RESOLUTION AUTHORIZING AGREEMENTS FOR PROFESSIONAL SERVICES FOR THE BOROUGH OF BARRINGTON - 2025

WHEREAS there is a need to appoint various professionals to serve the needs of the Borough and its residents; and

WHEREAS funds are available for this purpose in the 2025 Temporary Budget and will be provided for in the 2025 Permanent Budget; and

WHEREAS Local Public Contracts Law (N.J.S.A. 40A11-1 et. seq.) allows for the award of contracts for "Professional Services" without competitive bids and such award must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington, County of Camden, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute agreements with the following professionals as indicated for calendar year 2025:

Borough Solicitor—Timothy J. Higgins, Esq.
Labor Attorney—Parker McCay, P.A.
Redevelopment Attorney—Parker McCay, P.A.
Borough Consulting Engineer—Greg Fusco, KEI Associates
Municipal Auditor—Bowman and Co.
Bond Counsel—Archer & Greiner, P.C.
Insurance Broker/Risk Mgr.—Conner, Strong & Buckelew
Planning Board Attorney—Florio, Perrucci, Steinhardt & Cappelli
Planning Board Engineer—Environmental Resolutions, Inc.
Financial Consultant—Phoenix Advisors, LLC

2. These professional service contracts are being awarded pursuant to a "Fair and Open" process under the New Jersey Local Unit Pay-to-Play Act, N.J.S.A. 19:44A-20.4 et seq., and the criteria adopted by the Borough of Barrington thereunder.

By:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION I hereby certify this to be a true copy of Barrington at the Reorganization Meeting	a resolution approved by the Governing Body of the Borough of g held January 7, 2025.
Terry Shannon, Municipal Clerk	

DESIGNATING 2025 GOVERNING BODY COMMITTEE ASSIGNMENTS

BE IT HEREBY RESOLVED by the Governing Body of the Borough of Barrington that committee assignments for 2025 shall be as follows effective as of the date of this resolution:

COMMITTEE	DIRECTOR	MEMBER	MEMBER
• Administration & Finance • Constituent Svcs/Parks & Rec • Community Development • Health Dept. & Senior Svcs • Judicial • Public Safety/Police & OEM • Public Safety/Fire • Public Safety/EMS • Regional Fire Alliance • PublicWorks/Bldgs&Grnds/Sewer	DIRECTOR Hanson Hanson Cerrito Mercado-Miller Beyer Hanson Hanson Drumm Drumm Drumm Beach	MEMBER Beach Mercado-Miller Robenolt Beach Robenolt Drumm Drumm Hanson Cerrito Drumm	MEMBER Mercado-Miller Cerrito Beyer Beyer Drumm Mercado-Miller Cerrito Mercado-Miller Beyer Robenolt
Zoning/Planning & Construction Green Team	Cerrito Robenolt	Beach Cerrito	Beyer Drumm

BE IT FURTHER RESOLVED that the Governing Body Liaison to the Board of Education shall be Councilman Michael Drumm.

BOROUGH OF BARRINGTON January 7, 2025

Ву:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk

CERTIFICATION

I hereby certify this to be a true copy of a resolution approved by the Governing Body of the Borough o
Barrington at the Reorganization Meeting held January 7, 2025.

Terry Shannon, Municipal Clerk

APPROVING INDIVIDUAL BOROUGH APPOINTMENTS

BE IT HEREBY RESOLVED that effective January 1, 2025, the following individuals are hereby appointed to the positions as indicated for the Borough of Barrington: and shall serve their respective terms as provided for by State Statute or Borough Ordinance:

Municipal Clerk, Municipal Improvement Search Officer,

Personnel Officer, Deputy Finance Officer, Purchasing Agent Terry Shannon

Tax & Sewer Rent Collector, Tax Search Officer, Treasurer,

Payroll & Benefits Administrator Kristy Emmett

Finance Officer, Deputy Municipal Clerk, Deputy Treasurer,

IT Administrator Denise Moules

Tax Assessor Richard Buscemi III
Deputy Tax Assessor Ronald Breining III

Zoning Administrator—Commercial Robert Harris

Zoning Administrator—Residential Brian Kelly

Regional Alliance Fire Official James Arpino

Back-up Fire Officials Timothy Shannon

Ben Zwaska

Regional Alliance Fire Inspectors Kenneth Baus, Jr.

