prohibited except for Borough-owned vehicles, employees and elected officials of the Borough or persons conducting business with the Borough.

### § 26-2 Special permits.

Residents of the Borough of Barrington may park on the lot for up to five days by special permit issued by the Borough Clerk, free of charge, due to street repairs or having a driveway put in. The Police Department may grant special permission to park a vehicle on the lot for up to 12 hours for an arrest or other emergency.

### § 26-3 Removal of vehicles.

The Police Department may remove from the aforesaid parking area any unattended vehicle parked or standing in any portion of said parking lot not designated as a parking space which has remained in said parking spot for a period of 12 hours after a summons has been issued charging a violation hereunder, or said vehicle may be removed immediately if the normal flow of traffic is disrupted, a fire hazard is created or snow removal is hampered.

### § 26-4 Violations and penalties.

Any vehicle parking in violation of the provisions of this chapter, which shall be posted in said parking lot, shall be subject to a fine not to exceed \$50 or 15 days in jail, or both, and for towing and storage costs if the vehicle is towed away.

From Bob Harris—

Thank you for the email, can we verify that there is an ordinance for towing on our public lots in case someone does leave a trailer or RV on the lot for a long period of time.

From Greg Evans—

Weight limit restriction

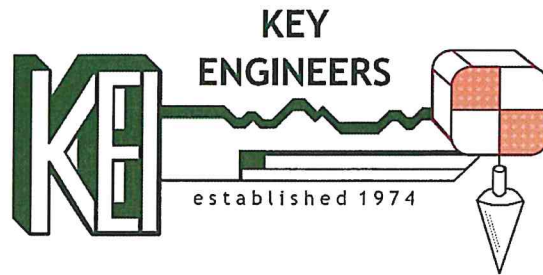
No abandoned or unregistered

No vehicles in disrepair or leaking fluids

Current ordinance prohibits overnight parking but it is specific to the borough hall lot. Do we want to allow overnight parking in the other public lots? We do have tenants in the apartments above the stores who are parking in our lots. Or do we want to issue permits for overnight parking specific to the tenants?

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March 25, 2024

\*Sent via email

Barrington Borough Municipal Building  
229 Trenton Avenue  
Barrington, New Jersey 08007

ATTN: Honorable Mayor and Council

**RE: TRAFFIC MOVEMENT INVESTIGATION**

Conversion of Lawrence Avenue (between Clements Bridge Road  
C.R. 573 and Trenton Avenue) to Permit Two-Way Traffic on Sundays  
Borough of Barrington, Camden County, New Jersey  
(KEI #11-239BR1023)

Dear Honorable Mayor and Council:

We have completed our engineering review and traffic investigation for the above referenced project. The investigation was conducted as a result of a request received from a resident that lives on Lawrence Avenue, requesting the elimination of one-way traffic on Sundays.

We offer the following report which has been based on and is in accordance with U.S. Department of Transportation Federal Highway Administration (F.H.W.A.) recommended considerations and Traffic Engineering Practices:

I. EXISTING CONDITIONS:

Lawrence Avenue between Clements Bridge Road (C.R. 573) and Trenton Avenue is restricted to one-way traffic (westbound to Trenton Avenue ) on Sundays only.

We assume that the one-way restriction on Sundays only was a result of the difficulties for motorists exiting onto Clements Bridge Road (C.R. 573) on Sundays, from the former "First Presbyterian Church".

It is our understanding that the former "First Presbyterian Church" had a large congregation.

It is also our understanding that the current “Spring of Life Church” has a smaller congregation.

The “Spring of Life Church” Sunday Services are 10:00 a.m. and 11:30 a.m.

The average daily traffic volume (A.D.T.) on Lawrence Avenue is less than 500 vehicles and the 85<sup>th</sup> percentile speed is less than 24 mph.

## II. RECOMMENDATIONS:

Based on the above noted existing conditions we recommend that the Governing Body consider the following:

- ❖ Remove the existing “One-Way” and “Do Not Enter” signs on Sundays only.
- ❖ Return the roadway to two-way traffic for every day of the week.

If considered, the Governing Body must adopt the appropriate Ordinance amending Chapter 120 Vehicles and Traffic, accordingly.

We have attached a copy of the following items:

- ❖ Engineer’s Certification, dated March 25, 2024
- ❖ Code Book Amendments Listing, dated March 25, 2024

We further recommend that, if the Ordinance is adopted, signage be installed and notices posted on the Borough and Police Department’s website one (1) week in advance, advising the public of the elimination of the one-way traffic on Sundays.