Nick D'Alonzo

Ambulance Chief Kate Bowen

Emergency Management Coordinator David Pawling
Deputy Emergency Management Coordinator Stephen Miller

Superintendent of Public Works, Stormwater Coordinator,

Recycling/Clean Communities Coordinator,

Licensed Sewer Collection Operator Michael Ciocco

Property Maintenance Officers Brian Kelly &

Greg Conti

Field Representative Home Inspector Robert Harris

Apartment/Rental Inspectors Samuel Cass, Greg Conti,

Mike McDonough &

Tyler Orlando

Special Police Officer, Class I Kenneth W. Jackson

Borough Physician Optum Urgent Care &

Concentra

Safety Coordinator	Corporal Tyrell Thomas
Senior Services Coordinator Assistant Senior Services Coordinator	Eileen Holcombe Megan O'Donnell
VFW Hall Rentals Manager VFW Senior Center Hall Rentals Coordinator	John Crawford Jennifer Trace
Police Chaplain	Pastor Richard Archut
Construction Official Building Sub-Code Inspector Plumbing Sub-Code Inspector Electrical Sub-Code Inspector Fire Sub-Code Official	Philip Azzari Albert Hallworth Vincent Green Mark Laggy Robert Allen
Fire Chief Asst. Fire Chief	Joseph Hales Tyler Scharle
Crossing Guards BE IT FURTHER RESOLVED that said individua	Peggy Read Tara Branca Darby O'Kane Alex Beschler Elaine Holmes Patrick Malone Phylicia Robenolt Thomas Soli Vincent Catroppa
Statute or Borough Ordinance.	is shall serve terms as provided for by otate
BOROUGH OF BARRINGTON January 7, 2025	
By: Kyle Hanson, Mayor	Attest: Terry Shannon, Borough Clerk
CERTIFICATION I hereby certify this to be a true copy of a resolution apparrington at the Reorganization Meeting held January Terry Shannon, Municipal Clerk	
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ADOPTING THE 2025 TEMPORARY BUDGET FOR THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN, NEW JERSEY

WHEREAS the Revised Statutes 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2025 Budget, temporary budget appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS this resolution is within the first thirty days of January 2025; and

WHEREAS twenty-six and one fourth percent (26.25%) of the total appropriations in the 2024 Budget exclusive of any appropriations for Capital Improvement Fund and Debt Service in the said 2024 Current Fund Budget is the sum of \$2,221,126.39 and the Sewer Utility 2024 Budget in the amount of \$193,700.85.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington that the 2025 temporary budgets prepared by the Finance Officer in the amount of \$2,221,126.39 for Current Fund expenditures and \$193,700.85 for Sewer Fund expenditures are hereby approved; and

BE IT FURTHER RESOLVED that \$1,681,865.50 for Current Fund Debt Service and Capital Improvement Fund expenditures and \$109,692.00 for Sewer Fund Debt Service expenditures are also hereby approved.

By:		Attest:
Kyle Hanson, Mayor	/le Hanson, Mayor	Terry Shannon, Clerk
CERTIFICA [*]	<u>TION</u>	
-	tify this to be a true copy of a resolution t the Reorganization Meeting held Jan	n approved by the Governing Body of the Borough of uary 7, 2025.
Terry Shann	on, Municipal Clerk	

AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT BOARD OF DIRECTORS

WHEREAS there is hereby established an annual requirement of a Municipality to appoint a voting representative and alternate to the Camden County Community Development Board of Directors; and

WHEREAS the Borough of Barrington wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Barrington that Councilman Vincent Cerrito is hereby appointed to serve as the representative from the Borough of Barrington to the Camden County Community Development Board of Directors; and

BE IT FURTHER RESOLVED that Terry Shannon, Municipal Clerk, is hereby appointed to serve as the alternate member; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is to be presented to the County Division of Community Development upon its enactment.

BY:		Attest:	
	Kyle Hanson, Mayor	Terry Shannon, Borough Clerk	Ĺ
CERTIFICA			
		on approved by the Governing Body of the Borough of	
Barrington a	at the Reorganization Meeting held J	ınuary 7, 2025.	
Lorry Shonr	on Municipal Clark		

DESIGNATING 2025 MEETING NIGHTS FOR THE BOROUGH COUNCIL OF THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN, NEW JERSEY

BE IT RESOLVED, by the Governing Body of the Borough of Barrington, County of Camden, New Jersey, that the following dates are hereby scheduled as meetings for the Governing Body of the Borough of Barrington for calendar year 2025:

MONTH	CAUCUS 6:00PM	COUNCIL 6:00PM
January	7 (7:00)	14
February	4	11
March	4	11
April	1	8
May	6	13
June	3	11 (Wed.)
July	1	8
August	6 (Wed)	12
September	2 ,	9
October	7	14
November	5 (Wed)	11
December	2	9

BE IT FURTHER RESOLVED that the Caucus and Council meetings will begin at 6:00pm and will be held in the Municipal Building at 229 Trenton Avenue, Barrington, New Jersey; and

BE IT FURTHER RESOLVED that the Governing Body may arrive thirty minutes before the start of the meeting to open mail, sign purchase orders, etc.

BOROUGH	OF	BAR	RIN	GT	ON
January 7,	202	5			

Approved:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Clerk/RMC
CERTIFICATION I hereby certify this to be a true cop Barrington at the Reorganization M	y of a resolution approved by the Governing Body of the Borough of eeting held January 7, 2025.
Terry Shannon, Municipal Clerk	

AUTHORIZING THE BOROUGH CLERK'S OFFICE TO MAINTAIN A REVOLVING PETTY CASH FUND IN THE AMOUNT OF \$200.00

WHEREAS N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office in the Borough of Barrington; and

WHEREAS it is the desire of the Council that said fund be managed under the direction of the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED on this 7th day of January, 2025, by the Borough Council of the Borough of Barrington, as follows:

- 1. TERRY SHANNON, BOROUGH CLERK, be and is hereby authorized and permitted to create a revolving Petty Cash Fund in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
- 2. TERRY SHANNON, BOROUGH CLERK, having custody of the Funds, shall be bonded in an amount not less than \$1,000.00 and will maintain said fund in accordance with the laws and regulations governing its operation.

BY:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION	
hereby certify this to be a true copy of a res Barrington at the Reorganization Meeting he	solution approved by the Governing Body of the Borough of
Barrington at the reorganization Meeting ne	nd dandary 1, 2020.
Terry Shannon, Municipal Clerk	
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DESIGNATING LEGAL AND OFFICIAL NEWSPAPERS FOR 2025

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Barrington, that the Retrospect Newspaper and the Courier Post Newspaper be and are hereby designated as the Legal and Official Newspapers of the Borough of Barrington for the year 2025.

BOROUGH OF BARRINGTON January 7, 2025	
Ву:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION I hereby certify this to be a true copy of a res Barrington at the Reorganization Meeting hel	olution approved by the Governing Body of the Borough of ld January 7, 2025.
Terry Shannon, Municipal Clerk	-

DESIGNATING DEPOSITORIES FOR THE BOROUGH OF BARRINGTON FOR THE YEAR 2025

WHEREAS R.S. 40A:4-63 provides that monies held in any separate fund shall be treated as monies held in trust for the purpose for which such separate fund was treated and shall not be diverted to any other purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington that 1st Colonial Community Bank of New Jersey shall be the depositories for the following accounts:

Current Fund, Sewer Utility Fund, Current Capital Fund, Sewer Utility Capital Fund, Animal Control Trust Fund, Payroll Account; Construction Trust Fund, Other Trust Funds, Developer Escrow Trust Fund, Flexible Spending Account, Medical Co-pay Accounts; and

BE IT FURTHER RESOLVED that the Finance Officer shall be the custodian of the funds listed above and that all disbursements shall be made by checks signed by the Mayor and Finance Officer. In the absence of the Mayor, the Council President or the Municipal Clerk shall sign in his place. In the absence of the Finance Officer, the Municipal Clerk shall sign in her place; and

BE IT FURTHER RESOLVED that 1st Colonial Community Bank of New Jersey shall be the depositories for the Payroll Fund of the Borough of Barrington and the custodian shall be the Municipal Clerk. All disbursements shall be made by checks signed by the Municipal Clerk or in her absence, by the Tax Collector.