If you should have any questions or comments in this regard please contact Mr. Greg Evans (Ext. 28 or email: [gevans@keyengineers.com](mailto:gevans@keyengineers.com)) or me (Ext. 27 or email: [gfusco@keyengineers.com](mailto:gfusco@keyengineers.com)) at this office.

Sincerely,



Gregory B. Fusco, P.E., P.P., C.P.W.M.  
Certified Municipal Engineer  
Barrington Borough Engineer

GE:ke

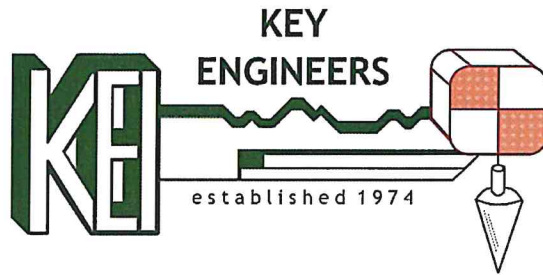
cc: Ms. Terry Shannon, R.M.C., Borough Clerk  
Chief Mike Minardi , Barrington Borough Police Department  
Mr. Michael Ciocco, C.P.W.M., Superintendent, Public Works Department

### Attachments

projects\11\239\Docs\2024\Traffic Movement Investigation 2-23-24

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**“ENGINEER’S CERTIFICATION”**

I hereby certify returning Lawrence Avenue (between Clements Bridge Road, County Route 573 and Trenton Avenue) to two-way traffic on Sundays in the Borough of Barrington, Camden County, New Jersey has been determined to be appropriate and in accordance with established “Engineering and Traffic Engineering Practices” and the “U.S. Department of Transportation Federal Highway Administration (F.H.W.A.)” and, is in the best interest of safety for motorists.

Date: March 25, 2024

  
\_\_\_\_\_  
Gregory B. Fusco, P.E., P.P. C.P.W.M.  
Certified Municipal Engineer  
Barrington Borough Engineer



# CODE BOOK AMENDMENTS

March 25, 2024

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Since the Code of the Borough of Barrington, Chapter 120, Vehicles and Traffic, Article IV. Schedules addresses vehicular restrictions must be incorporated in the Code as follows:

[DELETE]

**{Article IV. Schedules, § 120-20. Schedule V: One-Way Streets Designated}**

In accordance with § 120-9, the following location(s) are designated as one-way streets:

<u>Name of Street</u>	<u>Direction</u>	<u>Limits</u>
Lawrence Avenue	Westerly	Clements Bridge Road (C.R. 573) to Trenton Avenue, Sunday Only



**ORDINANCE NO. 1183**

**ORDINANCE OF THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 127, WEDDING AND CIVIL UNION CEREMONIES, IN THE CODE OF THE BOROUGH OF BARRINGTON**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Barrington, County of Camden, and State of New Jersey, that Chapter 127, Weddings and Civil Union Ceremonies, is hereby amended in the Code of the Borough of Barrington, as follows:

**ARTICLE I. SECTION 127-1 Fees.**

Persons seeking to be married or joined in a wedding or civil union ceremony by the Mayor of the Borough of Barrington, shall pay to the Borough a fee of **\$175.00**.

**ARTICLE II. SECTION 127-2 Mayor’s expenses; reimbursement.**

- A.** Establishment of policy. There is hereby established by and within the Borough of Barrington, certain policies and procedures concerning the payment of and/or reimbursement of expenses incurred by the Mayor in connection with the performance of wedding and civil union ceremonies.
- B.** Limitation on expenses. The Borough shall be obligated for only those expenses which are reasonable in nature and are directly related to the purpose of officiating at the wedding or civil union ceremony.
- C.** Car allowance. The Borough shall reimburse for automobile-related expenses where the Mayor uses his or her own automobile in order to attend the wedding or civil union ceremony and only in such circumstances where the use of a personal automobile is reasonable and appropriate. Said reimbursement shall be limited to automobile expenses based on and calculated as to the miles to and from the ceremony at such rate per mile as allowable by the Internal Revenue Service regulations.
- D.** Payment in advance. Any costs to be reimbursed to the Mayor shall be calculated in advance and said costs shall be added to the fee listed in Section 127-1 and shall be paid for, in advance, by the couple.

**ARTICLE III.**

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

**ARTICLE IV.**

This Ordinance shall take effect upon passage and publication according to law.