BE IT FURTHER RESOLVED that for the Flexible Spending Account and the Medical Co-pay Accounts, the authorized signatories shall be the Finance Officer and the Municipal Clerk; and

BE IT FURTHER RESOLVED that 1st Colonial Community Bank of New Jersey shall be the depository for the Municipal Court Regular Account and the Municipal Court Bail Account and the custodian shall be the Court Administrator. All disbursements for the Regular account shall be made by checks signed by the Court Administrator and by the Judge. In the absence of the Court Administrator, the Deputy Court Administrator shall sign in her place. All disbursements for the Bail Account shall be made by checks signed by the Court Administrator and the Deputy Court Administrator. In the absence of the Court Administrator or Deputy Court Administrator, the Judge shall sign.

BE IT FURTHER RESOLVED, that the Mayor (Kyle Hanson), and the Municipal Clerk (Terry Shannon), may sign using facsimile signatures as evidenced below. The use of a facsimile signature by the Municipal Clerk shall be for the Payroll account only.

Facsimile Signatures:	
BOROUGH OF BARRINGTON January 7, 2025	
BY:	ATTEST:
Kyle Hanson, Mayor	Terry Shannon, Municipal Clerk

SETTING INTEREST RATE CHARGES FOR DELINQUENT TAXES IN THE BOROUGH OF BARRINGTON FOR 2025

BE IT RESOLVED by the Mayor and Council of the Borough of Barrington that the interest rate to be charged for Delinquent Taxes, Sewer Rents and Assessments for the Year 2025 shall be charged at the rate of eight (8) percent per annum; and

BE IT FURTHER RESOLVED that a grace period of ten (10) days shall be allowed before interest shall be collected as provided by Chapter 105, P.L. 1965 (Amending R.S. 54:4-67); and

BE IT FURTHER RESOLVED that the interest rate to be charged on any Delinquent Tax, Sewer Rent or Assessment in excess of \$1,500.00 shall be charged at the rate of eighteen (18) percent per annum; and

BE IT FURTHER RESOLVED that an additional penalty of 6% shall be levied on the amount of the delinquencies in excess of \$10,000.00; and

BE IT FURTHER RESOLVED that on all Tax Title Liens, an additional redemption penalty shall be charged as follows: 2% penalty on the amount due over \$200.00 up to \$5,000.00; 4% up to \$10,000.00 and 6% in excess of \$10,000.00.

BY:		Attest:	
Kyle Hanson, Mayor	, Mayor	٦	Гerry Shannon, Borough Clerk
CERTIFICATION I hereby certify this to be a tr	rue copy of a resolution	n approved by th	he Governing Body of the Borough of
Barrington at the Reorganiza	ation Meeting held Jan	uary 7, 2025.	
Terry Shannon, Municipal Cl	erk		

BOROUGH OF BARRINGTON

Terry Shannon, Municipal Clerk

AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS BY THE FINANCE OFFICER

WHEREAS it is desirable that idle funds of the Borough of Barrington be invested in legal investment vehicles at all times; and

WHEREAS it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Barrington, County of Camden, New Jersey, that it does hereby authorize the Finance Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution.

BE IT FURTHER RESOLVED that the Finance Officer is also authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

- 1. To and from Borough checking or savings accounts to other Borough accounts.
- 2. To or from Borough checking or savings accounts to or from accounts specified by Banks of the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Barrington.
- 3. From Borough checking or savings accounts to other Banks as specified by debtors solely for the purpose of debt payments.

January 7, 2025	
By:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION I hereby certify this to be a true copy of a resolution Barrington at the Reorganization Meeting held January	n approved by the Governing Body of the Borough of uary 7, 2025.

DESIGNATING HEALTHCARE COMPANIES FOR 2025

WHEREAS there is a need to designate companies as healthcare benefits providers for 2025 in order to provide health benefits for employees and to meet contractual obligations; and

WHEREAS funds are available for this purpose in the 2025 Temporary Budget and will also be provided for in the 2025 Permanent Budget for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barrington, County of Camden and State of New Jersey that the following companies are hereby designated as healthcare benefits providers for 2025:

Southern New Jersey Regional Employee Benefits Fund Employee Benefits Corporation Aetna Health Insurance Delta Dental Insurance Express Scripts

By:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION	
hereby certify this to be a true copy of a resoluti Barrington at the meeting held January 7, 2025.	ion approved by the Governing Body of the Borough of
Terry Shannon Municipal Clerk	

AWARDING A CONTRACT FOR ANIMAL CONTROL SERVICES FOR 2025

WHEREAS in the interest of public health, safety and welfare, it is necessary to appoint an animal control service for the Borough of Barrington; and

WHEREAS a proposal to continue to provide animal control officer services has been received from INDEPENDENT ANIMAL CARE SERVICES, LLC, in the amount of \$600.00 per month, \$7,200.00 annual; and

WHEREAS it has been determined that these contracts may be awarded without the requirement of public bidding as the contract amount does not exceed \$17,500; and

WHEREAS the Director of Health and Welfare has recommended to the Borough Council of the Borough of Barrington, that a contract be entered into with INDEPENDENT ANIMAL CARE SERVICES, LLC, for the animal control services for 2025; and

WHEREAS funds are available for this purpose in the Animal Trust and the Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Barrington, that a contract for the furnishing of animal control services for the year 2025 be awarded to INDEPENDENT ANIMAL CARE SERVICES, LLC; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute the necessary contractual documents to effectuate these contracts.

By:	Attest:
Kyle Hanson, Mayor	Terry Shannon, Borough Clerk
CERTIFICATION	formula the Constant of the Develop of
I hereby certify this to be a true copy of Barrington at the Reorganization Meet	of a resolution approved by the Governing Body of the Borough of ting held January 7, 2025.
Terry Shannon, Municipal Clerk	

DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS

WHEREAS the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., commonly known as "OPRA" was promulgated to increase public access to government records; and

WHEREAS pursuant to OPRA, anyone wishing to review or obtain copies of government records must file a written request with the Custodian of Records, who at the municipal level of government is the Municipal Clerk; and

WHEREAS OPRA does not preclude a municipality from developing reasonable and practical measures for handling and responding to OPRA requests, including designating Deputy Custodians of Records to ensure that the public is efficiently served and requests for government records are granted or denied in a prompt and expeditious manner; and

WHEREAS every municipal department within the Borough of Barrington generates and maintains government records pertaining to its respective business matters, and by designating Deputy Custodians of Records, the Borough is able to provide the public with direct access to government records from each municipal department with greater efficiency and timeliness;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Borough of Barrington, that they deem it important to ensure that the public requests for government records are handled in a prompt and expeditious manner; and

BE IT FURTHER RESOLVED that the following Borough employees shall be designated Deputy Custodians of Records for the purpose of handling and fulfilling OPRA requests for those records that are maintained and kept in their respective departments:

Technical Assistant to the Construction Office; Secretary to the Land Use Board,
Assistant to the Tax Assessor; Tax Collector, Finance Officer,
Police Chief, Police Captain and Police Matron

BE IT FURTHER RESOLVED that all Deputy Custodians of Records shall comply with provisions set forth in the Open Public Records Act, as amended, and shall advise the Municipal Clerk of any concerns that may arise in fulfilling a request for government records; and

BE IT FURTHER RESOLVED that all requests for government records shall be required to be in writing on the form mandated by the State of New Jersey as of September 3, 2024, and the requests, together with the written responses and records, shall be maintained by the Municipal Clerk in accordance with the prescribed Records Retention Schedule promulgated by the State of New Jersey; and

BE IT FURTHER RESOLVED that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

Approved:		Attest:	
· · · · · · · · · · · · · · · · · · ·	Hanson, Mayor	-	Terry Shannon, Municipal Clerk

Terry Shannon, Borough Clerk

AUTHORIZING THE TAX ASSESSOR TO FILE, STIPULATE AND SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF BARRINGTON

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barrington, County of Camden, State of New Jersey that Richard Buscemi, III, Tax Assessor for the Borough of Barrington, is hereby authorized to file, stipulate, and settle both regular and Added/Omitted tax appeals and roll back tax complaints on behalf of the Borough of Barrington for the year 2025.

Attest:	
	Terry Shannon, Borough Clerk
proved by the	Governing Body of the Borough of
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	proved by the

RESOLUTION APPOINTING COUNCILMAN ALEX BEYER AS THE CLASS III MEMBER TO THE PLANNING BOARD FOR 2025

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barrington, County of Camden, State of New Jersey that Councilman Alex Beyer is hereby appointed as the Class III Member to the Planning Board for 2025. This shall be a one-year appointment.

BOROUGH January 7,	OF BARRINGTON 2025		
Approved:		_ Attest: _	
	Kyle Hanson, Mayor		Terry Shannon, Borough Clerk
CERTIFICAT	'ION		
I hereby certi	fy this to be a true copy of a resolution the council meeting held January 7, 2	n approved by the 0 025.	Governing Body of the Borough of
	on, Borough Clerk		