**BOROUGH OF BARRINGTON**

**Introduced: April 9, 2024**

**Adopted:**

**By:** \_\_\_\_\_  
**Kyle Hanson, Mayor**

**Attest:** \_\_\_\_\_  
**Terry Shannon, Borough Clerk**

<b>BOROUGH OF BARRINGTON</b>		
<b>COMPARISON OF FIREWORKS PROPOSALS</b>		
	<b>Pyrotecnico</b>	<b>Schaeffer</b>
<b>Cost</b>	<b>\$17,000</b>	<b>\$17,000</b>
Opening presentation	1 quick thunder barrage; 100 shells	106 variegated shells; 600 red, white and blue shells; 600 chrysanthemums
Main body show	92-2" shells; 276-3" shells; 174-4" shells; total 542 body shells	400-3" shells; 220-4" shells; total 620 body shells
Grand Finale	240-3" shells; 120-3" shells; 30-4" shells; total 390 finale shells	510 assorted shells ranging from 2.5" to 4"
Credit from 2023 show	60-3" shells; 10-4" shells; total 70 extra shells	
<b>Grand total shells</b>	<b>1102</b>	<b>2436</b>

## § 128-32. General provisions.

The following sign regulations shall be observed in all districts:

A.

No signs except those of a duly constituted governmental body, including traffic signs and similar regulatory notices, shall be allowed within street right-of-way lines.

B.

All signs permitted under this chapter must be constructed of durable materials and must at all times be kept in good condition and repair.

C.

All refuse and paper shall be constantly removed from the ground spaces at least 15 feet in all directions around the sign.

D.

No sign shall be placed in such a position that it will cause danger to traffic on a street or which is entering a street, by obscuring the view.

E.

All signs shall be permanently fixed to the ground or attached to a building or structure in a manner conforming to the Building Code of the Borough of Barrington.

F.

An off-premises directional sign which gives the location of and directions to a specific industrial or commercial establishment located within the Borough of Barrington shall be permitted in all nonresidential districts, and no other off-premises signs shall be permitted within the Borough. Each such establishment shall be permitted only one sign of this type, said sign to have not more than two printed faces, and the area of each face shall not exceed 15 square feet. If illuminated, such signs shall be nonflashing, nonmoving and nonglaring. Prior to issuing a permit for off-premises directional signs, the Zoning Administrator shall submit the sign application to the Planning Board for review and recommendation.

G.

Information signs may be located along any New Jersey State highway passing through or contiguous to the Borough of Barrington, but not upon state-owned or right-of-way property. Such signs shall identify the Borough of Barrington and shall list names and addresses of several industrial and commercial establishments located within the Borough of Barrington. All such signs of this type shall be undertaken jointly by not less than four such establishments. Said signs shall have not more than one printed face; the area shall not be less than 200 square feet. If illuminated, such signs shall be nonflashing, nonmoving and nonglaring. Prior to issuing a permit for signs such as are described in this subsection, the Zoning Administrator shall submit the sign application to the Planning Board for review and recommendation as to location and design.

H.

Signs prohibited in all zones:

(1)

A flashing, blinking, twinkling, digital, animated or moving sign of any type; including but not limited to LED (light emitting diode) or LCD (liquid crystal display) signs.

[Amended 7-14-2009 by Ord. No. 936]

(2)

Signs with any lighting or control mechanism which may cause radio or television interference.

(3)

Any sign so erected, constructed or maintained as to obstruct or be attached to any fire escape, window, door or opening used as a means of egress or ingress or fire fighting with any opening required for legal ventilation.

(4)

(Reserved)<sup>14</sup>

[1]

*Editor's Note: Former Subsection H(4), regarding signs utilizing red, green and amber when signs are placed with 200 feet of a street intersection, was repealed 4-11-2017 by Ord. No. 1071.*

(5)

Any sign which is of such a form, character or shape as to confuse or dangerously distract the attention of the operator of a vehicle.

(6)

Any advertisement which uses a series of two or more signs or units, placed in a line parallel to the highway or in a similar fashion, all carrying a single advertising message, part of which is contained on each sign.

(7)

Signs which in any way simulate official, directional or warning signs erected or maintained by the State of New Jersey or any county or municipality thereof or by any railroad or public utility or similar agency concerned with the protection of the public health or safety.

(8)

Signs painted on fences or roofs or attached to roofs.

[Amended 4-12-1988 by Ord. No. 512]

(9)

Political signs except as follows: political signs not exceeding four square feet in size are permitted ~~30~~ 45<sup>?</sup> days prior to any election. Said political signs must be removed no later than 48 hours following the election.

[Added 5-14-1996 by Ord. No. 676; amended 2-8-2005 by Ord. No. 807]